

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council - Commissioner's Court Meeting		Item ID:	34768	Agenda Number	58.
Meeting Date:	August 28, 2014				
Department:	Purchasing				
Subject					
Authorize award and execution of a 24-month requirements supply contract with EQUIPMENT SOUTHWEST INC., to provide custom tarps and tarp system replacement parts in a total amount not to exceed \$83,356 with four 12-month extension options in a total amount not to exceed \$41,678 for each extension option, for a total contract amount not to exceed \$250,068.					
Amount and Source of Funding					
Funding in the amount of \$6,946 is available in the Fiscal Year 2013-2014 Operating Budget of the Fleet Services Department. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Lowest bid received.				
Prior Council Action:					
For More Information:	Georgia Billela, Buyer II, 512-974-2939				
Boards and Commission Action:					
Related Items:					
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D 0(Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.				
Additional Backup Information					

This requirements supply contract will provide a constant source of assorted custom tarps and tarp system replacement parts for various types of dump bed type vehicles and trailers in the City's fleet. The replacement parts will be purchased for use by all Fleet Service Centers for the maintenance and repair of the cover systems to help cover and minimize debris from flying out of the dump bodies while traveling on roadways. These supplies will be ordered on an as-needed basis.

Equipment Southwest Inc. provides tarps that are PVC coated and use a heavier grade UV protected stitching that helps to extend the life of the tarps under normal wear and tear conditions. Average expected life of these tarps is 3 years, however this depends greatly on the operator and environment where used.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION**

**IFB GLB0007**

**Custom Tarps and Tarp System Replacement Parts  
(26 line items)**

<b><u>Vendor</u></b>	<b><u>Total Price for List of Sample Parts</u></b>
Equipment Southwest Inc. Irving, TX	\$9,624.34
Longhorn International Trucks Austin, TX	\$13,350.89
Lone Star Brake Austin, TX	*

\* Lone Star Brake was deemed non-responsive in the bid evaluation process.

A copy of the complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FSD Purchasing website.

**PRICE ANALYSIS:**

- Adequate competition.
- Twenty-nine notices were sent, including 0 MBEs and 0 WBEs. Two bids were received with no MBEs/WBEs responding.
- This is the first contract of its type. Spot purchases in the past reflect equal bid pricing on items we purchased.

**APPROVAL JUSTIFICATION:**

- Lowest bid received.
- The Purchasing Office concurs with the Fleet's recommended award.
- Advertised in the Austin American Statesman and on the Internet.