



MEETING MINUTES

For Meeting Held: *Tuesday June 10, 2014*

Comprehensive Planning/Needs Assessment Sub-Committee Meeting

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Members in Attendance:

Justin Irving, Shanika Cornelius, Justin Smith, Charlotte Simms-Sattiewhite, Aubrey Staples, L.J. Smith and Jerry Juarez

Members Not in Attendance: *Curtis Weidner (E)*

Staff in Attendance (City of Austin HHSD): John Waller

Community members in Attendance: 1

Meeting Called to Order at: 6:25 p.m.

Citizen Communications & Community Announcements: None

Approve Previous Meeting Minutes: The minutes from the meeting on May 13, 2014 were reviewed and approved with the following corrections:

- Change third sentence under Needs Assessment Survey to “studies should distinguish”
- Committee requested for staff to provide a more generalized summary for future minutes.

GROWTH RATE AND QUANTIFICATION OF NEED:

John Waller provided a summary of the TGA Growth Rate Calculation and the Quantification of Need process. The committee also discussed revised growth rate numbers.

PRIORITY SETTING PROCESS:

- Individual scoring was discussed,
- Consensus was reached for priority ranking on each HIV service category,
- A vote was taken for the overall HIV service Priority Rankings list. Vote passed unanimously.

Meeting adjourned at 9:29 p.m.

(E) – Denotes Excused Absence based on Attendance Policy and Chair Discretion.