

Prominent tree care working group 8/14/2014

PROCESS

Who can nominate: The public. Limit one person per nomination per month.

Applications: applications will be posted to the Care for Prominent Trees web site and will be a subsection of the UFGP with links to the application from the Urban Forestry page and the city arborist web site. An icon or link will be added on the Tree Portal link. Application will be submitted to both the UFB staff liaison and UFGP, with the UFB liaison forwarding to Forestry, Public Works, and the City Arborist.

Selection: Applications will be forwarded to city arborist's office, Forestry, and Public Works. Preliminary screening of applications will determine which trees need inspection, with no more than 5 applications per month being considered for assessment. Two of the three arborists will inspect each tree using the Prominent Tree Care Assessment forms. Applications received up to the last day of the month will be considered for the next month nomination.

Applications received after the first day of the month will be considered the following month. Tree applications will be considered in the order they were received.

Only eligible trees, as defined in the application, will be submitted to the UFB for nomination. Up to 3 nominations will be presented to the UFB per month. One tree is selected by the UFB based on the recommendations by the arborists. Other eligible trees not selected will be considered at the next UFB meeting. The UFB will select one tree each month for care.

Forestry arborists or Public Works arborists will do work on Public Trees.

Forestry wants to accumulate approved applications and care for nominated trees in one group, at one time, citing preferred seasonal work to care for trees. Nominations would proceed monthly then a fixed number would be cared for, the month being selected by forestry, with notification to the UFB.

Although the intent of the resolution is for public trees, a private tree may be eligible. Work on private trees will be determined by the city arborist, the scope of work being provided by an assessment from the city arborist based on Prominent Tree Care Assessment forms.

FUNDING

The prominent tree care resolution sites two funding sources to pay for tree care, the UFGP and the PFTF. The UFB working group recommends that a percentage from each source be allocated to create a new fund: The Prominent Tree Care Program. The total amount in the new fund, and percentages, will be determined by the city manager with input from forestry and the city arborist, with notification given to the UFB upon their decision. The new fund will be replenished annually.

REPORTING AND INSPECTION

The city arborist will review the tree work done in regards to this program, both private and public. The UFB will stay informed by “care provided” reports to the UFB, given monthly by forestry, PW, and the city arborist. Unsatisfactory tree work will not receive future contracts with this program. Contractor reviews will be reported to the UFB.