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MASTER PLAN COMMITTEE
Austin, Texas

Regular Meeting -- December 20, 1971

The meeting of the Committee was called to order at 3:00 p.m. in the Council Chambers of the Municipal Building.

Present

William Milstead, Chairman
Walter Chamberlain
Royce Faulkner
Jean Mather

Absent

Alan Taniguchi

Also Present

Richard Lillie, Director of Planning
Jack Alexander, Assistant Director of Planning
Caroline Schreffler, Administrative Secretary

Mr. William Milstead reported that this meeting is not a working meeting, but an information meeting for the Committee members. While the Master Plan Committee has been inactive, an increased workload and the need for advanced planning indicate a need for this Committee's recommendations to the full Commission on Master Plan changes. The meetings of the Committee will be public hearings for the consideration of these changes.

The staff will obtain information on each request approximately two weeks prior to a Master Plan Committee meeting. Information sufficient to describe the request and location will be required. It is suggested that the Director select those cases or requests that can be heard for public hearing. The Committee will meet on the third Wednesday of the month, or in accordance with the adopted calendar, to consider these requests.

The Committee asks that the staff notify the property owners within the area under consideration as well as the adjoining property owners. It is understood that the County and City tax records will be used to provide the ownership information.

Mr. Richard Lillie referred to his letter of December 13, 1971, to the Planning Commission, a copy of which is on file in the Planning Department, which details current programs and current problems relating to the Master Plan consideration. He reviewed the past history of the Plan, the present status, and future plans. The Capital Improvements Program was also reviewed and discussed.

The Committee members agreed to hold their monthly meeting on the third Wednesday of each month, to be held in the Planning Department Conference Room at 3:00 p.m.

The meeting was adjourned at 4:45 p.m.