

## A G E N D A



## Recommendation for Council Action (CMD)

Austin City Council - Commissioners Court Meeting	Item ID:	36936	Agenda Number	4.
--	----------	-------	---------------	----

Meeting Date: October 16, 2014

Department: Contract Management

## Subject

Authorize negotiation and execution of a professional services agreement with the following eight staff recommended firms or one of the other qualified responders: LIMBACHER & GODFREY ARCHITECTS; AUSTIN ARCHITECTURE PLUS INC. dba ARCHITECTURE + PLUS, MWM DESIGN GROUP; H+UO ARCHITECTS, LLP dba HATCH + ULLAND OWEN ARCHITECTS; MCKINNEY YORK ARCHITECTS; THE LAWRENCE GROUP ARCHITECTS OF AUSTIN, INC.; BLGY INC. and STANLEY ARCHITECTS & ARTISANS/STANLEY SALAIZ JV for architectural and engineering services for the 2015 General Architectural Services Rotation List for an estimated period of two years or until financial authorization is expended, with the total amount not to exceed \$4,000,000 divided among the eight firms.

## Amount and Source of Funding

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language: Staff recommendations are the most qualified firms out of sixteen firms evaluated through the City's qualification-based selection process

Prior Council Action:

For More Information: Scott Hilton, 512-974-7054; Elizabeth Godfrey, 512-974-7141; Rolando Fernandez, 512-974-7749

Boards and Commission Action:

Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE subconsultant participation.

## Additional Backup Information

The selected firms will provide architectural and engineering consulting services to various City departments in order to accommodate, in a timely manner, the development of general architectural projects. Initial project assignments will be based on highest to lowest ranking, maximum cumulative contracted amount in comparison to the estimated budget, firm's qualifications and availability of expertise at time of the project need. The City may, however, select a firm that is felt to be the most qualified for a specific project or most able to meet a project's schedule objectives.

The City currently has rotation list service agreements with eight firms to provide architectural and engineering services on various building projects. The contracting authority for the existing rotation list will be exhausted in the near future. Consultant services which may be required include:

- Studies and reports
- Programming, schematic and design development phases
- Sustainable Design / LEED\* implementation
- Development of contract documents and record drawings utilizing computer aided design and drafting (CADD) technology
- Integration of hazardous materials documents (prepared by others) into the Bid Documents
- Estimates of construction cost
- Permitting and other governmental approvals
- Bid/award phase support
- Construction administration and warranty period services

The total funding authority for the 2015 General Architectural Services Rotation List is \$4,000,000 with the authority for each of the eight firms to be approximately \$500,000.

This request allows for the development of a professional services agreement with each of the eight recommended firms for an estimated period of two years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications (RFQ) evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Participation subgoals stated in the solicitation were 1.90% African American; 9.00% Hispanic; 4.9% Native/Asian; 15.80% WBE. The recommended firm(s) provided MBE/WBE Compliance Plans that met the goals of the solicitation and were approved by the Small and Minority Business Resources Department.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 461 firms on August 1, 2014. The RFQ was obtained by 131 firms and 16 submitted qualification statements. Nine (9) of the firms were certified MBE/WBE firms.

**RECOMMENDED FIRMS:**

Limbacher & Godfrey Architects (WBE /FW)  
Austin Architecture Plus Inc / Architecture + Plus (WBE /FW)  
MWM DesignGroup (WBE /FW)  
h+uo Architects, LLP dba hatch + ulland owen architect  
McKinney York Architects  
The Lawrence Group Inc. / The Lawrence Group

Blgy Inc. (MBE /MB)

Stanley Architects & Artisans / Stanley Salaiz Jv

Limbacher & Godfrey Architects is located in Austin, TX.

Austin Architecture Plus Inc / Architecture + Plus is located in Austin, TX.

MWM DesignGroup is located in Austin, TX.

h+uo Architects, LLP dba hatch + ulland owen architect is located in Austin, TX.

McKinney York Architects is located in Austin, TX.

The Lawrence Group Inc. / The Lawrence Group is located in Austin, TX.

Blgy Inc. is located in Austin, TX.

Stanley Architects & Artisans / Stanley Salaiz Jv is located in Austin, TX.