



MEMORANDUM

TO: Mayor and City Council

From: Greg Guernsey, Director
Planning and Development Review Department

Date: December 6, 2013

RE: Timeline for Single-Family Occupancy Limits Code Amendment

Staff is requesting additional time beyond the Council-directed 70 day time frame to process the code amendment related to single-family occupancy limits, initiated at the November 21, 2013, City Council meeting (Resolution No. 20131121-053):

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

The Council initiates a code amendment related to dwelling unit occupancy that will set the maximum number of unrelated adults who may reside in structures allowed on single-family zoned property at four and directs the City Manager to process the code amendment and bring it to Council on or before January 30, 2014. The Planning Commission may elect to recommend a different maximum; it may also recommend that the code amendment be limited to some parts of the city, or be offered as a tool available to Neighborhood Planning Teams, rather than as a provision that applies to the entire city.

The Codes and Ordinances Subcommittee of the Planning Commission has cancelled their December meeting. That committee's review of the proposed code amendment will not take place until January 21, 2014. Staff anticipates the following schedule as a result:

- January 14, 2014: Community Development Commission
- January 21, 2014: Codes and Ordinances Subcommittee
- January 28, 2014: Planning Commission
- February 13, 2014: City Council

Please feel free to contact me at (512)974-2387 if I can provide any additional information.

Cc: Marc Ott, City Manager
Sue Edwards, Assistant City Manager