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## **MEMORANDUM**

TO:

Betty Baker, Chair

Zoning and Platting Commission Members

FROM:

Wendy Rhoades

Planning and Development Review Department

DATE:

November 18, 2014

RE:

C14-2014-0164 - DSHZ .46

The Staff respectfully requests a postponement of the above-referenced rezoning case to December 2, 2014 in order to coordinate with the Applicant on a neighborhood traffic analysis and prepare related support material.