



**URBAN FORESTRY BOARD  
REGULAR MEETING  
Wednesday, October 15, 2014, - 5:30 p.m.  
Northwest Recreation Center  
2913 Northland  
Austin, Texas**

**URBAN FORESTRY BOARD  
MEETING MINUTES**

**REGULAR MEETING  
WEDNESDAY, OCTOBER 15, 2014**

**Board Members in Attendance:**

Board Chair Chris Kite, Board Vice-Chair Peggy Maceo, Board Members Keith Brown, Nick Classen, Len Newsom. Board Members absent: Patrick Brewer, Ray Fleming.

**Staff in Attendance:**

**Parks and Recreation Department:**

Angela Hanson, Forestry Program Manager, Urban Forester, UFB Executive Liaison  
Robert Clawson, Nature Based Programs Admin, UFB Staff Liaison.

**Planning and Development Review Department:**

Jason Traweck, EV Review Specialist Sr. (for Michael Embesi)

**Austin Energy Department:**

Ray Henning, Line Clearance Supervisor

**Public Works Department:**

Rob Grotty, Urban Forestry Program Manager

**MEETING MINUTES**

**A. CALL TO ORDER**

Board Chair Kite called the meeting to order at 5:39 P.M.

**B. APPROVAL OF MINUTES**

1. Approve the minutes of the Urban Forestry Board meeting of September 17, 2014.  
Motion made by Board Member Newsom, Seconded by Board Member Brown to approve the meeting minutes of the UFB meeting of September 17, 2014 with the addition of adding the resolution number 20120426-076. All members present in favor. Board Members Brewer and Fleming absent.

**C. CITIZEN COMMUNICATION**

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

There was no citizen communication.

#### **D. ANNOUNCEMENTS**

Tree Court Project, BSP won ISAT Arboriculture Project of the year.

Cemetery Master Plan – online surveys and public meeting on November 3, 2014.

Arbor Day – Boggy Creek Park 10/18/14.

Urban Stewards Class Day during Arbor Day. TreeFolks planting their one millionth tree.

City Council meeting – proclamation to be given to Forestry Unit for Arbor Day.

Austin Community Tree Program has begun. 11/15/14 tree distribution day.

#### **E. URBAN FORESTER EXECUTIVE LIAISON REPORT – Angela Hanson, Urban Forester, including:**

- Austin Urban Forest Plan Implementation Monthly Update. Update given.
- Monthly Notification: Removal of protected size trees on parkland that constitute an imminent public safety risk. Information reviewed.
- Update on migration of the Urban Forestry Office. Some PARD Urban Forestry program staff to be transitioning to PDRD.
- Green Streets Policy. Information given.
- Auction Oaks update. Two mid-rise buildings planned. Could shade tree at certain times of year.
- Friends of Barton Springs Pool-sponsored tree planting near Barton Springs Pool. \$10K given to City for tree planting around BSP.
- Update -- Public Works Department. Information given.

#### **F. ACTION ITEM BRIEFINGS**

1. Nominations for Chair and Vice-Chair positions.  
Discussion regarding nominees.
2. Review draft resolution to require the use of green infrastructure and sustainability incentives within the development of CodeNext. Presenter: Board Member Newsom.  
Item to be discussed at November 19, 2014 regular meeting.

#### **G. DISCUSSION AND ACTION ITEMS**

1. Approve nominees for Chair and Vice-Chair positions.  
Motion made by Board Vice-Chair Maceo, Seconded by Board Member Brown, to elect current Board Chair Kite as Board Chair for 2015. All members present in favor. Board Members Brewer and Fleming absent.  
Motion made by Board Member Classen, Seconded by Board Member Brown to elect current Board Vice-Chair Maceo as Vice-Chair for 2015. All members present in favor. Board members Brewer and Fleming absent.
2. Approve draft resolution to require the use of green infrastructure and sustainability incentives within the development of CodeNext. Presenter: Board Member Newsom.  
Item tabled. To be added to November 19, 2014 regular meeting agenda.

#### **H. BRIEFINGS – 10 Minute Limit For Each Briefing**

1. Austin Energy Line Clearance Monthly Update – September 2014. Ray Henning, Line Clearance Superintendent, Austin Energy. Presentation given.
2. Austin Energy – Overview of Customer Notification Process for Line Clearing. Presenter: Ray Henning, Line Clearance Supervisor, Austin Energy Department. Presentation given.

3. City Arborist Program Tree Preservation and Replenishment Monthly Update September 2014. Michael Embesi, City Arborist, Planning and Development Review Department. Jason Traweek gave the presentation.
4. City Arborist Program Heritage Tree Report – August and September 2014. Presenter: Michael Embesi, City Arborist, Planning and Development Review Department. Jason Traweek gave the presentation.
5. Update from Treaty Oak Task Force Working Group. Presenter: Patrick Brewer.
6. Briefing on future Urban Forest Grant Program project proposal. Presenter: Allison Orr, Forklift Danceworks. Presentation given.

#### **I. FUTURE ITEMS FROM BOARD MEMBERS**

Meeting dates and location for 2015 Urban Forestry Board Meetings.

Draft resolution to require the use of green infrastructure and sustainability incentives within the development of CodeNext. UFB Board Member Brewer.

Update from Treaty Oak Task Force Working Group. UFB Board Member Brewer.

Future Urban Forest Grant Program project proposal. Allison Orr, Forklift Danceworks.

Protecting and retaining trees – Guide for Municipalities and Counties. UFB Board Member Maceo.

#### **J. ADJOURNMENT**

Board Chair Kite adjourned the meeting at 7:18 P.M.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 (four) days before the meeting date. Please call Robert Clawson at the Parks and Recreation Department, at 978-2600, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Angela Hanson at [angela.hanson@austintexas.gov](mailto:angela.hanson@austintexas.gov) or by phone at 974-9551.