

A G E N D A



Recommendation for Council Action (CMD)

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| Austin City Council | Item ID: | 37703 | Agenda Number | 23. |
| Meeting Date: | November 20, 2014 | | | |
| Department: | Contract Management | | | |
| Subject | | | | |
| Authorize negotiation and execution of a professional services agreement with INTERA INC., staff recommendation, or one of the other qualified responders to Request for Qualifications Solicitation No. CLMP159 to provide environmental consulting services for the 2014 Brownfields Hazardous and Petroleum Assessments in an amount not to exceed \$550,000. | | | | |
| Amount and Source of Funding | | | | |
| Funding is available in the Fiscal Year 2014-2015 Operating Budget of the Austin Resource Recovery Department. | | | | |
| Fiscal Note | | | | |
| There is no unanticipated fiscal impact. A fiscal note is not required. | | | | |
| Purchasing Language: | Staff recommendation is the most qualified firm out of eight firms evaluated through the City's qualification-based selection process. | | | |
| Prior Council Action: | | | | |
| For More Information: | Christine Whitney, 512-974-6085; Rolando Fernandez, 512-974-7749; Elizabeth Godfrey-Weidig, 512-974-7141 | | | |
| Boards and Commission Action: | November 12, 2014, the Zero Waste Advisory Commission unanimously voted 6-0 to recommend approval. | | | |
| Related Items: | | | | |
| MBE / WBE: | This contract will be awarded in compliance with 49 CFR Part 26 Disadvantaged Business Enterprise Program by meeting the goal with 12% DBE participation. | | | |
| Additional Backup Information | | | | |

The City was awarded a \$200,000 Environmental Protection Agency Community Wide Assessment grant for Petroleum substances and a \$200,000 Environmental Protection Agency Community Wide Assessment grant for Hazardous substances to promote property redevelopment and community revitalization. The remaining balance of \$150,000 will be funded through ARR's operating budget. The grant performance period will be October 1, 2014 through September 30, 2017. The project will be implemented through a series of subproject work authorizations ("Work Authorizations") which shall govern the performance of services for which the City has received, or will receive local, state, and/or federal funding. Work Authorizations shall be executed by both parties and, at a minimum, shall describe the services to be performed under the most stringent requirements applicable to the funding source.

The selected firm shall provide environmental assessment services; coordinate assessment and remediation planning activities with City staff, site owners, stakeholders and Brownfields Program staff as necessary; attend and (as necessary) facilitate public meetings regarding site activities; evaluate available technical information to develop site-specific scopes of work for City and EPA approval; conduct all necessary technical activities to complete environmental assessment activities and cleanup planning to achieve site closure in accordance with site-specific scopes of work, including but not limited to: project management; communication with Brownfields Program staff regarding project progress, scheduling of field work and budget updates; project-specific health and safety plan development and implementation; remedial/corrective action work plan development; quality assurance project plan development; soil, groundwater, and vapor sampling; confirmation sampling, contaminant identification, delineation, and fate and transport modeling; monitoring well installation and groundwater gauging; site and monitoring well surveying; containerization, characterization, and appropriate disposal of investigation and remediation derived wastes; and conduct asbestos/lead-based paint inspections and surveys and develop cost estimates for asbestos and/or lead-based paint abatement.

This authorization provides for funding of services related to environmental consulting services.

This request allows for the development of an agreement with the qualified responder that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected responder, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified responder and authorize contract negotiations with this provider.

DBE Participation goals stated in the solicitation was 11.42%. The recommended firm) provided a DBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department. The alternate firm provided a DBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 444 firms on July 3, 2014. The RFQ was obtained by 78 firms and eight submitted qualification statements. One of the firms was a certified MBE/WBE firm. Of the eight firms evaluated, three firms were short-listed and interviewed. Interviewing of the short-listed firms results in the following recommendation.

RECOMMENDED FIRM: INTERA, Inc.

ALTERNATE FIRM: DANIEL B. STEPHENS & ASSOCIATES, Inc.

Intera Incorporated is located in Austin, TX.

Daniel B. Stephens & Associates, Inc. is located in Austin, TX.