

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	37689	Agenda Number	67.
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Meeting Date:	November 20, 2014
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Department:	Purchasing
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## Subject

Authorize award, negotiation, and execution of a 24-month requirements service contract with CLEARRESULT CONSULTING INC., or the other qualified Offeror to RFP No. OPJ0110, for the purpose of providing temporary contract labor in the areas of energy efficiency and green building services for Austin Energy, in an amount not to exceed \$1,000,000, with two 12-month extension options in an amount not to exceed \$500,000 per extension option, for a total contract amount not to exceed \$2,000,000.

## Amount and Source of Funding

Funding in the amount of \$416,667 is available in the Fiscal Year 2014-2015 Operating Budget of Austin Energy. Funding for the remaining 14 months of the initial contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best evaluated proposal.
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Prior Council Action:	
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For More Information:	Oralia Jones, Senior Buyer Specialist, 512-322-6594
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Boards and Commission Action:	October 20, 2014 - Recommended by the Electric Utility Commission on a 6-0 vote.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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## Additional Backup Information

This contract will provide Austin Energy's Customer Energy Solutions division with temporary employees who possess specialized skill sets in the area of energy efficiency and green building. The service of these contractors will be procured on an as-needed basis to meet increased workload due to the variable nature of the design and construction industry, and to provide additional technical support needed for the development and implementation of new energy efficiency and green building related programs and initiatives.

The contractor will be responsible for providing staffing which includes green building consulting and rating services, energy efficiency consulting, and energy efficiency program operations. Desired specialized training or certifications may include Residential Energy Services Network or "RESNET" certified auditor, U.S. Green Building Council Leadership in Energy and Environmental Design (LEED) Accredited Professional, Building Design plus Construction or other related certifications. More specifically, these positions will be used to support Austin Energy Green Building (AEGB) ratings by guiding private sector project teams through the ratings process, reviewing design documents and construction submittals to ensure compliance with AEGB ratings requirements, providing recommendations to project teams to improve building performance and sustainability, performing site visits to verify compliance with AEGB ratings requirements, reviewing or performing building energy models to calculate energy savings from AEGB ratings and other tasks necessary to ensure that building projects enrolled in the Green Building rating systems meet expectations for energy and resource efficiency and sustainability. Contractors assigned to work with current Energy Efficiency Services staff will assist with the development and implementation of energy efficiency rebate programs.

This request allows for the development of an agreement with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease and staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

MBE/WBE solicited: 22/11

MBE/WBE bid: 0/0

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. 530 notices were sent. Two proposals were received, with no response from MBE/WBEs.

#### **APPROVAL JUSTIFICATION**

- a. Best evaluated proposal of two proposals received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.