

## **Annual Internal Review**

**This report covers the time period of 1/1/2014 to 12/31/2014**

### **Library Commission**

**The Board/Commission mission statement** (per the City Code) is:

*The Library Commission shall make recommendations to the city council on matters relating to the establishment, maintenance, and operation of the public libraries. Source: Ord. 20071129-011; Ord. 20101909-003.*

**Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

*The 2014 Commission Goals adopted were:*

- 1. Learn which libraries will be in each of the new city council districts starting in Jan. 2015.*
- 2. Make liaison visits to the assigned libraries each quarter. The visits can be with library staff, observational, or include participation in library activities.*
- 3. Attend forums where city council candidates will be present, so as to learn what candidate priorities for the public libraries will be if they are elected.*
- 4. Be prepared to answer question about or give informational talks about the new Central Library under construction for Fall, 2016.*

***All goals carried out.***

### **Establishment**

- Current members will serve until June 2015 or until new members are selected by city councilpersons.*

### **Maintenance**

- Learned which libraries are in each of the new city council districts.*

- *Attended forums where city council candidates were present. Learned their priorities for libraries.*

### **Operations**

- *Members visited assigned libraries, attended library events, and visited with their city council people.*
- *Commission chair served as liaison to Austin Friends of the Library Foundation.*
- *Attended employee appreciation event in May 2014.*
- *Members visited with their city council members regarding library priorities.*
- *Members drafted a letter to city council asking for funding to increase library hours. Council appropriated \$500,000 to extend library hours.*

**Determine if the board's actions throughout the year comply with the mission statement.**

*As outlined in the previous question, all actions comply with the mission statement.*

**List the board's goals and objectives for the new calendar year.**

1. Continue library liaison visits.
2. Work with council to see that extended hours continue in 2015.