



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, MAY 13, 2014**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, May 13, 2014 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair, Dale Murphy called the meeting to order at 5:13 p.m.

Commission Members in Attendance:

Dale Murphy, Chair
Ernest Saulmon, Vice Chair
James Kelsey
Teddy McDaniel, III

Commission Members Absent:

D'Ann Johnson, Secretary
Steven Hart
George Farris

Staff in Attendance:

Susana Carbajal
Chris Carter
Perla Compton
Jerry Dinse
Stephanie Tucker
Robert Hengst
Patti Edwards
Jennifer Williams
Mike Robinson
Dave Arthur
Kellye Mireles
Chris Dolph

Others Present:

Mike Scott, TSA

Chris Coons, KSA

Clayton Singleton, RS&H

Donna Adams, RS&H

Billy Carter, SuperShuttle

Paul Bielowicz, Page

Mike Nichols, Freese & Nichols

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of April 8, 2014 were approved on Vice Chair Ernest Saulmon's motion, Commission Member Teddy McDaniel, III's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Monthly Status Report was presented by Robert Hengst, Department of Aviation.
- b) Airport Tenant Updates was presented by Stephanie Tucker, Department of Aviation.
- c) Finance & Operations Report for Fiscal Year 2014 to date was presented by Dave Arthur, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for April 2014 was presented by Perla Compton, Department of Aviation. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	APRIL 2014	APRIL 2013	% Increase/(decrease)
TAXICAB	29,817	31,258	(4.6%)
LIMOUSINE	3,918	3,341	17.3%
HOTEL SHUTTLE	3,583	3,321	7.9%
OTHER SHUTTLE	779	480	62.3%
CHARTER BUS	144	94	53.2%
OVERALL TOTAL	38,241	38,494	(0.7%)

- e) General overview of the airport's security check lines and operations was given by Patti Edwards, Aviation Department and Mike Scott, TSA.

4. ACTION ITEMS

- a) Vote on recommendation to City Council regarding the following:
 - i. Authorize negotiation and execution of an amendment to the concession lease agreement with Carter Transportation Services, Inc. d/b/a SuperShuttle of Austin to add two 1 year extension options (32698).

The motion authorizing action item 4ai was approved on Commission Member James Kelsey's motion, Commission Member Teddy McDaniel, III's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

- ii. Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with CALDWELL COUNTRY CHEVROLET DBA BABY JACK II AUTOMOTIVE, LTD for the purchase of 27 light-duty vehicles in an amount not to exceed \$1,017,441; GRAPEVINE DODGE CHRYSLER JEEP, LLC DBA GRAPEVINE DCJ, LLC for the purchase of 14 light-duty vehicles in an amount not to exceed \$581,015; SILSBEE FORD, INC. for the purchase of 49 light-duty vehicles in an amount not to exceed \$1,219,628; and SILSBEE TOYOTA, INC. for the purchase of one Prius in an amount not to exceed \$23,307 (32970).

The motion authorizing action item 4aii was approved on Vice-Chair Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

- iii. Authorize award and execution of two 36-month requirements supply contracts with HESSELBEIN TIRE SOUTHWEST, INC. AND YOUNGBLOOD AUTOMOTIVE & TIRE, LLC to provide tires and tubes in a total amount not to exceed \$4,833,807 each and combined, with three 12-month extension options in a total amount not to exceed \$1,611,269 per extension option each and combined, for a total contract amount not to exceed \$9,667,614 each and combined; or consistent with the City's authority under statute to consider a bidder's local presence in awarding contracts, authorize award and execution of three 36-month requirements supply contracts with HESSELBEIN TIRE SOUTHWEST, INC., KANDO PARTNERS DBA KLINGEMANN AMERICAN CAR CARE CENTER, AND YOUNGBLOOD AUTOMOTIVE & TIRE, LLC to provide tires and tubes in a total amount not to exceed \$4,845,711 each and combined, with three 12-month extension options in a total amount not to exceed \$1,615,237 per extension option each and combined, for a total contract amount not to exceed \$9,691,422 each and combined (32892).

The motion authorizing action item 4aiii was approved on Commission Member James Kelsey's motion, Vice-Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

- iv. Authorize award and execution of a 36-month requirements service contract with EQUIPMENT DEPOT to provide aerial man lift preventative maintenance and repair services, in an amount not to exceed \$180,828, with three 12-month extension options in an amount not to exceed \$60,276 per extension option, for a total contract amount not to exceed \$361,656 (32685).

The motion authorizing action item 4aiv was approved on Commission Member Teddy McDaniel, III's motion, Vice Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize the negotiation and execution of an agreement with Lynxs Austin Cargoport, LLC for the lease and operation for cargo facilities at Austin-Bergstrom International Airport (30877). *[Item went before City Council on April 10, 2014 and passed.]*

Authorize award and execution of a 36-month requirements supply contract with **LEIF JOHNSON FORD DBA TRUCK CITY FORD** to provide Repair Services for Ford Medium and Heavy-Duty Vehicles in a total amount not to exceed \$1,046,694, with three 12-month extension options in a total amount not to exceed \$348,898 per extension option, for a total contract amount not to exceed \$2,093,388 (31961). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize award, negotiation, and execution of a 24-month requirements supply and service agreement with **NEC CORPORATION OF AMERICA**, to provide maintenance and support for the Private Branch Exchange (PBX) at Austin Bergstrom International Airport in an amount not to exceed \$1,035,000, with three 12-month extension options in an amount not to exceed \$446,000 for the first option, \$321,000 for the second option, and \$321,000 for the final option, for a total contract amount not to exceed \$2,123,000 (31933). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize award, negotiation, and execution of a professional services contract with **CONVERGINT TECHNOLOGIES LLC**, to provide a security system upgrade for the access control system and video management system software at Austin Bergstrom International Airport in an amount not to exceed \$138,071 (31912). *[Item went before City Council on May 1, 2014 and passed.]*

Authorize negotiation and execution of an amendment to the professional services agreement with the following three firms: **CLOUGH HARBOUR & ASSOCIATES, INC.; CORGAN ASSOCIATES, INC. and REYNOLDS SMITH AND HILLS, INC.**, for architectural and engineering services for the ABIA Architectural &

Engineering Rotation List 2012-2014 for the years 2012 through 2014 or until available funding authorization is expended, in the amount of \$2,250,000 in additional authorization, for a total not to exceed amount of \$9,750,000. The additional authorization will be distributed as follows: \$750,000 will be allocated to CLOUGH HARBOUR & ASSOCIATES, INC., \$750,000 will be allocated to CORGAN ASSOCIATES, INC., and \$750,000 will be allocated to REYNOLDS SMITH AND HILLS, INC (31702). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize award and execution of a 36-month supply agreements contract through U.S. Communities with **THE HOME DEPOT U.S.A.**, and through The Cooperative Purchasing Network (TCPN) with **LOWE'S HOME CENTERS, LLC**, for the purchase of building supplies and equipment in an amount not to exceed \$4,500,000 each and combined, with three 12-month extension options in an amount not to exceed \$1,500,000 each and combined per extension option, for a total contract amount not to exceed \$9,000,000 (31593). *[Item went before City Council on April 17, 2014 and passed.]*

Authorize execution of a construction contract with **RESTEK, INC.**, for ABIA Terminal Area Spalling Improvements in the amount of \$294,345 plus a \$30,000 contingency, for a total contract amount not to exceed \$324,345 (32017). *[Item went before City Council on May 1, 2014 and passed.]*

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: June 10, 2014

ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Teddy McDaniel, III, Vice Chair Ernest Saulmon's second on a 4-0 vote. Commission Member George Farris, Commission Member Steven Hart and Secretary D'Ann Johnson were absent.

Meeting was adjourned at 5:48 p.m.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

1 - Preliminary

Project Name: Electronic Airport Layout Plan and Utility Mapping

DOA PM: Rohini Kumarage

PWD PM:

Sub-project ID: 6000.103

ABIA Number: A3242

FDU Number (1): 4910-8107-3242

Appropriation (1): \$550,000

FDU Number (2): 3920-2207-6434

Appropriation (2): \$50,000

Project Status: Contract with AECOM was executed on 4/23/2014. Kickoff meeting with consultant and stakeholders was held on May 1, 2014. Consultant and subs going through badging process. First bi-weekly conference call scheduled for May 28, 2014.

Project Name: Upper Level Embankments Inspections and Repairs

DOA PM: Rohini Kumarage

PWD PM: David Taylor

Sub-project ID: 6001.095

ABIA Number: L3247

FDU Number (1): 4910-8107-3247
(A247)

Appropriation (1): \$127,978

FDU Number (2): 4911-8107-A247

Appropriation (2): \$900,000

Project Status: Contract is being finalized, with fully executed contract expected by the end of May. An initial work session will be scheduled for late May or the first week of June depending on availability of staff.

Project Name: Maintenance Complex Renovations - Bldg. 8220

DOA PM: Richard Chaney

PWD PM: Burton Jones

Sub-project ID: 6001.097

ABIA Number: L3263

FDU Number (1): 4910-8107-3263

Appropriation (1): \$2,000,000

FDU Number (2):

Appropriation (2):

Project Status: Project Charter finalized 09-May-2014. Initial draft of Consultant proposal for design/bid award services due 30-May.

Project Name: ABIA Terminal/Apron Expansion and Improvements Project

DOA PM: Janice White

PWD PM: Robin Camp

Sub-project ID: 5415.102

ABIA Number: T3288

FDU Number (1): 4910-8107-3288

Appropriation (1): \$400,000

FDU Number (2):

Appropriation (2):

Project Status: Professional services interviews to be held June 19th.
RFQ for CM@R issued May 19th pre-submittal meeting held 5/29/14 and SMBR 'mixer' held 5/29/14.

Project Name: Connectivity Pedestrian Path - Segment 1

DOA PM: Jennifer Williams

PWD PM:

Sub-project ID: 6001.099

ABIA Number: LA401

FDU Number (1): 4911-8107-A401

Appropriation (1): \$400,000

FDU Number (2):

Appropriation (2):

Project Status: Scope has been defined to finish the pedestrian path around landside. Need to get a consultant on board to start design.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

Project Name:	De-icing Pond Improvements - Construction		
DOA PM:	Carrie Stefanelli	PWD PM:	
Sub-project ID:	6000.107	ABIA Number:	AA402
FDU Number (1):	4911-8107-A402	Appropriation (1):	\$350,000
FDU Number (2):		Appropriation (2):	
Project Status:	AE firm procurement being initiated, Stormwater Drainage Improvements Project PER will be used to support initial phases of this project.		

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

2 - Design/Study

Project Name: ABIA Terminal Electrical Improvements

DOA PM: Marcy Vette PWD PM:
Sub-project ID: 5415.050 ABIA Number: T3168
FDU Number (1): 4910-8107-3168 Appropriation (1): \$400,000
FDU Number (2): Appropriation (2):
Project Status: Final design is due in May.
Project reassigned to Marcy Vette.

Project Name: Parking Operations Improvements

DOA PM: Janice White PWD PM: Robert Pirtle
Sub-project ID: 6001.070 ABIA Number: L3186
FDU Number (1): 4910-8107-3186 Appropriation (1): \$1,290,000
(A186)
FDU Number (2): 4911-8107-A186 Appropriation (2): \$7,500,000
Project Status: Lower level study final report received.
PER/30% has been reviewed and ABIA scope decision/direction given.
60% submitted 5/30/14.
Construction of this project will not take place until the CONRAC project is completed and operational.

Project Name: ABIA CONRAC AIPP

DOA PM: Janice White PWD PM: Robert Pirtle
Sub-project ID: 6001.066 ABIA Number: L3228
FDU Number (1): 4910-8107-3228 Appropriation (1): \$360,000
FDU Number (2): Appropriation (2):
Project Status: D/B project team coordination continuing with artist.
Artist construction documents issued and reviewed.

Project Name: De-icing Storage Facility

DOA PM: Carrie Stefanelli PWD PM:
Sub-project ID: 6000.063 ABIA Number: A3230
FDU Number (1): 4910-8107-3230 Appropriation (1): \$340,000
FDU Number (2): Appropriation (2):
Project Status: Design complete; ESD preparing drawings.

Project Name: FAA Ductbank Relocation

DOA PM: Dale Thompson PWD PM: Alison von Stein
Sub-project ID: 6000.064 ABIA Number: A3231
FDU Number (1): 4910-8107-3231 Appropriation (1): \$1,350,000
FDU Number (2): Appropriation (2):
Project Status: QSMD is reviewing the bid document submittal. Hoping to advertise for bids in early to mid-June.
ABIA staff continues to work with FAA staff on the MOU.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

Project Name: Terminal Improvements 2013-Phase 8

DOA PM: Jennifer Williams PWD PM: Robin Camp
Sub-project ID: 5415.087 ABIA Number: T3244
FDU Number (1): 4910-8107-3244 Appropriation (1): \$300,000
(A244)
FDU Number (2): 4911-8107-A244 Appropriation (2): \$1,000,000
Project Status: NTP issued and field meeting with design team was 5/15. All plans requested by design team have been sent.

Project Name: Elevator Refurbishment

DOA PM: Rohini Kumarage PWD PM:
Sub-project ID: 6001.093 ABIA Number: L3245
FDU Number (1): 4910-8107-3245 Appropriation (1): \$0
FDU Number (2): 4911-8107-A245 Appropriation (2): \$2,500,000
Project Status: Awaiting proposal from consultant on completion of design phase. The consultant is working with SMBR for good faith effort

Project Name: Stormwater Drainage Improvements

DOA PM: Jennifer Williams PWD PM: Alison von Stein
Sub-project ID: 5702.011 ABIA Number: E3248
FDU Number (1): 4910-8107-3248 Appropriation (1): \$843,247
(A248)
FDU Number (2): 4911-8107-A248 Appropriation (2): \$1,750,000
Project Status: PER submitted to ABIA for review on 5/2. Met with Brown and Gay on 5/28 to discuss PER with Kane and Carrie. B&G to add language to the PER in regards to the Regional Detention Report to allow ABIA to develop for the terminal expansion. A phased approach was discussed due to budget limitations.

Project Name: Landside Roadway Improvements

DOA PM: Jennifer Williams PWD PM: Alison Von Stein
Sub-project ID: 6001.092 ABIA Number: L3249
FDU Number (1): 4910-8107-3249 Appropriation (1): \$250,000
(A249)
FDU Number (2): 4911-8107-A249 Appropriation (2): \$1,750,000
Project Status: Design team finishing up field investigations, surveying, and geotechnical thru the beginning of June.

Project Name: Potable Water System - Study

DOA PM: Richard Chaney PWD PM:
Sub-project ID: 5415.094 ABIA Number: T3264
FDU Number (1): 4910-8107-3264 Appropriation (1): \$300,000
FDU Number (2): Appropriation (2):
Project Status: Site visit by Civil consultant was conducted on 08-May-2014 to determine the installation locations for the data loggers. Procurement of data logger installation in progress.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

Project Name: Restrooms Completion

DOA PM: Rohini Kumarage PWD PM:
Sub-project ID: 5415.098 ABIA Number: T3285
FDU Number (1): 4910-8107-3285 Appropriation (1): \$350,000
FDU Number (2): Appropriation (2):
Project Status: 100% design plans were submitted on 23rd of May for design. The consultant is addressing the QMD comments and permitting process

Project Name: Terminal Boiler Replacement

DOA PM: Richard Chaney PWD PM:
Sub-project ID: 5415.100 ABIA Number: T3286
FDU Number (1): 4910-8107-3286 Appropriation (1): \$350,000
FDU Number (2): Appropriation (2):
Project Status: Schematic design meeting held on 20-May. Consultant provided the Schematic Design Final report on 28-May, it is under review. Additional funding may be required depending on option selected, and delivery method for construction.

Project Name: Terminal Beam Rehabilitation

DOA PM: Richard Chaney PWD PM:
Sub-project ID: 5415.101 ABIA Number: T3287
FDU Number (1): 4910-8107-3287 Appropriation (1): \$100,000
FDU Number (2): Appropriation (2):
Project Status: Waterproofing options have been evaluated in further detail, and cost estimates revised. Discussion needed with DOA management to determine which option to include in the design package. Submittal of 90% Beam design is being held until waterproofing decision. Additional funding may be required depending on option selected, and delivery method for construction.

Project Name: SP (Spirit of Austin Lane) AIPP

DOA PM: Robert Hengst PWD PM:
Sub-project ID: 10531.002 ABIA Number:
FDU Number (1): 4910-8107-6052 Appropriation (1): \$446,000
FDU Number (2): Appropriation (2):
Project Status: Final design presentation to be made to the AIPP Commission 6/2.

Project Name: Terminal Improvements 2012 AIPP

DOA PM: Rohini Kumarage PWD PM:
Sub-project ID: 5415.059 ABIA Number: T6053
FDU Number (1): 4910-8107-6053 Appropriation (1): \$31,194
FDU Number (2): Appropriation (2):
Project Status: Design by artist, and coordination with airport, ongoing.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

Project Name: Parking Operations Building Mechanical Systems Improvements

DOA PM: Robert Mercado PWD PM: Alison von Stein

Sub-project ID: 6001.102 ABIA Number: LA407

FDU Number (1): 4911-8107-A407 Appropriation (1): \$1,000,000

FDU Number (2): Appropriation (2):

Project Status: CHA w/ Encotech Engineering is surveying and started work on the Preliminary Engineering Report (PER). First Draft is due July 9.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

3 - Bid/Award

Project Name: IS Building 7355 Emergency Power Improvements

DOA PM: Rick Stalder PWD PM: Alison von Stein

Sub-project ID: 6001.067 ABIA Number: P3163

FDU Number (1): 4910-8107-3163 (A163) Appropriation (1): \$2,007,313

FDU Number (2): 4911-8107-A163 Appropriation (2): \$417,687

Project Status: Contractor contract is being finalized. Rick Stalder assigned as project manager.

Project Name: ARFF Building Re-Roofing and Building Envelope Weatherproofing

DOA PM: Dale Thompson PWD PM: Burton Jones

Sub-project ID: 6000.060 ABIA Number: P3211

FDU Number (1): 4910-8107-3211 Appropriation (1): \$453,000

FDU Number (2): Appropriation (2):

Project Status: Met with JOC contractor KBR on 3/11. Contractor submitted proposed fee on 4/8, and project team reviewed the proposal. The team met with contractor on 5/1 to discuss the proposal and express our concerns. Contractor has not responded to our concerns and the Public Works project manager is discussing our options with CMD regarding the JOC process.

Project Name: ABIA Bldg. 6005 Improvements - Phase II (P&E)

DOA PM: Robert Mercado PWD PM: Robert Pirtle

Sub-project ID: 6001.084 ABIA Number: L3217

FDU Number (1): 4910-8107-3217 (A217) Appropriation (1): \$2,030,000

FDU Number (2): 4911-8107-A217 Appropriation (2): \$1,150,000

Project Status: PreConstruction to be scheduled for June 11 with Construction Start to be June 18.

Project Name: BHS Assessment and EDS Recapitalization

DOA PM: Robert Mercado PWD PM: Burton Jones

Sub-project ID: 5415.071 ABIA Number: T3232

FDU Number (1): 4910-8107-3232 Appropriation (1): \$480,000

FDU Number (2): Appropriation (2):

Project Status: Talks underway between Hensel Phelps and Corgan to incorporate the EDS work into the Infill Project. Corgan to be hired to do Construction Administration of this scope of work. HP to provide a price for the actual construction work by mid-June.

Project Name: Taxiway A Completion Design

DOA PM: Dale Thompson PWD PM: Alison Von Stein

Sub-project ID: 6000.056 ABIA Number: A3241

FDU Number (1): 4910-8107-3241 Appropriation (1): \$1,000,000

FDU Number (2): Appropriation (2):

Project Status: City Council authorized execution of a construction contract with Chasco Constructors at the 3/6 council meeting. Contractor in process of gathering post-award documents for submittal to CMD.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

Project Name: Food Court Improvements

DOA PM: Robert Hengst PWD PM:
Sub-project ID: 5415.095 ABIA Number: T3265
FDU Number (1): 4910-8107-3265 Appropriation (1): \$400,000
FDU Number (2): Appropriation (2):
Project Status: Tables/chairs have been ordered with delivery expected in July. Actual delivery and installation date still to be confirmed.

Project Name: Wet Pipe Fire Protection System

DOA PM: Robert Hengst PWD PM:
Sub-project ID: 5415.096 ABIA Number: T3266
FDU Number (1): 4910-8107-3266 Appropriation (1): \$250,000
FDU Number (2): Appropriation (2):
Project Status: Maintenance has approved a purchase order for items required, awaiting delivery and installation schedule.

Project Name: Terminal Pond Aerators

DOA PM: Kane Carpenter PWD PM:
Sub-project ID: 5702.012 ABIA Number: L3289
FDU Number (1): 4910-8107-3289 Appropriation (1): \$80,000
FDU Number (2): Appropriation (2):
Project Status: Installed aerators on the 4/17/14. 400,000 gallons out of 1,000,000 gallons discharged to AWU.

Project Name: Taxiway Alpha Completion Construction

DOA PM: Dale Thompson PWD PM: Alison von Stein
Sub-project ID: 6000.112 ABIA Number: AA241
FDU Number (1): 4911-8107-A241 Appropriation (1): \$8,800,000
FDU Number (2): Appropriation (2):
Project Status: Construction contract with Chasco has been executed. Currently in the process of scheduling a pre-construction meeting.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

4 - Construction/Execution

Project Name: Noise Mitigation Program Implementation

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3132

FDU Number (1): 4910-8107-3132

Appropriation (1): \$5,285,636

FDU Number (2):

Appropriation (2):

Project Status: MOBILE HOME PARK We have acquired all thirty-eight (38) homes. All thirty-eight acquired homes have been vacated. Asbestos abatement and demolition have been completed on thirty-six (36) of the vacated mobile homes. The remaining two (2) mobile homes should be demolished by May 2, 2014. LAND EXCHANGE The Airport plans to dispose of the Mobile Home Park and vacant lot located on Shapard Lane by Land Exchange. The Land Exchange transmittal has been submitted to the FAA. We are waiting on the FAA to approve the Land Exchange. PROGRAM CLOSEOUT We are in the process of scanning and closing out all parcel files. We have met with Records Management staff from Aviation and Real Estate to implement a plan for transferring project records. We are also in the process of completing the required Noise Land Reuse Plan and Inventory to be submitted to the FAA for their review and approval.

Project Name: Noise Mitigation Program Implementation

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3154

FDU Number (1): 4910-8107-3154

Appropriation (1): \$1,952,418

FDU Number (2):

Appropriation (2):

Project Status: Refer to N3132 for Project Status.

Project Name: Noise Mitigation Program Implementation

DOA PM: Melinda Ruby

PWD PM:

Sub-project ID: 5696.001

ABIA Number: N3157

FDU Number (1): 4910-8107-3157

Appropriation (1): \$2,575,000

FDU Number (2):

Appropriation (2):

Project Status: Refer to N3132 for Project Status.

Project Name: Expert Advisor - ABIA Consolidated Rental Car Facility (CONRAC)

DOA PM: Janice White

PWD PM: Robert Pirtle

Sub-project ID: 6001.006

ABIA Number: L3162

FDU Number (1): 4910-8107-3162

Appropriation (1): \$1,640,000

FDU Number (2):

Appropriation (2):

Project Status: PGAL continues to provide services in support of the CONRAC project. Currently contracted for construction phase services/oversight.

Project Name: ABIA Terminal Area Spalling Improvements

DOA PM: Rohini Kumarage

PWD PM: Robin Camp

Sub-project ID: 5415.054

ABIA Number: T3172

FDU Number (1): 4910-8107-3172

Appropriation (1): \$880,180

FDU Number (2):

Appropriation (2):

Project Status: Construction is ongoing.

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Project Status: BA Update - CONST work in progress. Work is about 50% complete and currently working in Zone 06.
Expect Sub-Comp date for all work in FEB-2015.
Still coordinating work with AFD and DoA Terminal occupants.

Project Status: The following tasks are completing
Task 9: Program Closeout
Task 10: General Coordination/ Presentation

Consultant is working on the final Report and preparing for presentation to ABIA on May 6.

Project Status: Final design and approvals of TSA and CBP spaces is underway as construction has continued on the utilities, foundation and structure.

Project Status: The second phase of the process started January 22. OpenText (OT) will be reviewing/classifying the various drawing sets by project. The reviewed projects will be held in queue for DoA final review before moving the drawings to the scan process. The review and scan processes will take approximately 11 months. Review Process [Status: Update] 322 projects have been reviewed by OT waiting for DoA review (95% of inventory)
175 projects have gone through a Friday review and are ready to be scanned (55% of inventory). Scan Process [Status: Update] Scanning of the Submittal shop drawings for T1000/T1100/T1400 is in progress. The Aviation EDIMS profile has not been created. After the profile is created, a test import of data and images will be conducted. A regular upload of images and data will be developed after a successful test import. Web Portal [Status: No change] DoA Information Systems began working with CTM the week of April 21 to develop code for retrieving records from EDIMS. Once the Aviation profile is available, then development of the DoA web portal can begin.

AVIATION PROJECTS STATUS REPORT

Tuesday, June 03, 2014

Project Name: Shared Use Passenger Processing System

DOA PM: Robert Mercado PWD PM:
Sub-project ID: 5415.099 ABIA Number: T3283
FDU Number (1): 4910-8107-3283 Appropriation (1): \$3,500,000
FDU Number (2): Appropriation (2):
Project Status: Workshops with AirIT for installation and integration of the RMS, AODB and FIDs is ongoing.

Project Name: Terminal East Infill Project AIPP

DOA PM: Robert Mercado PWD PM: Burton Jones
Sub-project ID: 5415.065 ABIA Number: TB060
FDU Number (1): 4912-8107-B060 Appropriation (1): \$900,000
FDU Number (2): Appropriation (2):
Project Status: Execution of approved design is underway by artist.

Project Name: Terminal East Infill Project Construction

DOA PM: Robert Mercado PWD PM: Burton Jones
Sub-project ID: 5415.065 ABIA Number: TB215
FDU Number (1): 4912-8107-B215 Appropriation (1): \$61,350,000
FDU Number (2): Appropriation (2):
Project Status: Erection of the steel structure is continuing as well as installation of underground electrical and plumbing for the Customs Level. Slabs are being poured on Baggage and Apron Levels.

Project Name: ABIA Consolidated Rental Car Facility

DOA PM: Janice White PWD PM: Robert Pirtle
Sub-project ID: NA ABIA Number: F8011.01
FDU Number (1): F8011.01 Appropriation (1):
FDU Number (2): Appropriation (2):
Project Status: Construction is ongoing. Vertical construction underway with column and elevated slab pours. Building MEP work beginning for sections that have topped out. Precast panels and masonry work underway. Reverse shuttle construction work underway.

PROPERTIES UPDATE

6/6/2014

PROJECT	STATUS
Auntie Anne's - renovations	Plans submitted to P&E. If approved, permitting process shall begin.
DNC - Admin office server room	Waiting on design docs and construction schedule from tenant - no change
DNC - Annie's oil recovery system	Project approved and pending scheduling for DNC
DNC - Annie's sidewalk café	Furniture pending for July 1
DNC - Austin MacWorks	Pending information from DNC - no change
DNC - Briggos	Installation of coffee machine scheduled for 3rd quarter 2014
DNC - Security Camera installation	CPIS information pending. Preliminary review of request has been completed by P&E and Info Systems
DNC - SoCo Market Conversion and Seating	Furniture scheduled to arrive 1st week of June
DNC - Tyler's kiosk	Project on hold
Fara Café - flooring replacement	Renovations on hold pending Airport/Fara
Fara Café - renovations	Renovations on hold pending Airport/Fara
GSE Fuel Farm - construct new consolidated fuel farm	On Hold
Ruta Maya/Thundercloud - menu board	CPIS approved and pending scheduling
Sprint - relocation of Computer equipment from inside IT building to outside	CPIS submitted. Review underway by airport.
TSA oversize scanning machine installation	Tentatively scheduled for June. No change
Wok & Roll - refurbishments & kiosk	Pending update from architect on kiosk. Pre-construction meeting scheduled and W&R did not attend. Pending further action from airport. No insurance or bond information submitted.
Wok & Roll - repairs for leak and exhaust fan maintenance	Pending further action from airport.
Zoom Amazon (sells kindles) on west side by gate 16-18 and second Benefit Kiosk on East Side	CPIS approved and pending re-scheduling for installation - to be completed by June 1

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 7 Month(s) ended April 30, 2014

	Amended Budget	Budget Annualized 7 month(s)	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	22,220,001	12,961,667	12,565,947	(395,720)	(3.1%)
Terminal Rental & Other Fees	23,258,999	13,567,749	14,034,704	466,955	3.4%
TOTAL AIRLINE REVENUE	45,479,000	26,529,416	26,600,651	71,235	0.3%
NON-AIRLINE REVENUE					
Parking	30,411,560	17,740,077	18,408,660	668,583	3.8%
Other Concessions	20,260,864	11,818,837	12,781,642	962,805	8.1%
Other Rentals and Fees	6,978,657	4,070,883	4,257,031	186,148	4.6%
TOTAL NON-AIRLINE REVENUE	57,651,081	33,629,797	35,447,333	1,817,536	5.4%
Interest Income	117,000	68,250	62,166	(6,084)	(8.9%)
TOTAL REVENUE	103,247,081	60,227,463	62,110,150	1,882,687	3.1%
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	41,425,580	24,163,541	23,694,003	469,538	1.9%
Airport Planning and Development	2,202,934	1,284,971	1,191,787	93,184	7.3%
Support Services	12,316,552	7,184,245	6,732,130	452,115	6.3%
Business Services	10,521,605	6,137,252	5,968,361	168,891	2.8%
TOTAL OPERATING EXPENSES	66,466,671	38,770,009	37,586,281	1,183,728	3.1%
Debt Service					
GO Debt Service Fund	27,089	15,802	15,803	(1)	0.0%
2013A Revenue Refunding Bonds	2,133,225	1,243,788	796,706	447,082	35.9%
2005 Variable rate Notes (Swap)	25,839,076	15,072,794	14,379,523	693,271	4.6%
2005 Variable rate Notes Fees	3,137,800	1,830,383	1,849,087	(18,704)	(1.0%)
PFC Debt Service Funding	(13,338,140)	(7,780,582)	(7,282,293)	(498,289)	(6.4%)
TOTAL Net Debt Service *	17,799,050	10,382,185	9,758,826	623,359	6.0%
OTHER REQUIREMENTS					
Workers' Compensation	462,940	270,033	270,050	(17)	0.0%
Citywide Administrative Support	2,625,317	1,531,347	1,531,437	(90)	0.0%
Communications & Technology Mgmt	1,464,944	854,502	854,549	(47)	0.0%
Accrued Payroll	127,548	74,399	74,403	(4)	0.0%
Compensation Adjustment	22,425	13,081	8,232	4,849	37.1%
Liability Reserve	20,000	11,666	11,667	(1)	0.0%
Operating Reserve	783,581	457,063	457,089	(26)	0.0%
CTECC	125,316	73,097	73,101	(4)	0.0%
Trunked Radio Allocation	108,315	63,180	63,185	(5)	0.0%
TOTAL OTHER REQUIREMENTS	5,740,386	3,348,368	3,343,713	4,655	0.1%
TOTAL REQUIREMENTS	90,006,107	52,500,562	50,688,820	1,811,742	3.5%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	13,240,974	7,726,901	11,421,330	3,694,429	47.8%
ENPLANEMENTS	Passengers	% Inc/(Dec)			
March (Month over Month)	436,041	3.78%			
Year-to-Date	2,908,166	6.26%			

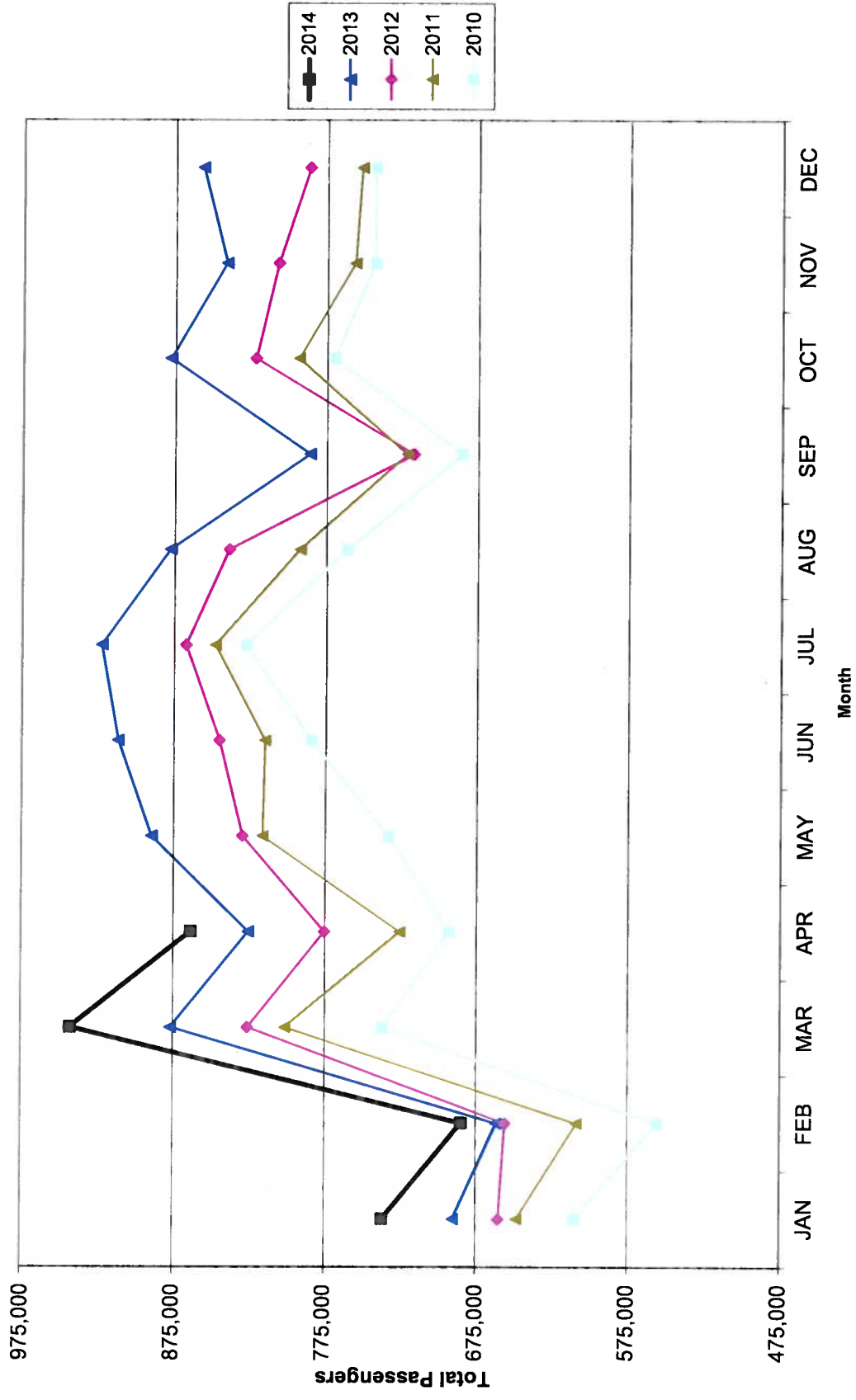
* Debt Service: Removal of the \$28Million Variable Rate Note and the 2013 Prosperity Bank Note because they were funded with 2013 funds

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR

	This month - This Year vs. Last Year				Fiscal YTD - This Year vs. Last Year			
	FY14 (Apr 14) vs FY13 (Apr 13)				FY14 (Oct 13 - Apr 14) vs FY13 (Oct 12 - Apr 13)			
	FY14 Apr-14	FY13 Apr-13	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance	FY14 YTD Apr-14	FY13 YTD Apr-13	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
<u>Airline Revenue</u>								
Landing Fees	1,759,689	933,102	826,587	88.6%	12,565,947	11,455,239	1,110,708	9.7%
Terminal Rental & Other Fees	2,033,374	1,990,396	42,978	2.2%	14,034,704	13,321,906	712,798	5.4%
Total Airline Revenue	3,793,063	2,923,498	869,565	29.7%	26,600,651	24,777,145	1,823,506	7.4%
<u>Non-Airline Revenue</u>								
Parking	2,615,624	2,624,644	(9,020)	(0.3%)	18,408,660	17,677,039	731,621	4.1%
Food/Beverage & Retail	673,376	627,876	45,500	7.2%	4,365,748	3,822,672	543,076	14.2%
Rental Car	1,135,864	1,207,899	(72,035)	(6.0%)	7,267,438	6,652,918	614,520	9.2%
Advertising	95,788	51,413	44,375	86.3%	760,996	601,799	159,197	26.5%
Ads Barter Revenue	0	0	0	N/A	-	8,667	(8,667)	(100.0%)
Other Concessions	64,193	71,109	(6,916)	(9.7%)	387,460	471,832	(84,372)	(17.9%)
Other Rentals and Fees	646,730	635,046	11,684	1.8%	4,257,031	4,096,286	160,745	3.9%
Total Non-Airline Revenue	5,231,575	5,217,987	13,588	0.3%	35,447,333	33,331,213	2,116,120	6.3%
Interest Income	7,367	9,795	(2,428)	(24.8%)	62,166	68,277	(6,111)	(9.0%)
Total Operating Revenue	9,032,005	8,151,280	880,725	10.8%	62,110,150	58,176,635	3,933,515	6.8%
<u>Operating Requirements</u>								
Fac Mgmt. Ops and Airport Security	2,937,145	2,917,358	(19,787)	(0.7%)	23,694,003	22,809,017	(884,986)	(3.9%)
Airport Planning and Development	159,195	145,949	(13,246)	(9.1%)	1,191,787	1,160,463	(31,324)	(2.7%)
Support Services	881,059	683,609	(197,450)	(28.9%)	6,732,130	5,910,313	(821,817)	(13.9%)
Business Services	849,161	667,025	(182,136)	(27.3%)	5,968,361	5,282,220	(686,141)	(13.0%)
Total Operating Expense	4,826,560	4,413,941	(412,619)	(9.3%)	37,586,281	35,162,013	(2,424,268)	(6.9%)
<u>Debt Service</u>								
GO Debt Service Fund	2,257	2,189	(68)	(3.1%)	15,803	15,325	(478)	(3.1%)
2013A Revenue Refunding Bonds	113,815	178,000	64,185	36.1%	796,706	2,351,000	1,554,294	66.1%
2005 Variable rate Notes (Swap)	2,063,636	2,063,267	(369)	(0.0%)	14,379,523	13,313,496	(1,066,027)	(8.0%)
2005 Variable rate Notes Fees	256,970	273,483	16,513	6.0%	1,849,087	1,924,789	75,702	3.9%
PFC Debt Service Funding	(1,041,278)	(1,026,788)	(14,490)	1.4%	(7,282,293)	(7,257,229)	(25,064)	0.3%
Total Debt Service *	1,395,400	1,490,151	94,751	6.4%	9,758,826	10,347,381	588,555	5.7%
<u>Other Requirements</u>								
Workers' Compensation	38,578	32,323	(6,255)	(19.4%)	270,050	226,261	(43,789)	(19.4%)
Citywide Administrative Support	218,776	183,647	(35,129)	(19.1%)	1,531,437	1,285,530	(245,907)	(19.1%)
Communications & Technology Mgmt	122,079	108,429	(13,650)	(12.6%)	854,549	759,003	(95,546)	(12.6%)
Accrued Payroll	10,629	8,270	(2,359)	(28.5%)	74,403	57,889	(16,514)	(28.5%)
Compensation Adjustment	1,558	2,530	972	38.4%	8,232	7,615	(617)	(8.1%)
Operating Reserve	65,298	80,305	15,007	18.7%	457,089	562,330	105,241	18.7%
CTECC	10,443	10,566	123	1.2%	73,101	73,962	861	1.2%
Trunked Radio Allocation	9,026	10,018	992	9.9%	63,185	70,131	6,946	9.9%
Liability Reserve	1,667	1,667	0	0.0%	11,667	11,669	2	0.0%
Total Other Requirements	478,054	437,755	(40,299)	(9.2%)	3,343,713	3,054,390	(289,323)	(9.5%)
Total Requirements	6,700,014	6,341,947	(358,167)	(5.6%)	50,688,820	48,563,784	(2,125,036)	(4.4%)
SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	\$ 2,331,991	\$ 1,809,433	\$ 522,558	28.9%	\$ 11,421,330	\$ 9,612,851	\$ 1,808,479	18.8%

* FY2014 Debt Service: Removal of the 2013 Prosperity Bank Note because they were funded with 2013 Funds

AUSTIN PASSENGER TRAFFIC 5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Calendar Year 2014 vs 2013

	04/2014	04/2013	Percent Change	01/2014 - 04/2014	01/2013 - 04/2013	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	421,036	409,339	2.86	1,560,182	1,480,339	5.39
Domestic Deplaned Revenue	413,279	395,414	4.52	1,563,535	1,489,972	4.94
International Enplaned Revenue	5,489	1,322	315.20	14,693	4,970	195.63
International Deplaned Revenue	5,333	1,540	246.30	15,159	5,779	162.31
Domestic Enplaned Non-Revenue	9,424	9,480	-0.59	38,221	38,460	-0.62
Domestic Deplaned Non-Revenue	8,894	8,636	2.99	35,745	34,555	3.44
International Enplaned Non-Revenue	92	2	4,500.00	245	23	965.22
International Deplaned Non-Revenue	82	23	256.52	254	43	490.70
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	863,629	825,756	4.59	3,228,034	3,054,141	5.69

CURRENT PASSENGER RECORD = 942,825 RECORD SET = MARCH 2014

Aircraft Operations

Air Carrier	8,571	8,306	3.19	32,549	32,342	0.64
Commuter & Air Taxi	1,385	1,535	-9.77	5,910	5,502	7.42
Military	723	515	40.39	2,450	2,053	19.34
General Aviation						
Itinerant	4,465	4,433	0.72	16,218	17,045	-4.85
Local	116	165	-29.70	182	836	-78.23
Total G.A.	4,581	4,598	-0.37	16,400	17,881	-8.28
Total Operations	15,260	14,954	2.05	57,309	57,778	-0.81

Austin-Bergstrom International Airport

Aviation Activity Report

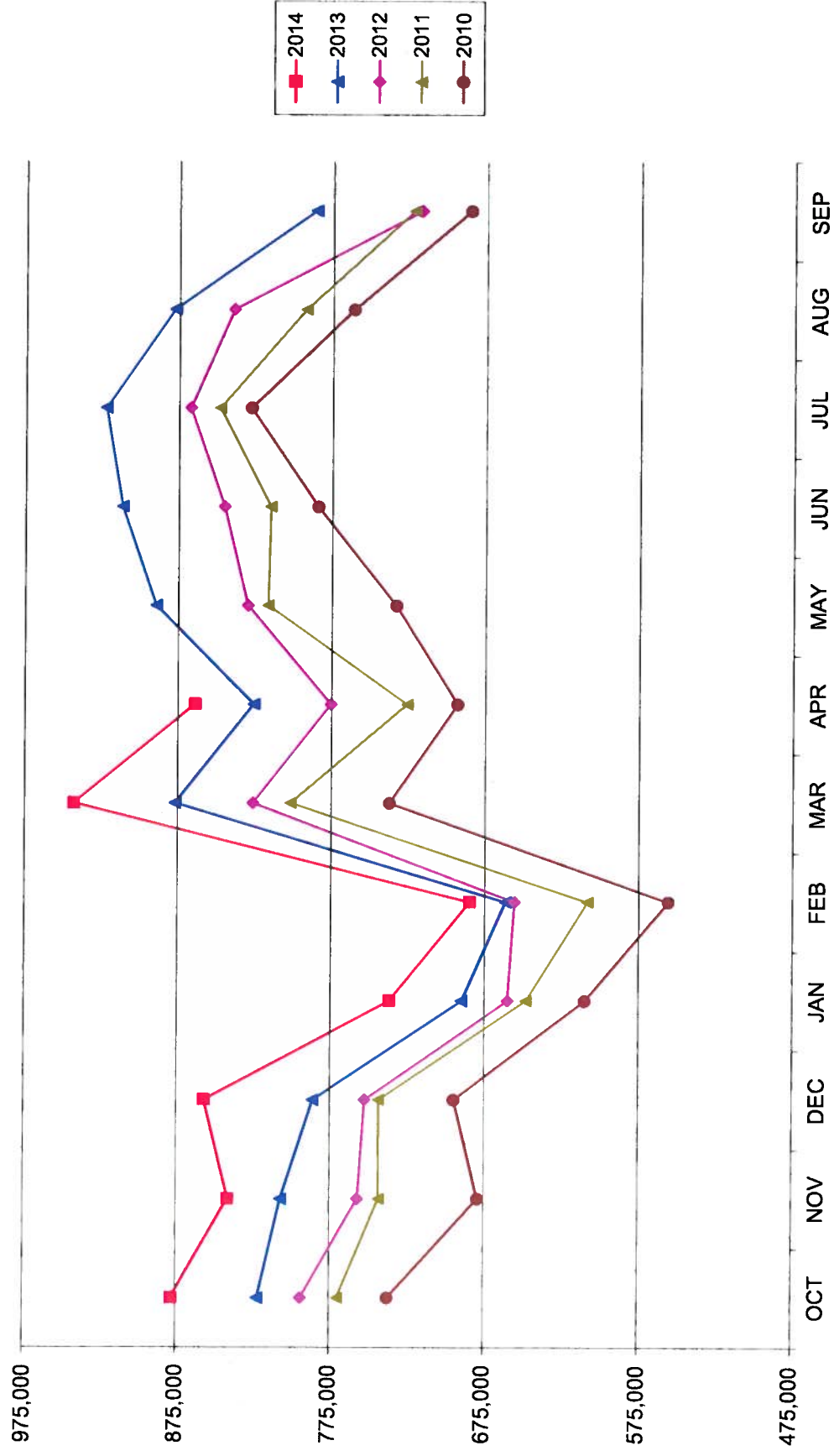
Calendar Year 2014 vs 2013

	04/2014	04/2013	Percent Change	01/2014 - 04/2014	01/2013 - 04/2013	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	146,523	132,307	10.74	538,423	421,642	27.70
Domestic Deplaned Mail	155,904	195,608	-20.30	659,503	718,932	-8.27
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	302,427	327,915	-7.77	1,197,926	1,140,574	5.03
Cargo						
Domestic Enplaned Cargo	4,676,683	5,014,015	-6.73	18,594,160	20,528,672	-9.42
Domestic Deplaned Cargo	6,093,507	6,064,720	0.47	23,356,488	23,586,034	-0.97
International Enplaned Cargo	1,118,761	849,841	31.64	2,126,870	1,981,971	7.31
International Deplaned Cargo	590,339	919,290	-35.78	1,501,533	1,832,962	-18.08
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	12,479,290	12,847,866	-2.87	45,579,051	47,929,639	-4.90
Belly Freight						
Domestic Enplaned Belly Freight	220,289	272,192	-19.07	868,506	1,288,726	-32.61
Domestic Deplaned Belly Freight	408,120	403,063	1.25	1,643,307	1,607,336	2.24
International Enplaned Belly Freight	603,073	0	0.00	1,321,986	0	0.00
International Deplaned Belly Freight	433,572	0	0.00	1,148,484	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	1,665,054	675,255	146.58	4,982,283	2,896,062	72.04
Cargo Totals (Mail, Cargo, Belly Freight)	14,446,771	13,851,036	4.30	51,759,260	51,966,275	-0.40

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC
5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2014 vs 2013

	04/2014	04/2013	Percent Change	10/2013 - 04/2014	10/2012 - 04/2013	Percent Change
<u>Passenger Activity</u>						
Domestic Enplaned Revenue	421,036	409,339	2.86	2,819,523	2,659,617	6.01
Domestic Deplaned Revenue	413,279	395,414	4.52	2,812,038	2,661,127	5.67
International Enplaned Revenue	5,489	1,322	315.20	21,996	10,294	113.68
International Deplaned Revenue	5,333	1,540	246.30	22,205	10,714	107.25
Domestic Enplaned Non-Revenue	9,424	9,480	-0.59	66,323	66,994	-1.00
Domestic Deplaned Non-Revenue	8,894	8,636	2.99	61,446	60,768	1.12
International Enplaned Non-Revenue	92	2	4,500.00	324	26	1,146.15
International Deplaned Non-Revenue	82	23	256.52	337	59	471.19
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	863,629	825,756	4.59	5,804,192	5,469,599	6.12

CURRENT PASSENGER RECORD = 942,825

RECORD SET = MARCH 2014

<u>Aircraft Operations</u>						
Air Carrier	8,571	8,306	3.19	58,283	57,181	1.93
Commuter & Air Taxi	1,385	1,535	-9.77	10,701	9,929	7.78
Military	723	515	40.39	3,740	3,972	-5.84
General Aviation						
Itinerant	4,465	4,433	0.72	28,318	30,371	-6.76
Local	116	165	-29.70	598	1,274	-53.06
Total G.A.	4,581	4,598	-0.37	28,916	31,645	-8.62
Total Operations	15,260	14,954	2.05	101,640	102,727	-1.06

Austin-Bergstrom International Airport

Aviation Activity Report

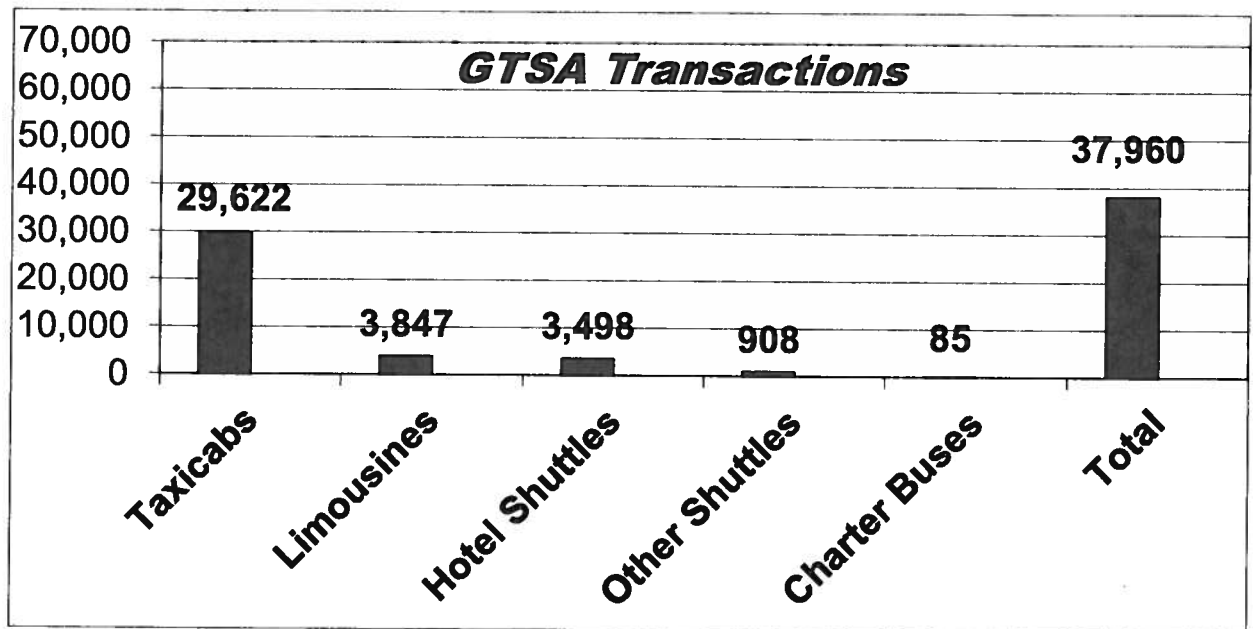
Fiscal Year 2014 vs 2013

	04/2014	04/2013	Percent Change	10/2013 - 04/2014	10/2012 - 04/2013	Percent Change
<u>Cargo Activity</u>						
Mail						
Domestic Enplaned Mail	146,523	132,307	10.74	1,006,978	708,141	42.20
Domestic Deplaned Mail	155,904	195,608	-20.30	1,257,762	1,345,807	-6.54
International Enplaned Mail	0	0	0.00	0	0	0.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	302,427	327,915	-7.77	2,264,740	2,053,948	10.26
Cargo						
Domestic Enplaned Cargo	4,676,683	5,014,015	-6.73	34,434,249	36,951,916	-6.81
Domestic Deplaned Cargo	6,093,507	6,064,720	0.47	42,660,126	41,351,969	3.16
International Enplaned Cargo	1,118,761	849,841	31.64	4,464,046	3,217,341	38.75
International Deplaned Cargo	590,339	919,290	-35.78	3,637,846	4,135,547	-12.03
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	12,479,290	12,847,866	-2.87	85,196,267	85,656,773	-0.54
Belly Freight						
Domestic Enplaned Belly Freight	220,289	272,192	-19.07	1,602,987	2,306,863	-30.51
Domestic Deplaned Belly Freight	408,120	403,063	1.25	2,964,587	2,745,591	7.98
International Enplaned Belly Freight	603,073	0	0.00	1,321,986	0	0.00
International Deplaned Belly Freight	433,572	0	0.00	1,148,484	0	0.00
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	1,665,054	675,255	146.58	7,038,044	5,052,454	39.30
Cargo Totals (Mail, Cargo, Belly Freight)	14,446,771	13,851,036	4.30	94,499,051	92,763,175	1.87

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

GROUND TRANSPORTATION TRANSACTIONS
MAY 2014



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	MAY 2014	MAY 2013	% Increase/(decrease)
TAXICAB	29,622	29,767	(0.5%)
LIMOUSINE	3,847	3,404	13.0%
HOTEL SHUTTLE	3,498	3,532	(1.0%)
OTHER SHUTTLE	908	492	84.6%
CHARTER BUS	85	117	(27.4%)
OVERALL TOTAL	37,960	37,312	1.7%



M E M O R A N D U M

TO: Sue Edwards, Assistant City Manager
Ed Van Eenoo, Deputy Chief Financial Officer

FROM: Jim Smith, Executive Director
Aviation Department

DATE: June 6, 2014

SUBJECT: FY 2014-15 Aviation Department Proposed Operating Budget

The Department of Aviation (DOA) is pleased to submit for your review our Proposed FY 2015 Operating Budget for Austin-Bergstrom International Airport (ABIA).

The FY 2015 operating revenue budget of \$115.7 million represents approximately a \$12.4 million increase (12%) over the FY2014 budget. The revenue projection is based on the 5% increase in passenger traffic, resulting in concession revenue increasing \$3.7 million and the parking revenue increasing \$4.3 million when compared to the FY2014 budget. The airline revenue is increasing \$3.1 million primarily due to higher operating costs.

The 2013 year was a very successful year for Austin-Bergstrom International Airport. The airport has now experienced consistent passenger growth for four consecutive years and the 10-million passenger milestone was reached for the first time in the airport's history, setting a new record for annual traffic for the third consecutive year. Austin-Bergstrom was the third fastest growing airport in the United States. During the first seven months of FY2014, the enplaned passenger traffic increased 6.3% over the prior year. March/14 is the new passenger record with 942,825 passengers traveling. ABIA is projecting a 5% passenger traffic increase in FY2015.

ABIA continues to attract more new air service. In March, 2014, Austin's first transatlantic air service was launched with British Airways nonstop flights between London and Austin. In addition, two new airlines were added: Allegiant Air and Aeromar.

The airport is booming and preparing for its second major phase of development. Departing passengers can now speed through the ticketing process thanks to ten (10) new shared use ticket kiosks that have been installed at ABIA. The kiosks are part of the airport's Shared Use Passenger Processing System (SULPPS) and allow passengers of five different airlines to check in, print their own boarding passes, and

skip any lines that may exist at the ticketing counters. By the summer of FY2015, there will be approximately 55,000 square feet added to the terminal and a new security checkpoint as part of the East Terminal Infill project. The consolidated rental car facility (CONRAC) concentrates rental car operations into one area and adds 900 more parking spaces for customers and will be open in the fall of 2015. In addition, in February 2014, the City Council approved the first step of the seven gate expansion project.

The FY 2015 operating requirements total \$73.2 million, an increase of approximately \$ 6.7 million (10.1%) when compared to the 2014 Amended Operating Budget. The amount of \$1.0 million or 1.5% of the increase is due to charges mandated by the City: APD costs, wage adjustment, health insurance costs and drainage fees increases. Seventeen (17) new FTEs are requested at a total cost of \$1.5 million or 2.2%. Additional operational increases, required to support our passenger growth, new initiatives and construction projects, amount to \$4.2 million or 6.4% of the total budget. These costs are mainly related to maintenance and repairs, shared use project, information technology upgrades, parking activities and temporary employees. The FY 2015 net contribution to the Airport Capital Fund is projected to be \$18.2 million.

The budget, as presented, anticipates the funding required ensuring that the airport remains environmentally and financially sustainable. Our business model for 2015 will continue its emphasis on these strategic areas for a sustainable future: customer and community value, operational excellence, economic sustainability and environmental stewardship.

ABIA is home to 13 airline carriers providing nonstop service to 43 destinations including Mexico City and London. As a major entryway to Central Texas and the fastest growing economy in the U.S., the airport presents the area's culture from music and art to food.

Airport staff is committed to serve the Austin community and to provide excellent customer service with PRIDE.

I look forward to reviewing our budget with you and the City Council.



Jim Smith
Executive Director
Enclosure

AIRPORT FUND

	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 AMENDED	2013-14 ESTIMATED	2014-15 PROPOSED
REVENUE					
AIRLINE REVENUE					
Landing Fees	19,737,746	21,431,595	22,220,001	21,150,000	22,169,000
Terminal Rental & Other Fees	20,891,805	23,153,792	23,258,999	24,354,000	26,458,000
TOTAL AIRLINE REVENUE	40,629,551	44,585,387	45,479,000	45,504,000	48,627,000
NON-AIRLINE REVENUE					
Parking	31,028,654	32,155,216	30,411,560	32,996,800	34,714,813
Other Concessions	17,556,493	19,802,543	20,260,864	22,800,278	23,926,741
Other Rentals and Fees	6,712,706	7,120,848	6,978,657	8,094,403	8,275,851
TOTAL NON-AIRLINE REVENUE	55,297,853	59,078,607	57,651,081	63,891,481	66,917,405
Interest Income	111,996	111,124	117,000	109,598	109,598
TOTAL REVENUE	96,039,400	103,775,118	103,247,081	109,505,079	115,654,003
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	36,393,922	38,785,768	41,425,580	40,519,461	43,962,265
Airport Planning and Development	1,701,855	2,045,517	2,202,934	2,165,753	2,835,659
Support Services	9,978,900	10,260,569	12,316,552	12,702,034	15,011,899
Business Services	8,787,118	9,667,558	10,521,605	10,547,876	11,383,393
TOTAL OPERATING REQUIREMENTS	56,861,795	60,759,412	66,466,671	65,935,124	73,193,216
TRANSFERS OUT					
GO Debt Service Fund	29,718	26,272	27,089	27,089	26,873
Airport Revenue Bond Debt Service	5,374,658	2,218,565	1,126,756	2,057,338	1,978,054
Airport Variable Rate Bond Debt Service	11,763,394	15,938,988	16,645,205	15,948,377	15,781,778
Operating Reserve	449,546	605,758	783,581	974,336	1,266,849
CTECC	141,930	126,796	125,316	125,316	144,375
Trunked Radio Allocation	89,190	120,225	108,315	108,315	108,526
TOTAL TRANSFERS OUT	17,848,436	19,036,604	18,816,262	19,240,771	19,306,455
OTHER REQUIREMENTS					
Workers' Compensation	329,622	387,874	462,940	462,940	506,162
Citywide Administrative Support	1,563,714	2,203,706	2,625,317	2,625,317	2,780,172
Communications & Technology Mgmt	1,201,393	1,301,149	1,464,944	1,464,944	1,383,786
Accrued Payroll	107,469	73,402	127,548	127,548	146,680
Additional Retirement Contribution	1,250,043	0	0	0	0
Compensation Adjustment	20,340	22,008	22,425	22,425	167,878
Liability Reserve	20,000	20,000	20,000	20,000	17,000
TOTAL OTHER REQUIREMENTS	4,492,581	4,008,139	4,723,174	4,723,174	5,001,678
TOTAL REQUIREMENTS	79,202,812	83,804,155	90,006,107	89,899,069	97,501,349
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	16,836,588	19,970,963	13,240,974	19,606,010	18,152,654

Aviation

Mission and Goals for 2015

Mission

We deliver an Ausin style service experience while providing our community global access.

Goals

Provide Customer and Community Value:

- At least 45% of customer survey participants rank overall satisfaction "Excellent."

Achieve Operational Excellence:

- Lost time injury rate of 1.00 or less.

Be recognized as a leader in airport Environmental Stewardship:

- Collect 300 tons of recycling materials in the terminal.

Maintain Economic Sustainability:

- Airline Cost per Passenger less than or equal to \$8.55.
- Non-Airline Revenue per Passenger greater than or equal to \$12.31.

Aviation

Organization by Program and Activity for 2015

Airport Planning & Development

Planning, Design and Construction

Business Services

Airport Property Management
Parking

Facilities Management, Operations and Airport Security

Air/Fire Rescue (ARFF)
Airline Maintenance
Airport Security
Airside Maintenance
Asset Management Services
Building Maintenance
Facility Services
Grounds Maintenance
Mechanic Shop
Operations

Support Services

Departmental Support Services

Transfers & Other Requirements

Other Requirements
Transfers

Aviation

Message from the Director

Excellence in customer service—Austin style is the business strategy of Austin-Bergstrom International Airport (ABIA). Together, the Aviation Department, airlines, tenants and travel community continually work to ensure passenger safety and a convenient, friendly travel experience.

In FY 2013-14, ABIA was highly ranked for customer service within the benchmarking panel by Airports Council International's (ACI) 2013 Airport Service Quality (ASQ) passenger survey. In addition, ABIA earned a ranking in the top airports in the benchmarking panel for the seventh consecutive year. This recognition is an indication of ABIA's commitment to customer satisfaction, its strong ties with business partners, and the pride the Department takes in its public service.



ABIA has experienced steady increase in passenger traffic in FY 2013-14; during the first seven months of the fiscal year, passenger traffic increased 6.3% over the prior year. It is anticipated that a similar growth rate, 5.0%, will be sustained in FY 2014-15.

At a time when many other U.S. airports are losing air service routes, Austin's strong economy helped to bring new airlines and routes to ABIA in FY 2013-14. New airlines include: British Airways commencing operations at ABIA with service to London, Heathrow; Aeromar flying direct to Mexico City; as well as Allegiant Airlines flying direct to Las Vegas. Delta has added direct service to Los Angeles International Airport. ABIA in its 15th year of operation has 43 non-stop destinations.

As part of striving to make Austin the best managed city in the country and creating a sustainable future, the Aviation Department's strategic focus targets the following areas: customer and community value, operational excellence, environmental stewardship, and economic sustainability. ABIA is committed to developing the airport in a way that meets the needs of the present without compromising the needs of future generations and has recently completed its third Sustainability Report. The report will help to communicate to the community and business partners ABIA's strategies for a sustainable future. The Aviation Department continues to seek out creative ways to reduce costs, increase non-airline revenue, and improve the efficiency and effectiveness of its operations.

With a staff that is committed to serving the community, the airport will continue providing excellent customer service, "Austin style".



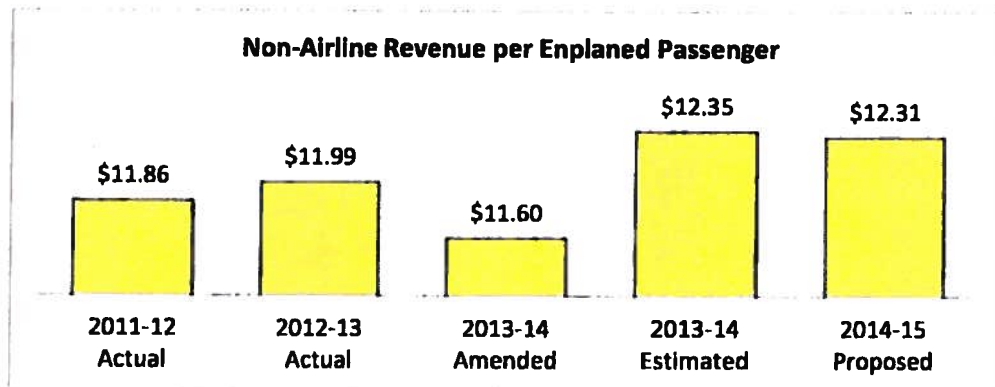

Jim Smith, Executive Director

Budget Highlights

Austin-Bergstrom International Airport operates as an enterprise fund of the City of Austin and is self-sustaining; it does not receive tax revenue, thus functioning without burdening the City budget or tax payer. Austin's airport has operated in this fashion since 1982. Funding to finance operating expenses and development is generated by fees and rent paid by airlines, concessions and passengers; in addition, ABIA receives grants, including federal Airport Improvement Program (AIP) grants. In order to comply with federal regulations and to ensure ABIA is eligible to receive AIP funds, all revenue generated by the Airport is retained by the airport for the capital or operating costs of the airport.

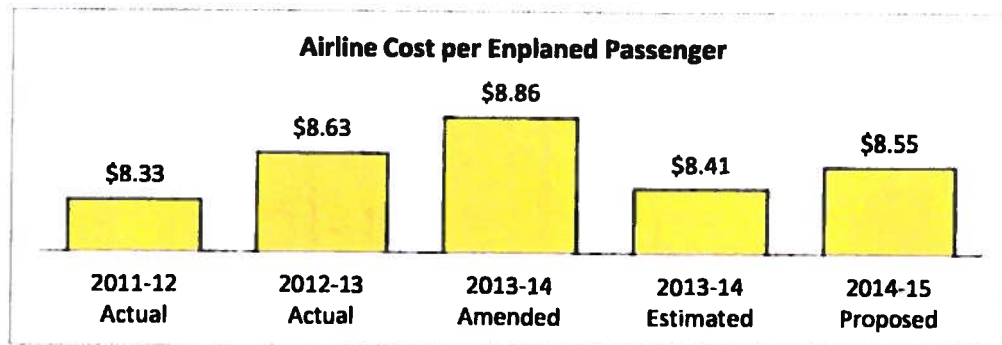
Revenue

In the FY 2014-15 Budget, the Airport Fund receives 42.0% of its total revenue from airlines and 57.9% from non-airline fees, such as parking, concessions, rentals and other fees. Landing fees and terminal lease revenue are projected to increase 6.9%, while non-airline revenue is expected to increase 16.1%. Passenger traffic is projected to increase by 5.0% in FY 2014-15; the non-airline revenue is expected to increase \$0.71 per passenger, which is approximately 6.1% higher than the FY 2013-14 Budget due to a projected increase in parking and terminal concession revenue. Aviation's goal is to generate at least \$12.31 of non-airline revenue per enplaned passenger in FY 2014-15.



The airline cost per enplaned passenger is one of the Department of Aviation's key indicators and a key indicator of the airport industry. This measure is a function of airport costs and enplanement trends. The FY 2014-15 Budget includes airline costs of \$22.2 million in landing fees and \$26.5 million in terminal rent and other fees. The airlines' landing fees are based on the estimated landed weight of commercial and cargo carriers and are set to recover the City's costs for the construction, operation, and maintenance of the airfield. Terminal rents are paid by the airlines and are intended to recover the capital, operating, and maintenance costs associated with the airlines' use of the terminal.

The FY 2014-15 goal for airline cost per enplaned passenger is \$8.55, a 3.5% decrease over the FY 2013-14 goal of \$8.86. The decrease is primarily due to the Department's enplaned passenger increase of 5.0%. Providing quality facilities while controlling costs is critical to maintaining a reasonable cost per enplaned passenger.



Requirements

There are seventeen new positions included in the Department of Aviation's FY 2014-15 Budget, four of these positions will be existing temporary positions converted to full time equivalents (FTEs). In the Airport Planning and Development Program, five positions are added for the implementation of the numerous airport capital improvement and major maintenance projects which require increasingly complex reporting by the Federal Aviation Administration (FAA) as well as the State of Texas and City of Austin. In the Support Services Program, six positions are included to assist with the following functions: two positions to monitor and evaluate parking revenue and expense, one position to perform audit and risk assessment functions, and three personnel to provide IT support and troubleshooting for the new shared used system. The Facilities Management, Operations and Airport Security Program is adding six positions to the budget to: maintain control over the increasing traffic issues at the terminal with four additional full time equivalents and two positions to provide technical support for building systems.

To ensure adequate funding for debt service coverage, a \$7.2 million transfer from the Airport Capital Fund is to be made to the operating fund. Debt Service requirements total \$17.8 million. Projected revenue in excess of requirements, \$25.3 million, is to be transferred to the Airport Capital Fund and used for capital improvement projects.

Other Funds

Airport Capital Fund

The Airport Capital Fund was established in September 1989 by an ordinance authorizing the issuance of \$30 million of Airport System Prior Lien Revenue Bonds for new airport development. As specified in the ordinance, the Airport Fund is required to transfer the excess of available funds over total requirements, less a reserve for future operating expenses, to the Airport Capital Fund on an annual basis. These funds may be used only for lawful purposes related to the airport system, including expenditures associated with the Airport Capital Improvements Program (CIP).

Total available funds of \$25.4 million are projected for FY 2014-15. The major source of available funds is a projected transfer of \$25.3 million from the Airport Fund. Interest income of \$50,000 is also projected. Additionally, a \$7.2 million transfer to the Airport Fund is anticipated to assure adequate funding for debt service coverage.

Aviation

Significant Changes

Revenue Changes		Dollars
Increase in airline revenue due to higher terminal rental and other fees.		\$3,199,001
Increase in parking revenue due to the projected passenger growth of 5.0%.		\$4,303,253
Concessions revenue to increase as a result of 5.0% passenger growth projection.		\$3,574,505
Revenue increase for contractual payments related to the Consolidated Rental Car Facility (CONRAC).		\$905,250
Revenue increase for building and other rentals and fees.		\$398,737
Expenditure Changes	FTEs	Dollars
Citywide Cost Drivers		
3.5% wage increase for non-civil service employees and 8% increase in City contributions for health insurance.		\$1,096,905
Increase to City Administrative Support.		\$154,855
Additional funding for wage adjustments associated with the City's market study for IT positions.		\$167,878
Increase in the Austin Police Department (APD) reimbursement expenses for costs associated with salary increases.		\$289,458
Department Cost Drivers		
Increase in the Austin Police Department (APD) reimbursement expenses for two vehicles.		\$108,000
Additional funding for parking management services contract due to contractor's cost increases, i.e health insurance, 2% wage increase, and additional staff to handle increased passengers		\$388,821
Drainage fee increase		\$104,480
Funding increase for repair and maintenance services. Includes electrical, plumbing, elevators, escalators, HVAC, uninterrupted power supply, man lifts, fire alarm and suppression, pest control, airfield lighting, and overhead doors.		\$587,177

Aviation

Significant Changes

Additional funding for maintenance of bridges and carousels.		\$170,000
Additional funding for airport property management best practices consulting and the airport loyalty program.		\$264,500
Additional funding consulting services related to the baggage handling system, air service development, and financial issues.		\$212,500
Airport liability insurance increase.		\$200,000
Increase funding for temporary employees and interns to assist in variety of areas including support services areas of finance, human resources, and administrative support.		\$178,144
Increase funding for consultant services for the third phase of Microsoft SharePoint implementation.		\$300,000
Increase in the operating reserve transfer.		\$483,268
Increased contribution to the Airport Capital Fund, which reflects the excess of available funds over total requirements.		\$4,299,785
Increase in overtime costs for special events.		\$130,500
Increase vacancy savings.		(\$459,708)
New Investments		
Funding increase for expanded terminal facilities: ten (10) temporary employees for customer service in U.S. Customs area, janitorial supplies, Wi-Fi expansion, and hardware maintenance for new U.S. Customs kiosks.		\$484,000
Funding increase for the shared use system: three (3) new FTEs added for IT support, hardware maintenance, software support, bag tag and boarding pass paper products, and minor equipment.	3.00	\$979,784
Five (5) new FTEs added for capital and maintenance project implementation.	5.00	\$519,208
Four (4) new FTEs added for traffic management and security.	4.00	\$227,884

Aviation

Significant Changes

Two (2) new FTEs added to provide technical support for building systems.	2.00	\$153,014
Two (2) new FTEs added to monitor and analyze parking revenue and expense.	2.00	\$197,365
One (1) new FTE added to perform audit and risk assessment functions.	1.00	\$114,939

Airport Capital Fund

Purpose and Nature of Fund

The Airport Capital Fund was established in September 1989 by ordinance authorizing the issuance of \$30 million Airport System Prior Lien Revenue Bonds for new airport development. As specified in the ordinance, the Airport Operating Fund is required to transfer the excess of available funds over total requirements, less a reserve for future operating expenses, to the Airport Capital Fund on an annual basis. These funds may be used only for lawful purposes related to the Airport System, including expenditures associated with the Airport Capital Improvements Program (CIP).

Factors Affecting Revenue

Total available funds of \$25.4 million are projected for FY 2014-15. The major source of available funds is a projected transfer of \$25.3 million from the Airport Operating Fund. Interest income of \$50,000 is also projected.

Factors Affecting Requirements

A \$7.2 million transfer to the Airport Operating Fund is anticipated to assure adequate funding for debt service coverage and Operating Fund requirements.

A \$27.9 million transfer to the Aviation – CIP fund is also anticipated to proceed with various Airport Improvement Projects that include Landside, Airside, Terminal, Equipment/Vehicle, and IT Projects.

	2011-12 Actual	2012-13 Actual	2013-14 Amended	2013-14 Estimated	2014-15 Proposed
Revenue	\$136,141	\$74,001	\$86,000	\$48,500	\$50,000
Transfers In	\$24,547,691	\$28,243,897	\$21,018,500	\$27,383,536	\$25,318,285
Requirements	\$44,963,150	\$19,825,197	\$7,777,526	\$7,777,526	\$35,080,015

AIRPORT CAPITAL FUND

	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 AMENDED	2013 14 ESTIMATED	2014-15 PROPOSED
BEGINNING BALANCE	67,923,490	47,644,172	64,230,837	56,136,873	75,791,383
REVENUE					
Interest	136,141	74,001	86,000	48,500	50,000
TOTAL AVAILABLE FUNDS	136,141	74,001	86,000	48,500	50,000
TRANSFERS IN					
Airport Operating Fund (1)	24,547,691	28,243,897	21,018,500	27,383,536	25,318,285
TOTAL TRANSFERS IN	24,547,691	28,243,897	21,018,500	27,383,536	25,318,285
TOTAL AVAILABLE FUNDS	24,683,832	28,317,898	21,104,500	27,432,036	25,368,285
TRANSFERS OUT					
Airport Fund	7,828,333	7,825,197	7,777,526	7,777,526	7,165,631
Aviation - CIP	9,480,022	12,000,000	-	-	27,914,384
Transfer to Debt Service Fund	27,654,795	-	-	-	-
TOTAL TRANSFERS OUT	44,963,150	19,825,197	7,777,526	7,777,526	35,080,015
TOTAL REQUIREMENTS	44,963,150	19,825,197	7,777,526	7,777,526	35,080,015
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(20,279,318)	8,492,701	13,326,974	19,654,510	(9,711,730)
ADJUSTMENT TO GAAP	-	-	-	-	-
ENDING BALANCE	47,644,172	56,136,873	77,557,811	75,791,383	66,079,653

(1) As required by the Airport Revenue Bond ordinance, the excess of available funds over total requirements is to be transferred annually to the Airport Capital Fund from the Airport Operating Fund. The amount of this transfer is calculated and processed near the end of each fiscal year. Capital Improvement Projects, including new airport planning and development, may be funded with money available in the Airport Capital Fund.

2014-15 Fee Schedule

Aviation		Approved 2013-14	Proposed 2014-15	Change
Austin-Bergstrom International Airport				
Public Parking Rates*				
Garage				
0 to 60 minutes	\$3.00	\$3.00		
For each hour, or part thereof, after the initial 60 minute period	\$3.00	\$3.00		
Up to a maximum charge for a 24-hour period of	\$22.00	\$25.00	\$3.00	\$3.00
Hourly Parking				
0 to 60 minutes		\$2.00		New
60 to 120 minutes		\$2.00		New
For each hour, or part thereof, after the initial 120 minute period		\$3.00		New
Up to a maximum charge for a 24-hour period of		\$70.00		New
Surface Parking				
Covered Daily Lot				
0 to 60 minutes		\$3.00		New
For each hour, or part thereof, after the initial 60 minute period		\$3.00		New
Up to a maximum charge for a 24-hour period of		\$15.00		New
Daily Lot				
0 to 60 minutes	\$3.00	\$3.00		
For each hour, or part thereof, after the initial 60 minute period	\$3.00	\$3.00		
Up to a maximum charge for a 24-hour period of	\$12.00	\$12.00		
Economy Lot				
0 to 60 minutes	\$3.00	\$3.00		
For each hour, or part thereof, after the initial 60 minute period	\$3.00	\$3.00		
For each period of time up to 24-hours	\$8.00	\$9.00	\$1.00	\$1.00
Express Economy Lot				
0 to 60 minutes		\$3.00		New
For each hour, or part thereof, after the initial 60 minute period		\$3.00		New
For each period of time up to 24 hours		\$6.00		New
Valet Parking				
Executive Valet				
For each period of time up to 24 hours	\$30.00	\$35.00	\$5.00	Language change \$5.00
Family Friendly Valet				
For each period of time up to 24 hours		\$18.00		New (Piloted at \$15)
Reserved Parking				
For the first 24 hour period, or part thereof, plus the prevailing daily maximum rate		\$5.00		New
Contracted Parking per space				
Monthly, or part thereof		\$375.00		New
6 month, semiannually, or part thereof		\$2,200.00		New
12 months or part thereof		\$4,350.00		New

*Subject to Chapter 13-1-6(B) of the Austin City Code.

2014-15 Fee Schedule

Aviation

Austin-Bergstrom International Airport

Heliport Permit Application Fee

Category 1 - Short-term	\$500.00	\$500.00	
Category 2 - Three-day event	\$1,500.00	\$1,500.00	
Category 3 - Permanent heliport	\$2,000.00	\$2,000.00	

See helifacility ordinance for specific requirements and limits.

Off Airport Permit Fee

Rental Car	\$100.00 plus 8% of annual gross revenue; first \$25,000 exempt	\$100.00 plus 8% of annual gross revenue; first \$25,000 exempt	
Parking Services	\$400.00 /courtesy vehicle plus 10% of gross revenue ⁽¹⁾ of off-airport parking	\$400.00 /courtesy vehicle plus 10% of gross revenue ⁽¹⁾ of off-airport parking	

(1) "Gross Revenue" means all money or other consideration paid or payable to the off-airport parking operator ("Operator"). There shall be no reduction allowed from Gross Revenues for bad debts, personal property occupation or other ad valorem taxes, loss from theft, the unbundled cost of incidental services provided to the customer, or any deduction except as expressly stated below. The following, to the extent properly documented and recorded, are the ONLY amounts that may be deducted from the computation of Gross Revenue:

- (a) Federal, State, and local excise, sales, and use taxes on parking services that are separately stated, passed through to and collected from the customer, and remitted to the taxing authority by the Operator; and
- (b) The amount of any refunds or adjustments (either cash or credit) granted by the Operator to customers because of unsatisfactory service. Off-Airport parking fees are payable monthly in arrears. The Operator shall submit monthly and annual Gross Revenue reports to the Aviation Department Director on a form prescribed by the Director.

Ground Transportation

Administrative Fee, per occurrence for account changes or modifications
Special Event Temporary Permit/per vehicle
Taxicabs

trip option	\$1.00 /trip	\$1.00 /trip	
monthly option	\$75.00 /month	\$75.00 /month	
Shared Ride Shuttle	\$2.50 /trip	\$2.50 /trip	
Limousines	\$2.50 /trip	\$2.50 /trip	
Tour/Charter Buses	\$5.00 /trip	\$15.00 /trip	
Hotel Courtesy Shuttles	\$1.00 /trip	Delete	
Hotel Courtesy Shuttles not participating in off airport paid parking operations		\$2.00 /trip	
Hotel Courtesy Shuttles participating in off airport paid parking operations		\$5.00 /trip	
Operating Permit Fee (except Taxicabs)	\$100.00 /year	\$150.00 /year	

Approved
2013-14

Proposed
2014-15

Change

\$3.00 New
\$5.00 New

\$10.00 Delete
New
New
\$50.00

FY15 Proposed Budget

Non-Airline Revenue Analysis

ENPLANED PASSENGERS

October
November
December
January
February
March
TOTAL ENPLANED PASSENGERS

FY13	FY14	% Change	FY15 Budget
407,711	435,102	6.72%	
405,024	423,278	4.51%	
400,404	436,445	9.00%	
337,267	365,119	8.26%	
328,948	341,009	3.67%	
437,434	471,172	7.71%	5 0%
2,316,788	2,472,125	6.70%	5,434,000

PARKING REVENUES

Parking
Rev / enp
Off-Airport Parking
Rev / enp
TOTAL PARKING REVENUES

Mar 2013	Mar 2014	% Change	FY15 Budget
14,468,075	15,113,746	4.46%	33,221,660
\$6.2449	\$6.1137	-2.10%	\$6.1137
584,320	679,290	16.25%	1,493 153
\$0.2522	\$0.2748	8.95%	\$0.2748
15,052,395	15,793,036	4.92%	34,714,813
\$6.4971	\$6.3884	-1.67%	\$6.38

OTHER CONCESSIONS

Rental Cars
Rev / enp
Food and Beverage
Rev / enp
Advertising
Rev / enp
Telephone
Rev / enp
News and Gift
Rev / enp
Barter Revenue
Rev / enp
Airline Catering
Vending Commission
Miscellaneous
TOTAL OTHER CONCESSIONS

Mar 2013	Mar 2014	% Change	FY15 Budget
5,445,019	6,131,574	12.61%	13,477,867
\$2.3502	\$2.4803	5.53%	\$2.4803
1,813,548	2,363,667	30.33%	5,195,598
\$0.7828	\$0.9561	22.14%	\$0.9561
550,386	665,208	20.86%	1,560,000
\$0.2376	\$0.2691	13.27%	\$0.2899
204,531	89,459	-56.26%	196,641
\$0.0883	\$0.0362	-59.01%	\$0.0362
1,381,248	1,328,705	-3.80%	2,920,638
\$0.5962	\$0.5375	-9.85%	\$0.5375
8,667	0	-100.00%	85,000
\$0.0037	\$0.0000	-100.00%	\$0.0156
82,538	93,702	13.53%	196,774
110,751	124,585	12.49%	261,629
2,903	15,521	434.65%	32,594
9,599,591	10,812,421	12.63%	23,926,741
\$4.1435	\$4.3737	5.56%	\$4.4032

FY15 Proposed Budget

Non-Airline Revenue Analysis

OTHER RENTALS & FEES	Mar 2013	Mar 2014	% Change	FY15 Budget
Building--FBOs	264,182	270,439	2.37%	548,801
Building--Other	671,180	712,903	6.22%	1,446,691
Ground Rent	434,039	435,553	0.35%	946,106
Telephone - STS	218,578	186,199	-14.81%	372,398
Building Maint Reimbursements	64,660	63,160	-2.32%	126,320
Facility Svcs Reimbursements	24,707	24,453	-1.03%	48,906
Hotel	239,778	317,175	32.28%	666,068
GTSA Shuttle Permits	28,525	29,980	5.10%	62,958
Taxi Cab	199,484	201,666	1.09%	423,499
Cargo Facilities	111,019	115,847	4.35%	231,694
Fuel Flowage	300,087	305,068	1.66%	640,643
Fuel Facility Fees	378,118	378,263	0.04%	756,526
Cargo Ramp Use Fee	233,875	239,358	2.34%	478,716
Other	118,702	137,586	15.91%	275,172
CONRAC Revenue	0	0		905,250
Miscellaneous	106,093	111,742	5.32%	184,285
Special Events	68,213	80,909	18.61%	161,818
TOTAL OTHER RENTALS & FEES	3,461,240	3,610,301	4.31%	8,275,851
	\$1.4940	\$1.4604	-2.25%	\$1.5230

	Mar 2013	Mar 2014	% Change	FY15 Budget
TOTAL NON AIRLINE REVENUE	28,113,226	30,215,758	7.48%	66,917,405
	\$12.1346	\$12.2226	0.73%	\$12.3146

A G E N D A



RCA - CMD	Austin City Council
RCA Type	Alternative Project Delivery Method Competitive Sealed Proposal
Meeting Date:	June 26, 2014
Department:	Contract Management
Subject	
<p>Authorize execution of a construction contract with Prism Development Inc., Austin, Texas, for construction improvements of IS Bldg. 7355 Emergency Power Improvements at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$1,065,254.00 plus \$72,652.90 owner's contingency for a total not to exceed amount of \$1,137,906.90.</p>	
Amount and Source of Funding	
<p>Funding is available in the 2013-2014 Fiscal Year Capital Budget of the Aviation Department.</p>	
Fiscal Note	
<p>N/A (Provided on March 20, 2014 request.)</p>	
Purchasing Language:	Best Value to the City of Austin of two Proposals received.
Prior Council Action:	March 20, 2014, authorized negotiation and execution of a construction contract for a total not to exceed \$1,137,906.90. August 22, 2013, Authorized the use of Competitive Sealed Proposal Alternative Project Delivery Method.
For More Information:	Alison Von Stein 512-974-7217; Vincent M. LeMond 512-974-5632; Elizabeth Godfrey-Weidig 512-974-7141
Boards and Commission Action:	To be reviewed by the Austin Airport Advisory Commission June 10, 2014.
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9A of the City Code (Minority and Women Owned Business Enterprise Procurement Program) by meeting the established goals of 1.62% African American, 1.87% Hispanic, 1.48% Asian/Native American and 1.70% WBE or by providing Good Faith Efforts to achieve the established goals.
Related Items:	
Additional Backup Information	

During the March 20, 2014 Council Meeting, Council authorized negotiation and execution of a construction contract with Prism Development Inc. for an amount not to exceed \$1,034,460 plus \$103,446 owner's contingency for a total not to exceed allocation of \$1,137,906. During contract negotiations, staff reached a cost agreement with Prism Development Inc. for the amount of \$1,065,254 excluding contingency that Council authorized. This RCA does not increase the total not to exceed amount approved by Council March 20, 2014 but rather redistributes \$30,794 from owner contingency to the contract amount.

The Aviation Department Information Systems Building 7355 located on the ABIA campus has undergone numerous upgrades over the past few years and currently houses a significant number of communications/security systems equipment and personnel that are vital to successful airport operations. The work to be done in this contract will increase reliability of power to the building because relying on a single power feed from the electric utility is risky. Consequently and in cooperation with Austin Energy, this project will install a dual-power feed to the building and reduce the chance of a building power outage. To additionally improve power reliability, this project will also improve the existing building emergency power systems, along with some minor building renovation work to better accommodate needs of building occupants.

Participation goals stated in the solicitation were: 1.62% African-American, 1.87% Hispanic, 1.48% Asian/Native American, and 1.70% WBE. The top ranked firm, Prism Development provided an MBE/WBE Compliance Plan that met the goals of the solicitation or provided Good Faith Efforts and was approved by the Small & Minority Business Resources Department.

AGENDA



Recommendation for Council Action

Austin City Council	Item ID	33444	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	6/12/2014	Department:	Aviation
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Subject

Authorize negotiation and execution of an interlocal agreement between the City and the Texas Department of Transportation (TXDOT) for the design and construction of a shared use path from Spirit of Texas Drive to East of Terry Lane on Austin-Bergstrom International Airport.

Amount and Source of Funding

There is no unanticipated fiscal impact. A fiscal note is not required.

Fiscal Note

Purchasing Language:

Prior Council Action:

For More Information:

Gary W. Schatz, 512-974-7189; Nathan Wilkes, 512-974-7016; Shane Harbinson, 512-530-6652.

Boards and Commission Action:

To be reviewed on 6/10/2014 by the Austin Airport Advisory Commission.

MBE / WBE:

Related Items:

Additional Backup Information

The Texas Department of Transportation (TXDOT) plans to design and construct toll lanes on SH71 from Presidential Boulevard to a point just east of SH 130 in Austin, along with the realignment of FM 973 from just south of the Colorado River to a point approximately 0.5 mile south of the current SH 71/FM 973 intersection, referred to as the "SH 71 Express Project" (Project). The Project is part of a series of improvements intended to complete a highway upgrade to SH 71. The Project is dedicated to improving mobility along SH 71 in a safe, efficient, and reliable manner. This Project would include improvements to make the area more bicycle and pedestrian friendly. A component of this Project is to add 5.1 miles of a 10 feet wide pedestrian path for walking and/or cycling (Shared Use Path) along the SH 71 frontage roads of which 1.2 miles of that is on Austin-Bergstrom International Airport (Airport) property. The Shared Use Path located on Airport property will begin at Spirit of Texas Drive and end just east of Terry Lane. The Shared Use Path may include low-level lighting and landscaping subject to Airport height and wildlife attractant restrictions.

The estimated cost for the Shared Use Path on Airport property is \$1,138,814. TXDOT intends to fully finance the design and construction of the Project and no City financing is required. TXDOT expects the Project to be completed by December 2016. Upon completion, the City will own and maintain the Shared Use Path on Airport property. The City's Urban Trails program will maintain and repair the Shared Use Path on Airport property as needed.



AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	33506	Agenda Number	<ITEM_OUTLINE>
Meeting Date:		June 26, 2014			
Department:		Purchasing			
Subject					
Authorize award, negotiation and execution of a 12-month requirements service contract with BRYCOMM, LLC for on-call service and warranty support of the structured cabling system which serves the Austin Bergstrom International Airport an estimated amount not to exceed \$75,000, with four 12-month extension options in an amount not to exceed \$75,000 per extension option, for a total contract amount not to exceed \$375,000.					
Amount and Source of Funding					
Funding in the amount of \$18,750 is available in the Fiscal Year 2013-2014 Operating Budget of the Aviation Department. Funding for the remaining nine months of the initial contract period and extension options is contingent upon available funding in future budgets.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required					
Purchasing Language:		Sole proposal received.			
Prior Council Action:					
For More Information:		Shawn Willett, Corporate Contract Compliance Manager, 512-974-2274			
Boards and Commission Action:		June 10, 2014 – To be reviewed by the Airport Advisory Commission			
MBE / WBE:		This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program by meeting the goals with 14.10% MBE and 15.00% WBE subcontractor participation.			
Related Items:					

Additional Backup Information

This contract is for on-call service maintenance and warranty support of the structured cabling system (Premises Distribution System – PDS) which serves ABIA on an as needed basis. The vendor will be responsible for the coordination of all required service and support. This support shall include moves, adds and changes pertaining to the cable plant, circuit troubleshooting and provisioning, performing cable management system updates to reflect changes performed, testing to ensure end to end connectivity, maintenance of telecommunications pathways and spaces, and system warranty work.

ABIA has implemented a shared communications infrastructure to support their system and application interconnectivity

requirements throughout the campus. The Department of Aviation (DOA) and all airport tenants use this cabling infrastructure. The cabling system is covered under the 25-year "Symphony-Certified" warranty program initiated in August 1999 and administered by TE Connectivity program and Corning Inc. All work performed on the structured cabling system must comply with the requirements established through the warranty program.

MBE/WBE solicited: 20/6

MBE/WBE response: 0/0

M/WBE Summary

Participation goals stated in the solicitation were 14.1% MBE and 15% WBE. The recommended firm provided MBE/WBE Compliance Plans that were approved by the Small and Minority Business Resources Department.

Brycomm, LLC

NON - MBE/WBE TOTAL PRIME	\$53,175.00	70.9%
BryComm, LLC	\$53,175.00	70.9%
MBE TOTAL SUBCONTRACTOR	\$10,575.00	14.1%
Hispanic Total Subcontractors	\$10,575.00	14.1%
(MH) Ear Telecommunications, Pflugerville, TX (telecom services)	\$10,575.00	14.1%
WBE TOTAL SUBCONTRACTORS	\$11,250.00	15%
(FA) Visual Innovations Co. Inc., Austin, TX (AV equipment repair)	\$11,250.00	15%

PRICE ANALYSIS

- a. Sole proposal. The proposal closing was extended in an attempt to increase vendor interest. Numerous vendors were contacted but made a business decision not to submit a proposal. This is a very specialized service due to the warranty requirements with strict security requirements due to the work site being at an airport.
- b. Three hundred and ninety five notices were sent including twenty MBEs and six WBEs. One proposal was received, with no response from the M/WBEs.

APPROVAL JUSTIFICATION

- a. Sole proposal.
- b. The Purchasing Office concurs with the Aviation Department's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

33381

Agenda Number

<ITEM_OUTLINE>

Meeting Date:

June 12, 2014

Department:

Purchasing

Subject

Authorize award and execution of a 36 month requirements service contract with DUNBAR ARMORED, INC., or one of the other qualified bidders for IFB-BV No. GLB0100 REBID, to provide Armored Car Services in an amount not to exceed \$301,975 with three 12 month extension options in an amount not to exceed \$121,428 for first extension, \$133,571 for second extension, and \$146,928 for third extension option, for a total contract amount not to exceed \$703,902.

Amount and Source of Funding

Funding in the amount of \$25,665 is available in the Fiscal Year 2013-2014 Operating Budget of the various City departments. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

here is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:

Best evaluated bid received.

Prior Council Action:

For More Information:

Georgia Billela, Buyer II, 512-974-2939

Boards and Commission Action:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.

Related Items:

Additional Backup Information

This contract will provide for City wide professional Armored Car Services. This is a citywide service agreement to provide daily pickup and delivery for 16 various City departments. These services will ensure reliable, safe and efficient pickup and delivery of City funds and all other securities required to be transported from City of Austin departments to a designated financial institution through the use of professional armored car services.

An evaluation committee comprised of personnel from the Treasury Office, Municipal Court, and Austin Transportation Departments evaluated each of the bids independently to predefined evaluation criteria. Dunbar

addresses the unique requirements of the City in all areas defined by the scope of work. They provided detailed steps for the pickup and delivery and a well define training requirements they require their employees to complete.

This request allows for the execution of a contract with a bidder, who provides the best value to the City, that Council selects. If this bidder does not execute a contract with the City, staff will return to Council so that Council may select another best value bidder and authorize a contract with this bidder.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

BID TABULATION
IFB-BV GLB0100 REBID
Armored Car Services
(27 Line Items)

<u>Vendor Period</u>	<u>Total Price for 12 Month</u>
GardaWorld / Garda CL Southwest Austin, TX	\$86,471
Dunbar Armored, Inc. Austin, TX	\$91,231

Complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FSD Purchasing website.

PRICE ANALYSIS

- a. Adequate competition
- b. 19 notices were sent. There are no known MBE, and/or WBEs for this service. Two bids were received.
- c. The pricing offered represents a 8% increase from the last contract awarded in 2012

APPROVAL JUSTIFICATION

- a. Best evaluated bid
- b. The Purchasing Office concurs with the evaluations committee's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.

**BID TABULATION
CITY OF AUSTIN
ARMORED CAR SERVICES**

BID NO. G1.B0100
RX NO. 7400 13120200098
DATE: 3/25/2014
BUYER: Georgia Billela

Special Instructions: Be advised that exceptions taken to any portion of the solicitations may jeopardize acceptance of the bid.

Vendor Name		Dunbar Armored					
City, State		Austin, TX					
MBE/WBE							
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	AUSTIN FIRE DEPARTMENT PREVENTION OFFICE- 505 Barton Springs Rd. 2nd Floor	12	Month	\$324.28	\$3,891.36		
2	PLANNING AND DEVELOPMENT REVIEW DEPARTMENT - Cashier's Office, 505 Barton Springs Rd. 1st Floor	12	Month	\$324.28	\$3,891.36		
3	CODE COMPLIANCE DEPARTMENT - CCD Finance Section, 1520 Rutherford Lane Bldg. 1	12	Month	\$220.48	\$2,645.76		
4	AUSTIN RESOURCE RECOVERY DEPARTMENT - Cashier's Office, 1520 Rutherford Lane Bldg. 1 Suite 200	12	Month	\$162.18	\$1,946.16		
5	EMERGENCY MEDICAL SERVICES DEPARTMENT - Rebecca Baines Johnson (RBJ) Health Center, 15 Waller Street, EMS Billing Office, 2nd Floor	12	Month	\$324.28	\$3,891.36		
6	AUSTIN WATER UTILITY - Waller Creek Building, 625 E. 10th Street, 2nd Floor Room 200A	12	Month	\$324.28	\$3,891.36		
7	AVIATION DEPARTMENT - Austin Bergstrom International Airport, Barbara Jordan Passenger Terminal, East Mezzanine, 3600 Presidential Blvd, Suite 411	12	Month	\$324.28	\$3,891.36		
8	POLICE DEPARTMENT- Financial Management, 715 E. 8th Street	12	Month	\$324.28	\$3,891.36		
9	CONTROLLER'S OFFICE- 124 W 8th Street	12	Month	\$324.28	\$3,891.36		
10	AUSTIN JEFF SERVICES - Finance Section at 1190 Hargrave Street	12	Month	\$82.62	\$991.44		

**BID TABULATION
CITY OF AUSTIN
ARMORED CAR SERVICES**

BID NO. GJ.B0100
RX NO. 7400 13120200098
DATE: 3/25/2014
BUYER: Georgia Billea

Special Instructions: Be advised that exceptions taken to any portion of the solicitations may jeopardize acceptance of the bid.

Vendor Name		Dunbar Armored					
City, State		Austin, TX					
MBE/WBE							
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
11	AUSTIN TRANSPORTATION DEPARTMENT - Parking Meter Coin Collection Services	12	Month	\$324.28	\$3,891.36		
Austin-Travis County Health and Human Services Department							
12	AUSTIN-TRAVIS COUNTY IHHS - Cashier's Office, 1520 Ruthcrford Lane Bldg. 1 Suite 200	12	Month	\$324.28	\$3,891.36		
13	AUSTIN VITAL RECORDS - 7201 Levander Loop, Bldg. C	12	Month	\$324.28	\$3,891.36		
14	AUSTIN ANIMAL SERVICES - 7201 Levander Loop, Bldg. A	12	Month	\$324.28	\$3,891.36		
SUBTOTAL of Item 12 thru 14				\$11,674.08			
Municipal Courts Department							
15	MUNICIPAL COURT - 700 E. 7th Street	12	Month	\$324.28	\$3,891.36		
16	MUNICIPAL COURT NORTH SUB STATION - 12425 Lamplight Village	12	Month	\$324.28	\$3,891.36		
17	MUNICIPAL COURT SOUTH SUB STATION - 5730 Manchaca Rd.	12	Month	\$324.28	\$3,891.36		
18	AUSTIN COMMUNITY COURT DOWNTOWN - 719 E. 6th Street	12	Month	\$324.28	\$3,891.36		
19	MUNICIPAL COURT CENTRAL BOOKING- 509 W. 11th Street	12	Month	\$324.28	\$3,891.36		
SUBTOTAL of Item 15 thru 19				\$19,456.80			
Austin Convention Center Department							
20	CONVENTION CENTER - 500 E. Cesar Chavez Street	12	Month	\$324.28	\$3,891.36		
21	CONVENTION CENTER PARKING - 601 E. 5th Street	12	Month	\$324.28	\$3,891.36		
22	PALMER EVENTS CENTER - 900 Barron Springs Road	12	Month	\$162.18	\$1,946.16		

**BID TABULATION
CITY OF AUSTIN
ARMORED CAR SERVICES**

BID NO. G1.B0100
RX NO. 7400 13120200098
DATE: 3/25/2014
BUYER: Georgia Billela

Special Instructions: Be advised that exceptions taken to any portion of the solicitations may jeopardize acceptance of the bid.

Vendor Name		Dunbar Armored			
City, State		Austin, TX			
MBE/WBE					
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE
SUBTOTAL of Item 20 thru 22					\$9,728.88
Austin Energy Department					
23	TOWN LAKE CENTER, PAYMENT PROCESSING - 721 Barton Springs Road, Room 127	12	Month	\$324.28	\$3,891.36
24	EAST BRANCH SUB STATION - 2800 Webberville Road	12	Month	\$324.28	\$3,891.36
25	NORTH BRANCH SUB STATION - 8716 Research Blvd	12	Month	\$324.28	\$3,891.36
SUBTOTAL of Item 23 thru 25					\$11,674.08
Shots-For-Tots/Big Shots Clinics					
26	FAR SOUTH CLINIC - 405 W. Stassney Lane	12	Month	\$82.62	\$991.44
27	ST. JOHNS COMMUNITY CENTER - 7500 Blessing Ave.	12	Month	\$82.62	\$991.44
SUBTOTAL of Item 26 thru 27					\$1,982.88
SUBTOTAL of Item 1 thru 27					\$91,230.96

Prepared By: Julia Ramirez
 Approved By: Georgia Billela

AGENDA DATE: 6/26/2014

VENDOR NAME: UNISON CONSULTING, INC., LEIGHFISHER, INC., RICONDO & ASSOCIATES., INC.

SUBJECT: Authorize award, negotiation, and execution of 36-month requirements service contracts with **LeighFisher, Inc.** to provide airport financial rates and financial planning services, **Unison Consulting, Inc.** to provide airport financial and strategic planning for capital improvement programs, and **Ricondo and Associates, Inc.** to provide an airport consolidated rental car facility and customer facility charges in an amount not to exceed \$600,000 each and combined, with three 12-month extension options in an amount not to exceed \$200,000 per extension option each and combined, for a total contract amount not to exceed \$1,200,000 each and combined.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$66,667 is available in the Fiscal Year 2013-2014 Operating Budget of the Aviation Department. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets.

PURCHASING: Best-evaluated proposals received

BOARD AND COMMISSION ACTION: Airport Advisory Board – 6/10/2014

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

FOR MORE INFORMATION: Sai Xoomsai Purcell, Senior Buyer Specialist, 972-4016

These contracts will provide airport financial and consulting services for the Department of Aviation (DOA). This contract is necessary to provide specialized airport financial skills on an as needed basis which are not available from Aviation finance staff. Services under this agreement include the development and calculation of airline rates and charges to determine landing fees and terminal rental fees, assisting and advising on strategies and implementation of airport financial goals of improving credit ratings and increasing net surplus, assisting with development of capital project financing strategies, and evaluating and recommending the adjustment of the consolidated rental car facility and customer facility charges. These contracts will provide for information, research, and advice related to airport and airline industries. In addition, it will provide for certifications and other determinations as needed. Contractor will assist the DOA Finance Division in developing and implementing industry benchmarks and best practices and provide other consulting services including: surveys, research and commentary, participation in meetings and strategy sessions related to airport management, budgeting, revenue enhancement, concessions management, and Austin Airport Advisory Commission.

Aviation Department is recommending one contract be awarded to all proposers due to the specialized expertise of each firm. LeighFisher, Inc. will provide airport financial rates and charges services including the evaluation and recommendation of airline landing fee and terminal rental fees as well as airport financial planning services to improve credit ratings and increase net surplus. Unison Consulting, Inc. will provide airport financial and strategic planning for capital improvement program including preparation of financial plans related to the construction and financing of capital

AGENDA DATE: 6/26/2014

VENDOR NAME: UNISON CONSULTING, INC., LEIGHFISHER, INC., RICONDO & ASSOCIATES, INC.

projects. Ricondo and Associates, Inc. will provide annual reports and recommendations of annual rates of consolidated rental car facility and customer facility charges.

MBE/WBE solicited: 16/7

WBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Two hundred sixty-nine notices were sent, including 16 MBEs and 7 WBEs. Three proposals were received. The MBEs/WBEs did not respond.
- c. Due to enhancements and requirements that were not requested in the previous contract, a pricing comparison is not available.

APPROVAL JUSTIFICATION

- a. Best-evaluated proposals.
- b. The Purchasing Office concurs with the Department of Aviation's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

RCA DETAIL SUMMARY

RFP PAX0109

AIRPORT FINANCIAL CONSULTANT

References and documentation

References/Documentation	Status
Board or Commission Approval: (If required)	Airport Advisory Board 6/10
SMBR Approval – No Goals Memo or Subcontracting Participation	✓
Exclusions Search @ https://www.sam.gov formerly EPLS Check for entities debarred, suspended, proposed for debarment, excluded or disqualified under the nonprocurement common rule, or otherwise declared ineligible from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits.	✓
Texas Controller of Public Accounts, Franchise Tax Certification Status web-site @ https://ourcpa.cpa.state.tx.us/coa/Index.html , Check that entities are “In Good Standing” to do business in the State of Texas.	✓
Sole Source signed by Byron	n/a
Professional Service Memo	n/a
Emergency Affidavit or Critical Business Need Memo	n/a
Ratification Memo	n/a
RCAs for Service Contracting (janitorial and custodial services, facilities maintenance, landscaping and grounds keeping, light construction and concrete work, additional fleet repair, general labor contracting) – send scope/specs to Carolyn	n/a

Additional Items of Interest:

Background Information:

1. Ratification? If applicable, provide additional information not provided in the RCA description.
N/A
2. Who was on the team, group, panel? Any issues on this project that the team, group, panel voiced? **Aviation Financial Division: David Arthur, Amy Whitworth, Yolanda Tovar, Kizzie Alvarez, Anna Trejo**
3. Are there any vendors or bidders who have expressed complaints or opposition to this item? If so, provide the details.
4. Discuss any bids or proposals which were deemed non-responsive. **N/A**
5. Past contract related to this one and solicitation method used? **RFP**
6. Discuss any sustainability, environmental, political or other issues? **N/A**
7. If a city-wide RCA, are all dept estimates described. Also, explain how the estimates were derived or based on.
- 8.

Pre-positioning:

State where you are in the pre-positioning negotiations and highlight any major negotiations still to complete: 70%, 75%, 80% etc...80%

RFP EVALUATION MATRIX
AIRPORT FINANCIAL AND OTHER RELATED CONSULTING SERVICES
RFP PAX0109

EVALUATION FACTORS		# Possible Points	UNISON CONSULTING, INC.	LEIGHFISHER INC.	RICONDO & ASSOC, INC.
Airport Rates and Charges Financial Consulting Services					
Experience and Qualifications of Proposers, Subcontractors, and key individuals		40.00	38.00	37.80	35.00
Demonstrated experience of the firm providing similar services		10.00	9.20	9.20	8.80
Understanding of the scope and magnitude of the work to be accomplished		30.00	25.80	27.00	26.60
Cost		10.00	10.00	9.21	8.32
Local Business Presence		10.00	0.00	0.00	0.00
Total		100.00	83.00	83.21	78.72
Interview		25.00	18.25	21.00	21.00
Grand Total		125.00	101.25	104.21	99.72

EVALUATION FACTORS		# Possible Points	UNISON CONSULTING, INC.	LEIGHFISHER INC.	RICONDO & ASSOC. INC.
Airport Financial Planning Services					
Experience and Qualifications of Proposers, Subcontractors, and key individuals		40.00	38.00	37.80	35.00
Demonstrated experience of the firm providing similar services		10.00	9.20	9.20	8.80
Understanding of the scope and magnitude of the work to be accomplished		30.00	26.20	26.60	25.60
Cost		10.00	10.00	9.21	8.32
Local Business Presence		10.00	0.00	0.00	0.00
Total		100.00	83.40	82.81	77.72
Interview		25.00	20.50	21.50	21.25
Grand Total		125.00	103.90	104.31	98.97

EVALUATION FACTORS		# Possible Points	UNISON CONSULTING, INC.	LEIGHFISHER INC.	RICONDO & ASSOC, INC.
Airport Financial and Strategic Planning for Capital Improvement Program (CIP) Financial Management					
Experience and Qualifications of Proposers, Subcontractors, and key individuals		40.00	38.00	37.80	35.00
Demonstrated experience of the firm providing similar services		10.00	9.20	9.20	8.80
Understanding of the scope and magnitude of the work to be accomplished		30.00	29.20	22.00	25.10
Cost		10.00	10.00	9.21	8.32
Local Business Presence		10.00	0.00	0.00	0.00
Total		100.00	86.40	78.21	77.22
Interview		25.00	23.75	19.50	18.25
Grand Total		125.00	110.15	97.71	95.47

EVALUATION FACTORS		# Possible Points	UNISON CONSULTING, INC.	LEIGHFISHER INC.	RICONDO & ASSOC, INC.
Annual Airport Consultant Report on Consolidated Rental Car Facility (CONRAC) and Customer Facility Charges (CFCs).					
Experience and Qualifications of Proposers, Subcontractors, and key Individuals		40.00	38.00	37.80	35.00
Demonstrated experience of the firm providing similar services		10.00	9.20	9.20	8.80
Understanding of the scope and magnitude of the work to be accomplished		30.00	25.00	25.20	27.60
Cost		10.00	10.00	9.21	8.32
Local Business Presence		10.00	0.00	0.00	0.00
Total		100.00	82.20	81.41	79.72
Interview		25.00	19.50	18.00	22.50
Grand Total		125.00	101.70	99.41	102.22

* As per Section 252.049 of the Local Government Code, contents of a proposal shall remain confidential until a contract is awarded or as directed by the Texas Attorney General's Office; therefore, the matrix will include points awarded for price, but exact pricing will not be disclosed.