

A G E N D A



Recommendation for Council Action (CMD)

Austin City Council	Item ID:	41186	Agenda Number	3.
Meeting Date:	March 12, 2015			
Department:	Contract Management			
Subject				
Authorize negotiation and execution of a professional services agreement with the following seven staff recommended firms (or other qualified responders) to Request for Qualifications Solicitation No. CLMP172: WISS, JANNEY, ELSTNER ASSOCIATES INC.; RABA-KISTNER CONSULTANTS INC./RABA KISTNER BRYTEST; ENGINEERED EXTERIORS, PLLC; AMTECH BUILDING SCIENCES INC.; BUILDING EXTERIOR SOLUTIONS LLC; PRICE CONSULTING INC.; and ARMKO INDUSTRIES INC. for the 2015 Roofing and Waterproofing Consultant Services Rotation List for an estimated period of three years or until financial authorization is expended, for a total contract amount not to exceed \$1,400,000 divided among the seven firms.				
Amount and Source of Funding				
Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.				
Fiscal Note				
There is not unanticipated fiscal impact. A fiscal note is not required.				
Purchasing Language:	Staff recommendations are the most qualified firms out of nine firms evaluated through the City's Qualification-Based Selection Process.			
Prior Council Action:				
For More Information:	Scott Hilton 512-974-7054; Rolando Fernandez 512-974-7749; Elizabeth Godfrey-Weidig 512-974-7141			
Boards and Commission Action:				
Related Items:				
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9B Minority Owned and Women Owned Business Enterprise Procurement Program. Limited subcontracting opportunities were identified; therefore no MBE /WBE participation goals were established for this solicitation.			
Additional Backup Information				

Rotation list contracting allows the City to have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of various City departments. Firms are selected through the City's standard Qualifications-Based Selection process.

The Qualifications-Based Selection process is a nationally recognized practice for selecting professional services for federal, state and local governments. Professional services as defined by law include the following: engineering, architectural, surveying, landscape architecture, commissioning and comprehensive planning. In Texas, Chapter 2254 of the Government Code which lays out a process for the selection of professional services consultants is based strictly on demonstrated competence and qualifications. After determining the most qualified, the statute lays out a provision for negotiation of a fair and reasonable price with the selected vendor or vendors.

The current Qualifications-Based Selection process employed by the City has been in place since 2012. The process is following the basic framework of Chapter 2254. It includes eight evaluation criteria items totaling 100 points. The scored Evaluation Criteria covers the firm's experience in the following areas: prime firm's organizational structure; prime firm's comparable experience; experience of key personnel; experience of firm performing the major scopes of work related to the overall scope; experience with Austin issues; and City experience with prime firm.

The objective of this project is to provide roofing and waterproofing consultant services to various City of Austin departments in order to accommodate the timely evaluation, design, production, bidding and construction administration of projects addressing roofing and/or waterproofing problems.

The City currently has rotation list service agreements with seven firms to provide roofing and waterproofing consultant services on various building projects and renovations. This rotation list has been in service since 2007.

The following are examples of anticipated services:

- Building envelope evaluations and conditions reports, including options for remediation with estimates of construction costs
- Design Phase through Construction Phase observation of:
 - Roof replacements and/or roof repairs;
 - Waterproofing repairs of existing building envelopes, including repairs to curtain wall systems, wall panels and traffic decks;
 - Correction of subgrade water infiltration problems.

The total funding authority for the 2015 Roofing and Waterproofing Consultant Services is \$1,400,000, approximately \$200,000 for each of the seven firms.

This request allows for the development of a professional services agreement with each of the seven recommended firms for an estimated period of three years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications (RFQ) evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

This solicitation was released without established MBE/WBE participation goals. The Small and Minority Business Resources Department reviewed the scopes of work identified for the project and determined that the limited scopes did not have enough certified firms to warrant the establishment of MBE/WBE participation goals. Although no goals were established for this solicitation, the MBE/WBE program ordinance is still in effect and any prime consultant identifying a

subconsultant opportunity was required to contact the Small and Minority Business Resources Department for a list of available certified firms. The current contract for Roofing and Waterproofing Consultant Services also has no established MBE/WBE participation goals.

This Request for Qualifications (RFQ) solicitation was issued on October 20, 2014 through the City's Vendor Connection web portal, which resulted in 1084 firms receiving notice. The solicitation documents were reviewed by 43 firms and 9 firms submitted responses. One of the firms is a certified WBE firm.

RECOMMENDED FIRMS:

- Wiss, Janney, Elstner Associates Inc.
- Raba-Kistner Consultants Inc. / Raba Kistner Brytest
- Engineered Exteriors, PLLC (WBE /FW)
- Amtech Building Sciences Inc.
- Building Exterior Solutions, LLC
- Price Consulting Inc.
- Armko Industries, Inc.

Wiss, Janney, Elstner Associates Inc. is located in Austin, TX.

Raba-Kistner Consultants Inc. / Raba Kistner Brytest is located in Austin, TX.

Engineered Exteriors, PLLC is located in Austin, TX.

Amtech Building Sciences Inc. is located in Austin, TX.

Building Exterior Solutions, LLC is located in Houston, TX.

Price Consulting Inc. is located in Houston, TX.

Armko Industries, Inc. is located in Leander, TX.