

A G E N D A



Recommendation for Council Action (CMD)

Austin City Council	Item ID:	41947	Agenda Number	3.
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Meeting Date: March 26, 2015

Department: Contract Management

Subject

Authorize negotiation and execution of a professional services agreement with the following 15 staff recommended firms or (qualified responders) to Request for Qualifications Solicitation No. CLMP171: MWM DESIGN GROUP; HALFF ASSOCIATES, INC.; MCGRAY & MCGRAY LAND SURVEYORS, INC.; MACIAS & ASSOCIATES, LP; SURVEYING AND MAPPING, LLC; JACOBS ENGINEERING GROUP, INC.; LANDMARK SURVEYING, LP; JONES & CARTER, INC. dba TERRA FIRMA LAND SURVEYING; MCKIM & CREED INC.; LANDESIGN SERVICES, INC.; PAPE-DAWSON ENGINEERS, INC.; UNINTECH CONSULTING ENGINEERS INC.; COBB FENDLEY & ASSOCIATES, INC.; GORONDONA & ASSOCIATES, INC.; and HEJL, LEE & ASSOCIATES, INC. to provide surveying services for the 2015 surveying services rotation list for an estimated period of two years or until financial authorization is expended, for a total contract amount not to exceed \$3,000,000 divided amongst the 15 firms.

Amount and Source of Funding

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Staff recommendations are the most qualified firms out of 21 firms evaluated through the City's Qualifications-Based Selection process.
Prior Council Action:	
For More Information:	David Brocato 512-974-1567; Rolando Fernandez 512-974-7749; Elizabeth Godfrey-Weidig, 512-974-7141
Boards and Commission Action:	
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9B Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals or

	through the achievements of Good Faith Efforts with 7.90% MBE and 7.90% WBE participation.
Related Items:	
Additional Backup Information	
<p>Rotation list contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of various City departments. Firms are selected through the City's standard Qualifications-Based Selection process. The objective of this rotation list is to provide consultant surveying services to the City for field surveying and associated office services for project designs, boundary determinations, acquisition of easements and related documentation.</p> <p>The Qualifications-Based Selection process is a nationally recognized practice for selecting professional services for federal, state and local governments. Professional services, as defined by law, include the following: engineering, architectural, surveying, landscape architecture, commissioning and comprehensive planning. In Texas, Chapter 2254 of the Government Code lays out a process for the selection of professional services consultants based strictly on demonstrated competence and qualifications. After determining the most qualified, statute lays out a provision for negotiation of a fair and reasonable price with the selected vendor or vendors.</p> <p>The current Qualifications-Based Selection process employed by the City has been in place since 2012. It includes eight evaluation criteria items totaling 100 points. The scored Evaluation Criteria covers the firm's experience in the following areas: prime firm's organizational structure, prime firms comparable experience, experience of key personnel, experience of firm(s) performing the major scopes of work related to the overall scope, experience with Austin issues, and the City's experience with the prime firm.</p> <p>The professional surveying firms for this rotation list have knowledge of and performed work in keeping with the standards of the Texas Professional Land Surveying Practices Act and General Rules of Procedures and Practices, Texas Society of Professional Land Surveyors Manual of Practice for Land Surveying in Texas, latest edition, and ALTA/ACSM standards.</p> <p>The following are examples of typical projects for which these services will be required:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Boundary surveys of large and small acreage tracts <input type="checkbox"/> Building projects <input type="checkbox"/> Park improvements <input type="checkbox"/> Pipeline and electric transmission line improvements <input type="checkbox"/> Street and bridge projects <input type="checkbox"/> Drainage improvements <p>The total funding authority for the 2015 Surveying Services Rotation List is \$3,000,000 with the authority for each of the fifteen firms to be approximately \$200,000.</p> <p>This request allows for a professional services agreement with each of the fifteen recommended firms for an estimated period of two years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications (RFQ) evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected</p>	

firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period. Participation goals stated in the solicitation were 7.90% MBE and 7.90% WBE. The recommended firm(s) provided a MBE/WBE Compliance Plan that met the goals of the solicitation or demonstrated Good Faith Efforts and was approved by the Small and Minority Business Resources Department.

This Request for Qualifications (RFQ) solicitation was issued on November 6, 2014 through the City's Vendor Connection web portal, which resulted in 272 firms receiving notice. The solicitation documents were obtained by 43 firms and 23 firms submitted responses. Nine of the firms were certified MBE/WBE firms. Of the 21 firms evaluated, 15 firms were selected.

RECOMMENDED FIRMS:

MWM DESIGN GROUP (WBE / FW)
HALFF ASSOCIATES, INC.
MCGRAY & MCGRAY LAND SURVEYORS, INC. (WBE /FW)
MACIAS & ASSOCIATES, LP (MBE /MH)
SURVEYING AND MAPPING, LLC
JACOBS ENGINEERING GROUP, INC.
LANDMARK SURVEYING, LP (WBE /FW)
JONES & CARTER INC. dba TERRA FIRMA LAND SURVEYING
MCKIM & CREED, INC.
LANDESIGN SERVICES, INC. (MBE /FN)
PAPE-DAWSON ENGINEERS, INC.
UNINTECH CONSULTING, INC. (WBE /FA)
COBB, FENDLEY & ASSOCIATES, INC.
GORONDONA & ASSOCIATES, INC.
HEJL, LEE & ASSOCIATES, INC. (MBE /MA)

MWM Design Group is located in Austin, TX
Halff Associates, Inc. is located in Austin, TX
McGray & McGray Land Surveyors, Inc. is located in Austin, TX
Macias & Associates, LP is located in Austin, TX
Surveying and Mapping, LLC is located in Austin, TX
Jacobs Engineering Group, Inc. is located in Austin, TX
Landmark Surveying, LP is located in Austin TX
Jones & Carter, Inc. dba Terra Firma Land Surveying is located in Austin, TX
McKim & Creed, Inc. is located in Austin, TX
Landesign Services, Inc. is located in Round Rock, TX
Pape-Dawson Engineers, Inc. is located in Austin, TX
Unintech Consulting Engineers, Inc. is located in Austin, TX
Cobb, Fendley & Associates, Inc. is located in Austin, TX
Gorondona & Associates, Inc. is located in Austin, TX
Hejl, Lee & Associates, Inc. is located in Hutto, TX