

ORDINANCE NO. _____

**AN ORDINANCE APPOINTING AN ACTING MUNICIPAL COURT CLERK
AND ESTABLISHING COMPENSATION AND BENEFITS.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

PART 1. The City Council appoints Yolanda McKnight as the acting Municipal Court Clerk, to serve until Council appoints a permanent Municipal Court Clerk or takes other action inconsistent with this Ordinance.

PART 2. The Acting Municipal Court Clerk shall receive the following compensation and benefits:

- (A) Acting salary of \$_____, paid according to normal payroll practices;
- (B) Participation in the City of Austin Employee Retirement System on terms applicable to full-time, exempt City employees;
- (C) Participation in those group benefits plans and programs set forth in Chapter A, Section II.B. of the City of Austin Personnel Policies, under the terms and conditions applicable to full-time, exempt employees;
- (D) Accrual of 1.92 days of paid vacation leave per month (23 days per year) with a maximum accumulation of 400 hours (50 days) and, upon separation from the City, a cash payout of vacation leave balance not to exceed 240 hours (30 days);
- (E) Reimbursement of up to \$500.00 for out of pocket expenses for one physical examination annually, on the same conditions applicable to City executives;
- (F) Wireless telephone allowance of up to \$43.86 each pay period (equivalent to \$1,140.36 annually), subject to applicable taxes; and
- (G) Service incentive pay in accord with City of Austin Personnel Policies, Chapter A.

PART 3. Council finds that appointing an acting Municipal Court Clerk constitutes an emergency. Because of this emergency, and for the immediate preservation of the public peace, health, and safety, the ordinance takes effect April 1, 2015.

PASSED AND APPROVED

_____, 2015

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Steve Adler
Mayor

APPROVED: _____
Anne Morgan
Acting City Attorney

ATTEST: _____
Jannette S. Goodall
City Clerk

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