

**AGENDA**



**Recommendation for Committee Action**

Public Safety Committee	Item ID:	45334	Agenda Number	17.
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Meeting Date:	May 21, 2015
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Department:	Purchasing
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**Subject**

Authorize award, negotiation, and execution of a 36-month revenue contract with TEGSO, LLC DBA AUTORETURN, or another qualified offeror to RFP EAD0119REBID, for total management of dispatch, towing, and impound services for the Austin Police Department for estimated revenue of \$2,400,000, with three 12-month extension options with an estimated revenue of \$800,000 for each extension option, for a total estimated revenue amount of \$4,800,000. Related to Item # 5.

**Amount and Source of Funding**

An estimated revenue of \$780,214 was included in the Fiscal Year 2014-2015 Operating Budget of the Austin Police Department based on the current revenue agreement. An estimated revenue for the remaining 29 months of the contract and extension options will be included in upcoming future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best-evaluated proposal of three proposals received.
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Prior Council Action:	
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For More Information:	Erin D'Vincent, Senior Buyer Specialist, 512-972-4017
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Boards and Commission Action:	January 5, 2015 – Presented to the Public Safety Commission.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C Minority-Owned and Women-Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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**Additional Backup Information**

This action will establish a new contract for the total management of dispatch, towing and impound services as required by the Austin Police Department (APD). These services include the administration for towing abandoned, junked, or nuisance vehicles; impounded vehicles; and scene of a crash or parked and unattended vehicles on a public roadway. AutoReturn will provide the management of the non-consent tow rotation list as well as collecting all fees associated with these services as allowed and set by City ordinance, County, State and Federal law or regulation. The City will receive 20% of the total gross receipts of all fees collected which is estimated to be in the amount of \$800,000 annually.

In June 2014, the Purchasing Office released a Request for Proposal (RFP). Due to feedback from the towing community regarding concerns with rotational towing, the RFP was cancelled in July. The scope of work and evaluation was updated to address concerns from the original solicitation and the RFP was re-issued in August 2014. The solicitation requested qualified service providers to manage the entire towing program. By asking a professional management firm to provide these services, the following goals will be accomplished:

1. Reduce the amount of time officers and emergency communications staff spends on managing tow trucks.
2. Create a more efficient system to clear roadways faster.
3. Introduce more modern technology into the program to better serve our citizens with features such as a web based dispatching system that can locate towed vehicles, GPS for tracking the location of the nearest wrecker unit, etc.
4. Increase the reporting capabilities of towing data.

The proposals were evaluated by a team comprised of individuals from APD with expertise in management of towing and impounds, emergency communications, accounting, and an IT security analyst from Communications and Technology Management. The panel members recommended AutoReturn as the best proposer based on: system concept and solutions proposed, schedule for implementation, demonstrated capability to perform services, financial viability/stability, utilization of the rotational towing list, and amount of estimated revenue to the City.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provider.

MBE /WBE solicited: 2/0

MBE /WBE bid: 0/0

#### PRICE ANALYSIS

- a. Adequate competition.
- b. 73 notices were sent including two MBEs, there are no known registered WBEs for this commodity code. Three proposals were received with no response from the MBEs/WBEs.

#### APPROVAL JUSTIFICATION

- a. Best-evaluated proposal of three proposals received.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.

c. Advertised in the Austin American Statesman and on the Internet.

**ADDITIONAL INFORMATION**

- Council referred this item to the Public Safety Committee (PSC) on February 26, 2015; PSC subsequently held a hearing on March 23, 2015.
- The current contractor is Southside Wrecker, Inc. Their contract has been held over its maximum term to September 1, 2015. Extensions require both parties to agree and Southside Wrecker has indicated they do not wish to extend further.
- The recommended bidder is AutoReturn. Their bid has already been extended twice and is good through September 2015.
- The RFP requirement for transition to the new system allows 90 days to complete the transition. In order to provide for this transition period should the Council approve the contract, this item is being placed on the May 21, 2015 agenda for Council consideration.