



**City Council Questions and Answers for
Thursday, June 04, 2015**

These questions and answers are related to the
Austin City Council meeting that will convene at 10:00 AM on
Thursday, June 04, 2015 at Austin City Hall
301 W. Second Street, Austin, TX



Mayor Steve Adler
Mayor Pro Tem Kathie Tovo, District 9
Council Member Ora Houston, District 1
Council Member Delia Garza, District 2
Council Member Sabino "Pio" Renteria, District 3
Council Member Gregorio Casar, District 4
Council Member Ann Kitchen, District 5
Council Member Don Zimmerman, District 6
Council Member Leslie Pool, District 7
Council Member Ellen Troxclair, District 8
Council Member Sheri Gallo, District 10

The City Council Questions and Answers Report was derived from a need to provide City Council Members an opportunity to solicit clarifying information from City Departments as it relates to requests for council action. After a City Council Regular Meeting agenda has been published, Council Members will have the opportunity to ask questions of departments via the City Manager's Agenda Office. This process continues until 5:00 p.m. the Tuesday before the Council meeting. The final report is distributed at noon to City Council the Wednesday before the council meeting.

QUESTIONS FROM COUNCIL

1. Agenda Item # 2: Authorize issuance of incentives to Foundation Communities for the installation of solar electric systems at its 140 residential units at 3226 W. Slaughter Lane, in an amount not to exceed \$193,248.
 - a. QUESTION: Did Foundation Communities receive State tax credits for property? If so, was it a 4% or 9% tax credit? Did they receive any funds from the City of Austin in the form of loans, grants, or other sources? If so, how much? Foundation Communities has received energy efficiency and solar rebates in the past but have they received any other energy efficiency or solar rebates for this property specifically? COUNCIL MEMBER TROXCLAIR'S OFFICE
 - b. ANSWER: Foundation Communities received an award of 9% Low Income Housing Tax Credits in 2013 for the 140-unit Homestead Oaks Apartments. The Austin Housing Finance Corporation provided a loan of \$2.25 million to assist with the acquisition of the 29-acre property at 3226 W. Slaughter Lane, and a second loan of \$1 million to assist with construction. In addition to the incentive for installation of solar electric systems, it is our understanding that Foundation Communities plans to install a plug-in electric vehicle charging station which could be eligible for a rebate from Austin Energy for up to 50 percent of the cost. It is also our understanding that Foundation Communities plans to utilize available incentives through Austin Water for water conservation features such as high-efficiency toilets and rainwater harvesting systems.
2. Agenda Item # 3: Approve issuance of a rebate to Cousins Properties Incorporated for the installation of energy efficiency measures at 303 Colorado Street, in an amount not to exceed \$146,801.
 - a. QUESTION: What is the total cost of the energy efficiency installations for this item? The City rebate is listed but the total cost of the project is not. COUNCIL MEMBER TROXCLAIR'S OFFICE
 - b. ANSWER: This item is being postponed to June 18, 2015 via changes and corrections.

3. Agenda Item # 13 - Authorize negotiation and execution of an interlocal cooperation agreement between the City and Oregon Health and Science University (OHSU) for the Emergency Medical Services Department to provide clinical program components as part of OHSU clinical educational program.
 - a. QUESTION: Where is the Fiscal Note for this agreement? How much revenue have the previous OHSU agreements generated for the City?
COUNCIL MEMBER GALLO'S OFFICE
 - b. ANSWER: 1) ? The anticipated revenue generated by this agreement is reflected in the amended budget for Fiscal Year 15 so no fiscal note is required. 2) The average revenue received from previous agreements with OHSU is \$3,114 and fluctuates based on the number of students participating in the program. The anticipated revenue for FY15 is \$2,880 for 3 students in Summer 2015.
4. Agenda Item # 14 - Authorize negotiation and execution of an interlocal cooperation agreement between the City and Austin Community College (ACC) for the Emergency Medical Services Department to provide clinical program components as part of ACC's clinical educational program.
 - a. QUESTION: Where is the Fiscal Note for this agreement? COUNCIL MEMBER GALLO'S OFFICE
 - b. ANSWER: The anticipated revenue generated by this agreement is reflected in the amended budget for Fiscal Year 15 so no fiscal note is required.
5. Agenda Item # 16 - Approve an ordinance authorizing negotiation and execution of an agreement between the Quality of Life Foundation and the City for job placement and training services and amending the Fiscal Year 2014-2015 Human Resources Department Operating Budget Special Revenue Fund (Ordinance No. 20140908-001) to accept and appropriate \$25,500 in grant funds from the Quality of Life Foundation for the Emerging Leader Summer Internship Program to provide paid internships for Austin area youth.
 - a. QUESTION: 1) How many youth are anticipated to participate in this program? 2) How will youth be selected? 3) What is the outreach plan for this initiative? 4) The City also funds youth employment through a partnership with Travis County. How will this program interface or complement the existing youth employment program? 5) What kinds of jobs will be available for the youth and, if there are positions with the city, which departments? MAYOR PRO TEM TOVO'S OFFICE
 - b. ANSWER: The funding for the Emerging Leaders Summer Internship Program allows for 32 youth to be placed in summer employment opportunities in the City and other non-profit employers. The program is advertised by providing flyers to the twenty-six schools represented on the

Austin Youth Council; to all recreation centers; to all libraries; to high school counselors in several of the districts in Austin; emailing flyers to all affinity groups within the city; hanging posters in public locations; and a job posting on the City's eCareer website. The Emerging Leaders program is unique and not affiliated with the City/County Work Based Summer Youth Employment Program. The City/County Program provides opportunities for youth to apply, and they are assigned to positions based on availability. The Emerging Leaders program is a project based internship that provides leadership development opportunities. Youth are selected after they apply and interview for positions. Placements of youth are in alignment with their career interests and students are put into positions with specified projects. The project assignments encourage students to develop their skills in the area that aligns with their career interests. The program also includes three training sessions during the work assignment which involve taking the students on field trips and performing community service projects. Work assignments will vary by entity, but projects have been reviewed and approved by the Youth and Family Services division. Participating City departments include: Parks and Recreation, Human Resources Department, Austin Fire Department, Communications and Technology Management (CTM), Animal Services, Neighborhood Housing and Community Development, Public Works, Communication and Public Information, Economic Development Department, Homeland Security and Emergency Management, and Austin Public Library. Participating Council offices include: Mayor Adler and Councilmembers Gallo and Renteria.

6. Agenda Item # 19: Approve an ordinance designating the CHESTNUT NEIGHBORHOOD REVITALIZATION CORPORATION and the GUADALUPE NEIGHBORHOOD DEVELOPMENT CORPORATION as community land trusts and granting the corporations a property tax exemption on certain properties.
 - a. QUESTION: 1) Could staff provide a map of both proposed Community Land Trusts that identifies which properties would be included and which would not? 2) How many properties would be included and what is the total taxable value of all the properties that would be included? 3) What are the two other designated community land trusts approved by Council on June 12th, 2014? 4) Please provide number of properties, type of properties, and total taxable value for these as well. 5) Being that State law already provides a vehicle for tax exemption, what additional benefits do this designation provide besides the tax exemption? COUNCIL MEMBER TROXCLAIR'S OFFICE
 - b. ANSWER: 1) Please see Attachment 1 for a map of the properties included. 2) This would include a total of 9 properties: 6 belonging to the Chestnut Neighborhood Revitalization Corporation (CNRC) and 4 belonging to the Guadalupe Neighborhood Development Corporation (GNDC). Please see Attachment 2 for the list of properties and 2015 taxable values. 3) The two organizations designated as CLTs in 2014 were CNRC and GNDC. 4) Please see Attachment 3 for the list of 2014 properties and taxable values. 5) No

other benefits are provided by this designation.

7. Agenda Item # 20 - Authorize negotiation and execution of an encroachment agreement with the BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS SYSTEM for the encroachment of street right-of-way by a pedestrian bridge at the 300 block of West Dean Keeton Street, located approximately one block east of Guadalupe Street. (District 9).
 - a. QUESTION: Will the pedestrian bridge have external access points on either side of the bridge to allow the general public to use the bridge without having to go into a UT building? COUNCIL MEMBER GALLO'S OFFICE
 - b. ANSWER: The pedestrian bridge will connect the College of Communications buildings on the north and south sides of Dean Keeton. Use of the bridge is intended for students, faculty, and staff. There has been no representation at this time of any access point outside of these buildings.
8. Agenda Item # 21 - Approve an ordinance authorizing the negotiation and execution of all documents and instruments necessary or desirable to purchase in fee simple approximately 63 properties at high risk of flooding in the 25-year floodplain located within the Williamson Creek Watershed, in an amount not to exceed \$17,986,000, establishing acquisition and relocation guidelines, and waiving the requirements of City Code Chapter 14-3 (District 2 and District 3).
 - a. QUESTION: 1) For each of the 63 properties, please provide the address, owner's name, when the owner purchased the property, the TCAD 2015 value, and if the house has ever flooded and if so when. 2) How many homes in Austin are in a 25 year floodplain and what is the total TCAD value for these homes? 3) Please provide the following information and breakdown that Council requested at the May 19, 2015 City Council Work Session: o Number of homes in a 25-year flood risk area; o Number of homes in a 25-year floodplain; o Number of homes in a 100-year flood risk area; o Number of homes in a 100-year floodplain; o The total TCAD value of each of these four categories and the total cost of relocation for each of these four categories. COUNCIL MEMBER GALLO'S OFFICE
 - b. ANSWER: See attachment
9. Agenda Item # 23 - Authorize award and execution of a 24-month contract with AUSTIN WHITE LIME COMPANY for the supply of quicklime for Austin Water Utility in an amount not to exceed \$6,858,000, with two 12-month extension options in an amount not to exceed \$3,429,000 per extension option, for a total contract amount not to exceed \$13,716,000.
 - a. QUESTION: What was the previous contractual history with Austin White Lime? Are there no other vendors for this product? COUNCIL MEMBER GALLO'S OFFICE

- b. ANSWER: Austin White Lime Co. has provided quicklime to the City through multiple contracts since 2003. To our knowledge there are a few other vendors for quicklime. These other vendors, however, did not bid in response to this solicitation. When we contacted them some reasons they provided for not bidding included: - One vendor stated they chose not to bid because their supplier was also bidding; - Another vendor stated that they could not provide quicklime; and - A third vendor is located outside of the Austin area and would have a great difficulty meeting the delivery requirements – as Austin Water often requires multiple truckloads of quicklime each day.
- 10. Agenda Item # 28 - Authorize award and execution of a 12-month service contract with STAPLES CONTRACT & COMMERCIAL, INC., to provide for the printing and mailing of Austin Energy's monthly PowerPlus Newsletter, in an amount not to exceed \$78,053, with four 12-month extension options in an amount not to exceed \$78,053 per extension option, for a total contract amount not to exceed \$390,265.
 - a. QUESTION: What was the reason Commissioner Hadden voted No at the Electric Utility Commission meeting? MAYOR ADLER'S OFFICE
 - b. ANSWER: On May 18, the Electric Utility Commission voted to recommend approval of the contract with Staples Contract & Commercial Inc. on a vote of 5-1, with Commissioner Hadden voting no. The recycled content of the paper used to print the PowerPlus newsletter complies with the City's Sustainable Printer and Paper Policy (Administrative Bulletin 13-03). While staff cannot speak for Ms. Hadden, she stated at the commission meeting that the recycled content of the paper should be higher and referred to 100% recycled content paper. The City currently uses a 60# , 10% post-consumer recycled, coated paper stock for the PowerPlus mailer. The utility bill-insert company requires that we use 60# , 10% post-consumer recycled coated stock. 60# , 100% post-consumer recycled, coated stock is not available under this contract. Adding this paper to the contract would require significantly higher quantities and contractor storage. Adding this paper would also increase the contract's pricing by up to three times more and may not be acceptable for use by the utility bill-insert company.
- 11. Agenda Item # 30 - Authorize award and execution of a 36-month service contract with RECORDED BOOKS INC. to provide unabridged audiobooks for the Austin Public Library in an amount not to exceed \$975,000, with three 12-month extension options in an amount not to exceed \$325,000 per extension option, for a total contract amount not to exceed \$1,950,000.
 - a. QUESTION: In the "Advantage 3 Program Budgeting - Daily FY 2015" (<http://afstwoman.ci.austin.tx.us/web/controller/afs3/budget/BudgetDaily.cfm>); what is the Fund; Dept; Prog; Actv; and Budget for this request? COUNCIL MEMBER ZIMMERMAN'S OFFICE
 - b. REVISED ANSWER: Fund - 1000, Department - 8500, Program - 3CDL,

Activity - 3CLL, Budget - 3200. The budget for this purchase is in object code 7486. This item was budgeted last year but will not exceed the available funds in the budget for this Fiscal Year. Our contract authorization with Recorded Books, Inc., ended in December 2014 and we no longer have the contract authority to purchase content from this vendor. It is the contract authorization we are requesting with this item. Upon approval of this item, the Library would have the authorization and would anticipate spending no more than \$81,250 from this contract for the remainder of the current FY (July-September 2015) based on spending patterns, which is less than the \$472,031 remaining in the budget to be used to purchase materials in all formats.

12. Agenda Item # 31: Authorize award and execution of a 36-month supply contract with ZOLL MEDICAL CORPORATION to provide impedance threshold devices for the Emergency Medical Services Department in an amount not to exceed \$356,643, with three 12-month extension options in an amount not to exceed \$130,977 for the first extension option, \$137,526 for the second extension option, and \$144,403 for the third extension option, for a total contract amount not to exceed \$769,548.
 - a. QUESTION: 1) Are there any other competitors that sell similar items? 2) What are the criteria used when choosing this specific item? 3) Is there a solicitation/RFP that was used to make this decision? If so, please provide a copy. 4) Funding – is the remaining amount approved in the budget? MAYOR ADLER'S OFFICE
 - b. ANSWER: 1) The recommended item is a medical device. It is prescribed by the City's EMS Medical Director. There are no other similar or equal devices that meet the clinical specifications for emergency patient care defined by the Medical Director. 2) Per the brand justification letter signed and dated March 4, 2015 which reads as follows: "The Office of the Medical Director (OMD), through its System Equipment Committee and the approval of the Medical Director has approved and certified the purchase of Zoll Medical/Advanced Circulatory Systems ResQPod – Impedance Threshold Device as the authorized device for use on patients under the care of any provider in the ATCEMS System. There are no other brands or devices that meet the same specifications or design for use in patients in cardiac arrest." This specific medical device has been in use by the Austin Travis County Emergency Medical System that includes Austin Fire and Travis County Emergency Service Districts, since 2007 because of its published success rate during cardiac arrest. The device is used to enhance the effectiveness of CPR compressions in patients that suffer from Cardiac Arrest in the prehospital setting. The US Patent for the ResQPOD® ITD was extended on 10/02/2014 for one year. Because of this patent, the detailed public disclosure of the ResQPOD® design is not otherwise available. Therefore no one else can manufacture the ResQPOD®. 3) No solicitation or RFP was conducted. The conditions of this procurement satisfy the Sole Source authorization set forth in Texas Statute 252.022. 4) Funding for RESQPOD purchase is

included in the EMS department's operating budget.

13. Agenda Item # 32: Authorize award and execution of a supply contract with KNOX ASSOCIATES INC. DBA THE KNOX COMPANY to provide mini narcotics lockers for the Emergency Medical Services Department in an amount not to exceed \$63,009.
 - a. QUESTION: 1) Are there any other competitors that sell similar items? 2) What are the criteria used when choosing this specific item? What are the dimensions and was that a determining factor? 3) Is there a solicitation/RFP that was used to make this decision? If so, please provide a copy. MAYOR ADLER'S OFFICE
 - b. ANSWER: 1) There are other similar narcotics storage safes that are digitally managed, but none that are compatible with our existing Knox MedVault system or the regional Knox KeySecure system already installed on the City's fleet of EMS vehicles. 2) As noted in the sole source justification document, the department is required to secure all Class II narcotics as defined by the Drug Enforcement Administration (DEA). In order to comply with the recent interpretation of the DEA regulation, ambulances must be outfitted with a standardized narcotics storage unit, in order to ensure interoperability of medics while maintaining the security of the medication. This includes digital audit tracking and accountability, which is essential in preventing and detecting fraud, waste or abuse of class II narcotics. The need to secure controlled medications is governed by the Department of Justice, Drug Enforcement Administration, Office of Diversion Control, Title 21, Code of Federal Regulations, PART 1301 — Registration of manufacturers, Distributors and Dispensers of controlled substances, sections 1301.72-1301.76 which provide the standards for the physical security controls and operating procedures necessary to prevent diversion. Austin-Travis County EMS has streamlined its controlled medication program to store controlled medications in ambulances. All 79 ambulances are already equipped with Knox KeySecure® LockBoxes, which allows access to secure businesses and 20 of the 79 ambulances are already equipped with Knox MedVault Mini narcotic lockers, which utilizes the same security system. This purchase will allow for the upgrade of an additional 52 ambulances to a total of 72 ambulances configured to store narcotics and be compliant with DEA and Department of Public Safety guidelines. The Knox MedVault Mini provides the same access control as the standard Knox MedVault narcotics locker, but in a smaller size space which is part of the design of the ambulance. These units fully integrate with the Knox Key Secure for a seamless security system. Controlled substances are secured until two authorized personnel access them with their unique PIN code. An audit trail showing the time, date and PIN code is recorded each time the vault is opened. This audit trail is monitored by WiFi and Ethernet connectivity. This unit is specifically designed and constructed for mounting in a frontline ambulance. Austin-Travis County EMS seeks to purchase and install the same Knox Medvault storage systems in all ambulances maintaining standardized storage systems for keys and

controlled medications while ensuring monitored controlled storage systems compliant with DEA and DPS regulatory guidance. 3) No solicitation or RFP was conducted. The conditions of this procurement satisfy the Sole Source authorization set forth in Texas Statute 252.022.

14. Agenda Item # 36 - Authorize award and execution of a 60-month revenue contract with LONE STAR RIVERBOAT, INC. to provide boat excursion services on Lady Bird Lake for an estimated revenue amount of \$150,000, with one 60-month extension option in an estimated amount of \$150,000, for a total estimated revenue amount of \$300,000.
 - a. QUESTION: In what way does the proposed agreement ensure compliance with the intent of City Code Section 6-5-33 (A) since that section of the code was repealed on May 7, 2015 with the intent to come before boards and commissions in mid-June (or 30-45 days from the repeal date). MAYOR PRO TEM TOVO'S OFFICE
 - b. ANSWER: See attachment
15. Agenda Item # 37: Approve issuance of a street closure permit under City Code Chapter 14-8 for the ESPN's X-Games, a fee-paid event in the 900 and 1000 blocks of Congress Avenue and 11th Street from Colorado Street to Brazos Street, to be held on Thursday, June 4, 2015.
 - a. QUESTION: 1) The RCA says that the City is entitled to 4.5% of "Total Gate Charges Collected." What are the Gate Charges? 2) Do they include all gate charges or just gate charges for this one-day event? 3) What fund does the revenue for gate charges go to and does the City share any of that revenue with CELOC or do they receive a different percentage? 4) Are the fees for street closures on Congress Avenue different from other parts of town? If so, what is the difference? COUNCIL MEMBER TROXCLAIR'S OFFICE
 - b. ANSWER: 1) \$20.00 per person General Admission; \$1300 VIP area (which includes tickets to all events at COTA) 2) Percentage would be only for the Thursday event taking place in the City of Austin right of way. Ticket sales are for a reserved viewing area; other areas inside the closure are free and open to the public. 3) Revenue goes into the General Fund and is not shared with CELOC. 4) No. Charges for Street Event Permits are \$200.00 per block with a maximum of 20 blocks (per day).
 - c. QUESTION: 1) Why is a street closure request for June 1-5, 2015, first appearing on a Council agenda for June 4, 2015? 2) Generally, what's the usual timeframe for these requests in advance of an event? COUNCIL MEMBER POOL'S OFFICE
 - d. ANSWER: 1) The inaugural 2014 X-Games showcase in downtown Austin was free and open to the public. When planning began for 2015 X-Games in December, event organizers told ACE staff it would be the same free event

except the competition would feature a motorcycle jump rather than skateboards/BMX bicycles. Event organizers made the decision to sell tickets to the viewing area without informing staff and were unaware of the Ordinance requirement regarding a Council vote for gated fee events. It was only during the final logistics meeting May 21 that ticket sales were mentioned. Options were to ask X-Games to refund tickets or ask for Council action so gate sale percentages could be collected. The actual event is scheduled for June 4th. The other days are for set up and tear down. 2) In general, Austin Transportation Department would adhere to the Council item submission deadlines at least six weeks in advance of the event if possible.

16. Agenda Item # 38 - Approve an ordinance authorizing the issuance and sale of tax-exempt City of Austin, Texas, Water and Wastewater System Revenue Refunding Bonds, Series 2015A, in a par amount not to exceed \$380,000,000, in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, and providing that the issuance and sale be accomplished by December 4, 2015.
 - a. QUESTION: How much of principal for each of the Series 2005; 2005A; 2006A; 2007; and 2009A are outstanding? What was the original amount issued of each bond series? What is the coupon rate of each of the bonds? What is the maturity date of each of the bonds? What are the fees associated with refinancing these bonds? COUNCIL MEMBER ZIMMERMAN'S OFFICE
 - b. ANSWER: See attachment
17. Agenda Item # 39 - Approve an ordinance authorizing the issuance and sale of City of Austin, Texas, Water and Wastewater System Revenue Refunding Bonds, Taxable Series 2015B, in a par amount not to exceed \$40,000,000, in accordance with the parameters set out in the ordinance, authorizing related documents, approving the payment of the costs of issuance, and providing that the issuance and sale be accomplished by December 4, 2015.
 - a. QUESTION: How much of principal of the Series 2006 is outstanding? What was the original amount issued of this bond series? What is the coupon rate of this bond? What is the maturity date of this bond? What are the fees associated with refinancing this bond series? Why is this Series taxable? COUNCIL MEMBER ZIMMERMAN'S OFFICE
 - b. ANSWER: See attachment
18. Agenda Item # 40 - Approve a resolution directing the publication of an Official Notice of Intention to Issue \$80,655,000 City of Austin, Texas, Certificates of Obligation, Series 2015.
 - a. QUESTION: Can more details be given about the \$9.2M for Communications and Technology Management? What is the equipment? What is the expected

life span of it? COUNCIL MEMBER ZIMMERMAN'S OFFICE


- b. ANSWER: The item to be considered by the City Council is the legally required notice of intention for the sale of Certificates of Obligation. The Communications and Technology Management debt consists of Contractual Obligations, which do not require a notice of intention and, therefore, is not a part of this Council action. The issuance of these Contractual Obligations is part of the annual General Obligation Bond Sale that will occur this coming August. As a protocol, staff provided a briefing to the Audit & Finance Committee on May 27th on the entire bond sale, and the steps necessary for that sale, including the Notice of Intention to Issue Certificates of Obligation. Contractual Obligations proposed for sale for GATRRS (Greater Austin/Travis Regional Radio System) will fund replacement of the microwave network, radio repeaters, and dispatch consoles due to scheduled end-of-life. This includes microwave antennas and radios, along with services to install and configures the entire simulcast radio system, which consists of 12 radio towers. The expected lifespan of the equipment is at least 10 years. Contractual Obligations proposed for sale for COATN (City of Austin Telecommunications Network) will fund a "super ring upgrade," which consists of electronic devices, such as routers and switches, on the end points of the existing network fiber. This increases network speed and capacity of the network, so that high-bandwidth voice, data and video applications can be handled, among other advantages. The expected lifespan of the equipment is at least 10 years.
- c. QUESTION: What percent are certificates of obligation of the City's total outstanding general obligation? How many voters are required to file a petition protesting the issuance of certificates of obligation? COUNCIL MEMBER ZIMMERMAN'S OFFICE


ANSWER: See attachment

19. Agenda Item # 56 - Consider and develop recommendations on negotiation and execution of an interlocal agreement between the City of Austin and Williamson County, Texas for the Neenah Avenue Widening Project (District 6).
- a. QUESTION: Why are we waiving fees for a street widening project in Williamson County? Is this pro forma/routine for roads? COUNCIL MEMBER POOL'S OFFICE
- b. ANSWER: See attachment
20. Agenda Item # 64 - Conduct a public hearing and consider an ordinance amending the Restricted Parking Area Map under City Code Section 12-5-29 by adding two new areas, Highland Park West Balcones Area Neighborhood Association (District 10) and Southeast Combined Neighborhood Planning Area (District 2).

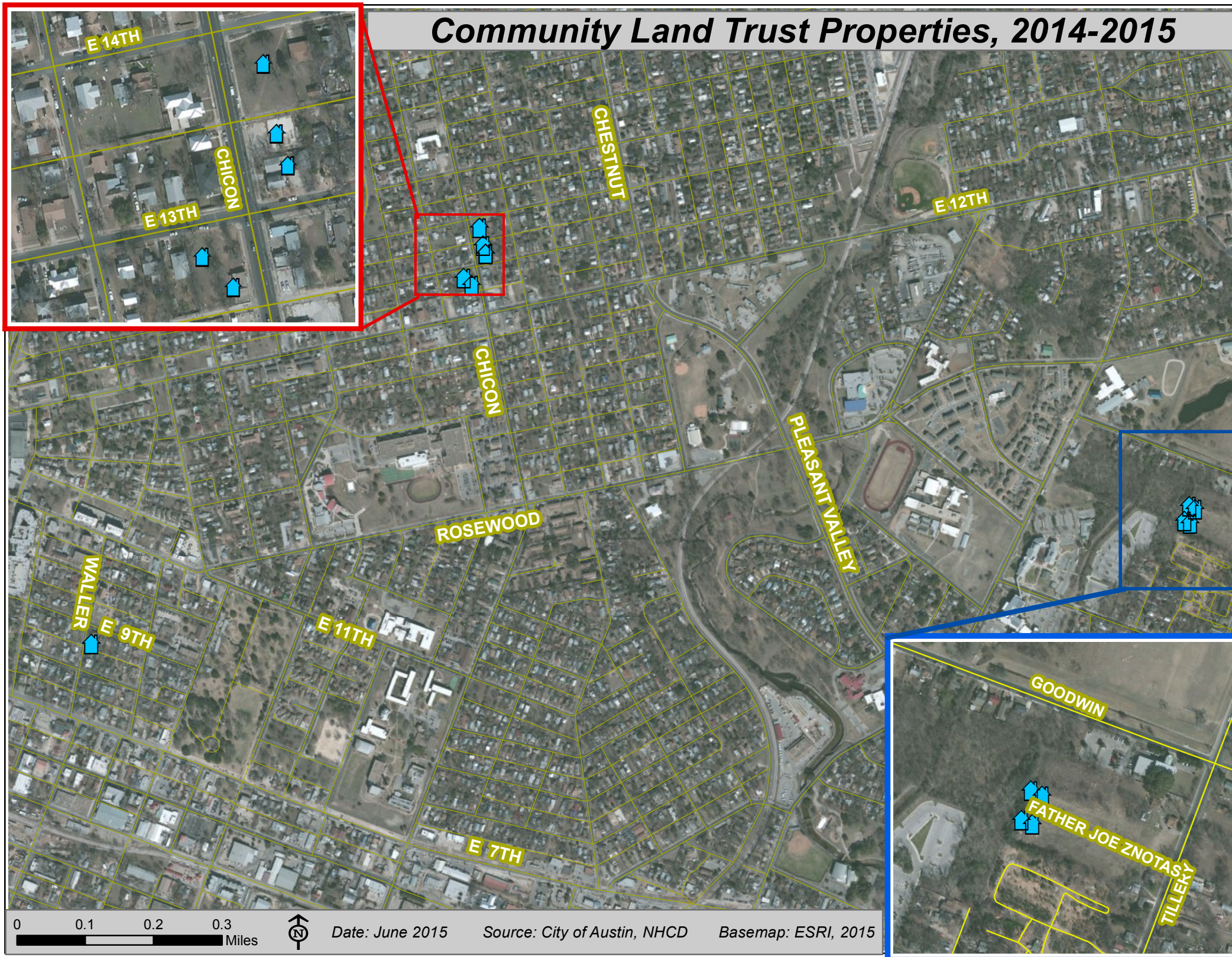
- a. QUESTION: Can staff please provide a copy of each of the neighborhood applications. COUNCIL MEMBER GALLO'S OFFICE
- b. ANSWER: See attached applications

END OF REPORT - ATTACHMENTS TO FOLLOW

 *The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.*

 *For assistance, please call 512-974-2210 or TTY users route through 711.*

Community Land Trust Properties, 2014-2015



2015 CLT Properties

Council Q&A – Item 19
June 4, 2015 Agenda

Chestnut Neighborhood Revitalization Corporation (CNRC) and Guadalupe Neighborhood Development Corporation (GNDC)

CLT	Address	TCAD ID	Appraised Value	2015 Taxable Value	Taxes without Exemptions
CNRC	1807 E. 13 th Street	# 197289	\$157,164	\$0.00	\$3,740.19
CNRC	1212 Chicon Street	# 197290	\$157,339	\$0.00	\$3,744.35
CNRC	1309 Chicon Street	# 198693	\$312,040	\$0.00	\$7,425.93
CNRC	1301 Chicon Street	# 198700	\$120,000	\$0.00	\$2,855.76
CNRC	1301 ½ Chicon Street	# 198701	\$120,000	\$0.00	\$2,855.76
CNRC	1305 Chicon Street	# 198702	\$156,020	\$0.00	\$3,712.96
GNDC	3000 Father Joe Znotas St.	# 809903	\$211,322	\$0.00	\$5,029.04
GNDC	3001 Father Joe Znotas St.	# 809905	\$229,020	\$0.00	\$5,450.22
GNDC	3004 Father Joe Znotas St.	# 809902	\$282,154	\$0.00	\$6,714.70
GNDC	3005 Father Joe Znotas St.	# 809906	\$331,028	\$0.00	\$7,877.80
	TOTAL VALUES		\$2,076,451	\$0.00	\$49,406.72

The CNRC properties are currently vacant land. The GNDC properties have homes that were relocated from Rainey Street and are being rehabilitated for sale to low- to moderate-income buyers.

2014 CLT Properties

Council Q&A – Item 19
June 4, 2015 Agenda

Chestnut Neighborhood Revitalization Corporation (CNRC) and Guadalupe Neighborhood Development Corporation (GNDC)

CLT	Address	TCAD ID	Appraised Value	2014 Taxable Value	Taxes without Exemptions
CNRC	1807 E. 13 th Street	# 197289	\$117,873	\$0.00	\$2,805.14
CNRC	1212 Chicon Street	# 197290	\$118,004	\$0.00	\$2,808.26
CNRC	1309 Chicon Street	# 198693	\$202,500	\$0.00	\$4,819.10
CNRC	1301 Chicon Street	# 198700	\$120,000	\$0.00	\$2,855.76
CNRC	1301 ½ Chicon Street	# 198701	\$120,000	\$0.00	\$2,855.76
CNRC	1305 Chicon Street	# 198702	\$54,607	\$0.00	\$1,299.54
GNDC	807 Waller Street	# 192903	\$86,696	\$0.00	\$2,063.19
	TOTAL VALUES		\$819,680	\$0.00	\$19,506.75



Council Question and Answer

Related To	Item #21	Meeting Date	June 4, 2015
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Additional Answer Information

QUESTION: 1) For each of the 63 properties, please provide the address, owner's name, when the owner purchased the property, the TCAD 2015 value, and if the house has ever flooded and if so when. 2) How many homes in Austin are in a 25 year floodplain and what is the total TCAD value for these homes? 3) Please provide the following information and breakdown that Council requested at the May 19, 2015 City Council Work Session:

- o Number of homes in a 25-year flood risk area
- o Number of homes in a 25-year floodplain
- o Number of homes in a 100-year flood risk area
- o Number of homes in a 100-year floodplain
- o The total TCAD value of each of these four categories and the total cost of relocation for each of these four categories. COUNCIL MEMBER GALLO'S OFFICE

ANSWER:

1) Please see attached map of the 63 subject properties and associated information table. The map provided shows the 63 homes in this buyout area. The table provided contains the most recent deed dates, the 2014 TCAD values, and the expected depth of interior flooding during 25yr and 100yr storm events. Please note, the 2015 TCAD data has not yet been certified, so the 2014 TCAD data has been provided.

Comprehensive information about exactly which properties flooded and when is not readily available. Many of these properties flooded during the 1998 and October 13th & 31st, 2013 storm events. These neighborhoods were also evacuated during the 1998 storm. Staff collects flooded structure data during post-storm field evaluations and supplements this data with information received from residents. However, these lists cannot be considered to be fully comprehensive as flooding may not have been detected during the field visits and/or residents may not have reported the flooding to the City. The table includes the expected level of inundation (inside the house) of each of the 63 properties during a 25-year and 100-year storm event in order to provide a sense of how much flooding each property may experience during these types of storm events.

2) There are approximately 1,550 structures estimated to be in the 25-year floodplain. The associated cumulative TCAD value for these structures is estimated to be approximately \$1.38 billion.

**Please note that the numbers of structures include residential, multifamily and commercial buildings. Buyouts are only for residential structures. We were not able to separate out the residential from the commercial buildings values in a timely manner.*

3) Please see table below:

Category of structures	Number of structures*	Approximate cumulative TCAD appraised value
In 100-year floodplain	5,120	\$6.16 billion, including commercial buildings
Having 100-year flood risk	2,370	\$2.15 billion, including commercial buildings
In 25-year floodplain	1,550	\$1.38 billion, including commercial buildings
Having 25-year flood risk	850	\$783 million, including commercial buildings
Other structures with known localized flooding	1,560	\$1.84 billion, including commercial buildings

**Please note that the numbers of structures include residential, multifamily and commercial buildings. Buyouts are only for residential structures. We were not able to separate out the residential from the commercial buildings values in a timely manner.*



Council Question and Answer

Related To	Item # 36	Meeting Date	June 4, 2015
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Additional Answer Information

QUESTION: In what way does the proposed agreement ensure compliance with the intent of City Code Section 6-5-33 (A) since that section of the code was repealed on May 7, 2015 with the intent to come before boards and commissions in mid-June (or 30-45 days from the repeal date). MAYOR PRO TEM TOVO'S OFFICE

ANSWER: The following language included in the terms and conditions and proposed agreement will ensure City Code Compliance:

- "The Contractor shall fully and timely perform the tasks described herein in strict accordance with the terms, covenants, and conditions of the Contract and all applicable Federal, State, and local laws, rules, and regulations."
- "Copies of all licenses, certificates of insurance, permits, inspections, registrations, and manifests. Copies of these documents will be supplied to the Contract Manager on an on-going basis with the Monthly Report."

The proposed agreement is not required to go before a board or commission. The proposed revisions to Article 2 of Chapter 6-5 of the Austin City Code are to be brought before boards and commissions which include language similar to that in the applicable State rule described below.

Though Section 6-5-33 (A) was repealed on May 7, 2014, all boats are still required to and currently comply with 30 TAC 321, Subchapter A (Boat Sewage Disposal), Rule § 321.4(e) of the Texas Administrative Code.

Contents of a holding tank, whether permanently installed or portable, may be disposed of only by the following methods:

1. discharge into a boat pump-out station approved and certified under this subchapter;
2. discharge into an adequately-sized on-site sewage facility permitted to receive boat sewage in accordance with Texas Health and Safety Code, Chapter 366 and Chapter 285 of this title (relating to On-Site Sewage Facilities); or
3. pick up and discharge by a transporter registered under Chapter 312, Subchapter G of this title (relating to Transporters and Temporary Storage Provisions), for disposal at a facility permitted or authorized by the commission to receive boat sewage.

Additionally, other water quality restrictions in City Code Section 6-5-12 prohibit the discharge (direct and indirect) of "sewage...or [any] other substance that causes pollution" into the City's water supply.

Other proposed revisions to this article of the Code would also provide the City with the authority to require additional waste documentation and reporting to the City if deemed necessary by the City.



Council Question and Answer

Related To	Item # 38	Meeting Date	June 4, 2015
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Additional Answer Information

QUESTION: How much of principal for each of the Series 2005; 2005A; 2006A; 2007; and 2009A are outstanding? What was the original amount issued of each bond series? What is the coupon rate of each of the bonds? What is the maturity date of each of the bonds? What are the fees associated with refinancing these bonds? COUNCIL MEMBER ZIMMERMAN'S OFFICE

ANSWER: See table below:

	Series 2005	Series 2005A	Series 2006A	Series 2007	Series 2009A
Current principal amount outstanding	\$155,195,000	\$5,205,000	\$117,660,000	\$120,115,000	\$152,215,000
Original debt amount issued	\$198,485,000	\$142,335,000	\$135,000,000	\$135,000,000	\$166,575,000
Coupon rate	5.00%	4.30% - 5.00%	4.50% - 5.00%	4.40% - 5.25%	5.00%
Final maturity date at issuance	2030	2035	2036	2037	2039
Maturities currently proposed for refunding bonds	Each May and November from 2016 through 2019; then each May from 2020 through 2030	Each May from 2016 through 2035	Each November from 2017 through 2036	Each November from 2018 through 2029	November 2018

Bond transactions are complex and highly regulated involving a number of participants who provide professional services. Total fees estimated for this refinancing, including Underwriters' Takedown, Bond Counsel, Financial Advisor, Underwriters' Counsel, Disclosure Counsel, Printing, Paying Agent, External Auditor, and Attorney General are approximately \$1,673,000. A breakdown of fees for professional services related to this proposed refinancing follows:

- Underwriters' Takedown, estimated at \$1,269,000, is based upon a negotiated price per bond. Underwriters' Counsel is estimated at \$89,000 based on a fee per bond and is to be paid from the Underwriters' Takedown.
- Bond Counsel and Financial Advisor charge fees established in current contracts that are formula-based using the final amount of refunding bonds at closing. Their fees are currently estimated at \$175,000 and \$181,000, respectively.
- Disclosure Counsel is a fixed fee of \$30,000.
- Printing estimated at \$2,500 varies based upon the number of investors wishing to receive paper Official Statements.
- The Paying Agent's fee is estimated at \$300 per year plus a \$750 one-time setup charge.
- The External Auditor's consent letter is anticipated to cost \$5,000.
- The Texas Attorney General will require a \$9,500 fee.

The estimated net present value savings from the proposed refinancing are net of the cost of professional services for this proposed refinancing.



Council Question and Answer

Related To	Item # 39	Meeting Date	June 4, 2015
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Additional Answer Information

QUESTION: How much of principal of the Series 2006 is outstanding? What was the original amount issued of this bond series? What is the coupon rate of this bond? What is the maturity date of this bond? What are the fees associated with refinancing this bond series? Why is this Series taxable?

COUNCIL MEMBER ZIMMERMAN'S OFFICE

ANSWER: See table below:

	Series 2006
Current principal amount outstanding	\$39,670,000
Original debt amount issued	\$63,100,000
Coupon rate	5.00%
Final maturity date at issuance	2025
Maturities currently proposed for refunding bonds	Each November from 2017 through 2025

Bond transactions are complex and highly regulated involving a number of participants who provide professional services. Total fees estimated for this refinancing, including Underwriters' Takedown, Bond Counsel, Financial Advisor, Underwriters' Counsel, Disclosure Counsel, Printing, Paying Agent, External Auditor, and Attorney General are approximately \$303,000. A breakdown of fees for professional services related to this proposed refinancing follows:

- Underwriters' Takedown is estimated at \$182,000 and is based upon a negotiated price per bond. Underwriters' Counsel is estimated at \$13,000 based on a fee per bond and is to be paid from the Underwriters' Takedown.
- Bond Counsel and Financial Advisor charge fees established in current contracts that are formula-based using the final amount of refunding bonds at closing. Their fees are currently estimated at \$47,000 and \$26,000, respectively.
- Disclosure Counsel is a fixed fee of \$30,000.
- Printing estimated at \$2,500 varies based upon the number of investors wishing to receive paper Official Statements.
- The Paying Agent's fee is estimated at \$300 per year plus a \$750 one-time setup charge.
- The External Auditor's consent letter is anticipated to cost \$5,000.
- The Texas Attorney General will require a \$9,500 fee.

The estimated net present value savings from the proposed refinancing are net of the cost of professional services for this proposed refinancing.

Why is this Series taxable?

The 1986 tax law allows only one advance refunding of tax-exempt bonds on a tax-exempt basis. To refund bonds that have already been advance refunded, options include: (1) wait until the bonds would be eligible for a current refunding at a call date or (2) refund on a taxable basis.

The Series 2006 bonds advance refunded Series 1996 bonds; thus a second advance refunding is not allowed under the 1986 tax law. AWU wants to take advantage of this savings opportunity now instead of waiting until next year when the Series 2006 bonds would be eligible for a current refunding. Thus, to refund now requires a taxable refunding.

(NOTE: *The Series 2006A bonds refunded tax-exempt commercial paper. AWU has not used the advance refunding opportunity on the Series 2006A bonds, so an advance refunding is available on those bonds.*)



Council Question and Answer

Related To	Item #40	Meeting Date	June 4, 2015
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Additional Answer Information

QUESTION: What percent are certificates of obligation of the City's total outstanding general obligation? How many voters are required to file a petition protesting the issuance of certificates of obligation? COUNCIL MEMBER ZIMMERMAN'S OFFICE

ANSWER: Certificates of obligation (COs) represent 14.98% of the City's total outstanding general obligation debt as of June 1, 2015 as shown in the table below. However, of the \$204,950,000 outstanding certificates of obligation, **those supported by property taxes amount to \$48,875,000 or 3.57% of the City's total outstanding general obligation debt as of June 1, 2015.** The remaining \$156,075,000 outstanding certificates of obligation are not supported by property taxes, but "self-supported" by other revenue sources (e.g., drainage user fee for Watershed Protection's Flood Buyout Program) and represent 11.41% of the City's total outstanding general obligation debt as of June 1, 2015.

Type of Debt	Amount	Percent of Total
Public Improvement Bonds (PIBs)	\$1,063,645,000	77.75%
Certificates of Obligation (COs)	\$204,950,000	14.98%
Contractual Obligations (KOs)	\$99,460,000	7.27%
Total General Obligation (GO) Debt Outstanding as of June 1, 2015	\$1,368,055,000	100.0%

Publishing a Notice of Intent to issue certificates of obligation informs the public and provides an opportunity to consider whether they object to the issuance. If there is an objection, this also provides time before City Council votes to approve the certificates to obtain the signatures of five percent (5%) of qualified voters required for a petition to protest the issuance of the certificates of obligation. The City follows standards established under the Election Code for requirements the petition signatures must meet. The Texas Local Government Code 271.049(c).provides the following guidance regarding the petition process:

"If before the date tentatively set for the authorization of the issuance of the certificates or if before the authorization, the municipal secretary or clerk if the issuer is a municipality, or the county clerk if the issuer is a county, **receives a petition signed by at least five percent of the qualified voters of the issuer protesting the issuance of the certificates, the issuer may not authorize the issuance of the certificates unless the issuance is approved at an election** ordered, held, and conducted in the manner provided for bond elections under Chapter 1251, Government Code."

The number of registered voters is a constantly changing number. The City Clerk's Office is requesting the most recent number of registered voters from Travis County. For the December 2014 Council runoff election data, there were 506,170 registered voters. Using this data as an example for a petition to protest the issuance of the certificates of obligation, five percent of the 506,170 registered voters would indicate a need for approximately 25,310 valid signatures.



Council Question and Answer

Related To	Item # 56	Meeting Date	June 4, 2015
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Additional Answer Information

QUESTION: Why are we waiving fees for a street widening project in Williamson County? Is this pro forma/routine for roads? COUNCIL MEMBER POOL'S OFFICE

ANSWER: City Council has routinely waived fees for projects undertaken by other Governmental entities within the City of Austin that benefit City infrastructure and for which the other entity has borne the project cost. In this case, Neenah Avenue is within the City limits.

The project details are summarized below:

- The City of Austin (COA) received a request from Williamson County (WILCO) to allow WILCO to widen Neenah Avenue under an Interlocal Agreement (ILA).
- Under State Statute (Chapter 791), interlocal agreements (ILAs) are the contractually enforceable mechanism used to enter into a joint transportation project between political subdivisions.
- WILCO will bear all design and construction costs, and will build to City standards under an Interlocal Agreement (ILA) with the COA.
- The current estimated construction cost through 60% design is \$2,765,300.
- WILCO will submit plans for City approval, through the Development Assistance Center, prior to construction.
- COA, through the ILA, will allow construction within its limits.
- COA will absorb operations, maintenance and repair costs upon completion and acceptance; and will waive all associated fees via the ILA.
- WILCO has requested that the following fees be waived:

FEE WAIVER REQUESTED	AMOUNT
Development Review Fee (\$1430 Base -\$429 30 % Discount)	\$1,001
Environment/Drainage Fee (\$859 Base -\$257.70 30 % Discount)	\$601.30
Environmental Inspection Fee	\$495
Notification Fee	\$377
Development Surcharge	\$98.97
ROW Permit Fee	\$45
Traffic Control Inspection Fee	\$1,500
Total Fees:	\$4,118.27

Restricted Front/Side Yard Parking
APPLICANT SUBMITTAL CHECKLIST

RECEIVED
2/24/2015

- ☒ 1. A completed copy of the Restricted Front/Side Yard Parking application.
- ☒ 2. An official certification of the action taken by the association or contact team on the restricted front/side yard parking issues that includes the notarized signature of the authorized officer of the association or chair of the contact team. (Fill out the area on the following page with a notary public to complete this requirement.)
- ☒ 3. A hard copy of the meeting minutes that describes the vote on the parking issue.
- ☒ 4. A hard copy of the neighborhood association or contact team bylaws.
- ☒ 5. A hard copy of the notice of the meeting at which the vote was taken.
- ☒ 6. A statement of the process by which the notice was issued.
- ☒ 7. A thumbnail map of your neighborhood association or adopted neighborhood planning area boundaries. (We suggest using the Official Neighborhood Planning Map to print out a map of your area and then highlight your neighborhood association OR planning area boundaries.)

Please Mail the Above Materials To:

(Deadline: Last day of February in the calendar year in which you are applying)

City of Austin
Planning and Development Review Department (PDRD)
Attention: Maureen Meredith
P.O. Box 1088
Austin, TX 78767



RECEIVED
2/24/2015

February 24, 2015

Ms. Maureen Meredith
Planning and Development Review Department
P. O. Box 1088
Austin, Texas 78767

Dear Ms. Meredith:

Attached is the completed City of Austin Application Packet for Restricted Front/Side Yard Parking for the Highland Park West Balcones Area Neighborhood Association (HPWBANA) along with the supporting documentation.

If you have any questions or need additional information, please let me know.

Sincerely,

Pieter Sybesma
HPWBANA Board Member
Traffic and Safety
Preservation and Zoning

512-453-3497

Restricted Front/Side Yard Parking AMENDMENT APPLICATION

February 2015
(enter year)

The purpose of this application is to request that the below named Neighborhood Association or Neighborhood Planning Area be (check one):

☒ **Included** on the Restricted Parking Area Map, OR

☐ **Removed** from the Restricted Parking Area Map

The following questions must be filled out in their entirety.

1. Name of Neighborhood Association or Contact Team

Highland Park West Balcones Area Neighborhood Association

Please Note: A Neighborhood Association or Neighborhood Plan Contact Team must be registered with the Public Information Office: <http://www.austintexas.gov/cr>

2. Describe the general boundary covered by the neighborhood association or neighborhood planning boundary:

The boundaries of the Association are the following streets in Austin, Texas: a) R.M. 2222 to Northland Drive; b) MoPac to Hancock Drive to Bull Creek Road to 45th Street to MoPac; c) 35th Street to Old Bull Creek Road; and d) Mt. Bonnell Road. Any residence on a single tract, lot or other property which immediately borders any of the streets shall be included.

3. Name of Neighborhood Association Officer/Office or Contact Team Chair:

Pieter Sybesma, Vice President

4. Mailing Address of Officer/Chair:

4801 Fairview Drive

Austin, Texas 78731

5. Mailing Address of Association (if different):

P. O. Box 26101

Austin, Texas 78755

6. Phone # of Officer or Chair (please include area code):

(512) 453-3497

QUESTIONS: The following questions refer to the official vote taken by the Neighborhood Association or Contact Team as it relates to the Restricted Front/Side Yard Parking Ordinance.

1. Was the vote taken in accordance with Association's or Contact Team's bylaws?

☒ Yes ☐ No

If No, please explain why and how the vote was taken:

2. Provide the results of the vote:

For: 7 Against: 0

Total # of eligible votes: 8

3. Please explain how and to whom the notice of the meeting, at which the vote was taken, was provided:

Written notice was provided in an article in the October 2014 monthly newsletter mailed to
1,800 households, by November 14, 2014 e-mails on the HPWBANA Yahoo Groups List
Serve and on Nextdoor Highland Park West Balcones, and by posting of the agenda on the
Highland Park West Balcones Area Neighborhood Association website-hpwbana.org.

4. Are you aware of other Neighborhood Associations that have overlapping boundaries with the Neighborhood Association referred to on this application?

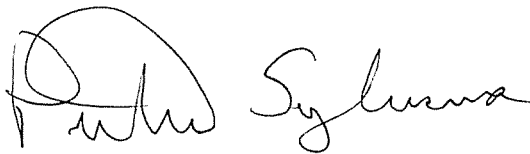
☒ Yes ☐ No

If yes, identify the overlapping Association

Allandale Neighborhood Association which opted in to inclusion in 2008.

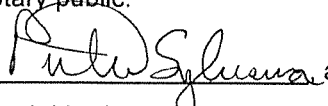
Have attempts been made to contact these Associations? ☒ Yes ☐ No

If yes, do other associations favor inclusion on the map? ☒ Yes ☐ No



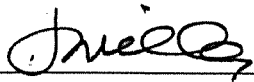
OFFICIAL CERTIFICATION OF APPLICATION

To be completed by a notary public:

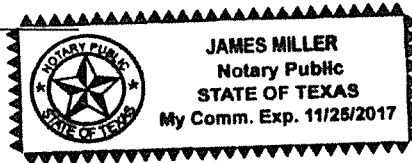
I, Pieter Sybesma  as an officer or representative of a registered City of Austin neighborhood association or neighborhood plan contact team, called Highland Park West Balcones Area N. A. hereby certify that all the information provided in this application packet is correct and that I am an authorized officer of our neighborhood association or planning area contact team. Additionally, the vote taken on the **Restricted Front and Side Yard Parking Ordinance** was conducted according to our contact team or neighborhood association bylaws.

On this, the 2 day of February 2015 before me a notary public, the undersigned officer, personally appeared Pieter Sybesma, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that they executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.



Notary Public



Highland Park West Balcones Area Neighborhood Association
Meeting Minutes for

Monday, November 17, 2014, 7:00-8:30 p.m.
Yarborough Branch Library, 2200 Hancock Drive, Austin, Texas

1. Call to Order/Roll (7:00 p.m.) The meeting was called to order by President Robinson at 7:00 p.m. Board members present were: Carolyn Robinson, Chereen Fisher, Brandon Mc Bride, Donna Edgar, Mike Ditson, and Pieter Sybesma. Dawn Lewis arrived at 7:05 p.m. Absent: Jason Lindenschmidt. There is one Board vacancy. Audience: roughly 15-20 neighbors.

2. Approval of Minutes of Annual Meeting and Board Meeting of October 20, 2014. The minutes of the Annual Meeting and Board Meeting of October 20, 2014, were approved as submitted. (McBride/Sybesma; 7-0-1; Motion Approved)

3. Guests/Presentations/Neighbor Communications. Mr. Sam Haddad and neighbors spoke of concerns on West Highland Terrace.

4. New Business

- A. Discussion and consideration of an appointment to a vacant position on the HPWBANA Board of Directors. President Robinson submitted Noel Stout for consideration of filling the vacancy on the Board. (Robinson/Fischer; 7-0-1; Motion Approved) Noel potentially has interest in member ship, events, and may be open to something else. President Robinson circulated a signature sheet authorizing electronic votes as provided for in the By-Laws, Article 4 Board of Directors, Section 4.11 Decision without a Meeting.
- B. Discussion and consideration of HPWBANA opting into the provisions of City of Austin Code of Ordinances; Chapter 12. Traffic Regulations; Chapter 12-5. Stopping, Standing, and Parking; Article 2, Parking Restricted in Certain Areas; Section 12-5-29, Front or Side Yard Parking. Sybesma reported that the City has an ordinance, but we have to opt-in to participate. One time opt in of an application to be turned into the city by the end of February. All of the neighborhoods surrounding us have opted in long ago. Sybesma recommended that HPWBANA opt-in to be included in enforcement of the prohibition of parking on front and side yards. (Sybesma/Robinson; 7-0-1; Motion Approved)
- C. Confirming that HPWBANA Membership Dues paid during October, November, and December 2014 will apply to membership for Calendar Year 2015. After discussion, the Board acknowledged that the dues paid in October through December 2014 would apply to the 2015 dues collections.
- D. 2015 Budget Considerations. In the drive to increase HPWBANA membership, there is a desire to also target specific programs and expenditures we are targeting.
 - a. Current balance is \$7,614.60
 - b. Need proposals for projects, events, expenditures.
 - c. Laura may potentially be able to add a form on the HPWBANA web site to collect proposals. Suggestion to point people to website and use email to us for the

- E. Discussion and consideration of Request for Funds for Art Project. Julie & Jessica attended the meeting to discuss board support for Perry Park Art request for funds. Requesting the board contribute \$2,000 (they have an outstanding \$15k grant request, have raised over \$10k separately, and have only \$3,000 to go). After discussion, the Board agreed to put it to an electronic vote within the next week.

5. Officer Reports

- A. Treasurer, Donna Edgar—Report provided as part of Budget discussions.
- B. Secretary, Dawn Lewis—Dawn reported that due to scheduling conflicts at the Yarborough Library, the third Monday of each month was no longer available in 2015. Dawn reported that the first Monday evening was available for 2015. After referring to the By-Laws, Lewis recommended that the Association move its monthly meetings to the first Monday of the month. (Lewis/Edgar; 7-0-1; Motion Approved)
- C. Vice President, Pieter Sybesma--No Report
- D. President, Carolyn Robinson—Reminder that there will not be a December meeting.

6. Standing Committee Reports. (Due to time constraints, no reports were given)

- A. Communications: Lauren Cunningham
- B. Membership: Jason Lindenschmidt, Brandon McBride, Mike Ditson
- C. Events: Chereen Fisher
- D. Traffic and Safety: Pieter Sybesma.
- E. Preservation and Zoning: Donna Edgar
- F. Beautification:
- G. Community Liaison:

7. Special Committee Reports. (Due to time constraints, no reports were given)

- A. Bull Creek Road Coalition, Donna Edgar
- B. Land Development Code and Austin Neighborhoods Council, Dawn Lewis

9. Old Business (None)

10. Adjourned (8:30 p.m.)

Minutes Approved on January 5, 2015.

Dawn Lewis, Secretary

BYLAWS OF THE HIGHLAND PARK WEST BALCONES AREA NEIGHBORHOOD ASSOCIATION, INC.

These Bylaws govern the affairs of the Highland Park West Balcones Area Neighborhood Association, Inc., a nonprofit corporation.

ARTICLE 1 OFFICES

Principal Office

1.01. The Corporation's principal office in Texas will be in Austin, Texas at the home of the current Board President. The Board may change the location of the principal office of the Corporation.

Registered Office and Registered Agent

1.02. The Corporation will maintain a registered office and a registered agent in Texas. The registered office will be the Corporation's principal office and the registered agent will be the current Board President. The Board may change the registered office and the registered agent as permitted in the Texas Non-Profit Corporation Act.

1.03. The Corporation is a 501 (c)(4) civic organization as determined under the Internal Revenue Code. The Corporation was established to perform charitable activities. Specifically, the Corporation is organized to preserve and enhance the neighborhood in northwest Austin, Texas; to foster a closer, more genuine community of neighbors; to provide a forum for pursuing a variety of goals beneficial to the neighborhood; and to improve the quality of life in the neighborhood in matters such as land use, zoning, environmental protection, public services, traffic, safety, consumer protection and other matters of neighborhood concern.

ARTICLE 2 MEMBERS

Class of Members

2.01. The Corporation will have two classes of members: a) Regular Members and b) Honorary Members.

Regular Members shall meet the criteria described in Section 2.02. Honorary Members are elected by the Board as described in Section 2.02.

Admitting Members and Renewing Membership

2.02. Persons may be admitted to membership in the Corporation by the Board or a committee designated by the Board to handle such matters. The Board or a Board-designated committee may adopt and amend application procedures and qualifications for membership in the Corporation.

Unless and until amended by the majority of the Board or a Board-designated committee, the membership qualifications described in this Article shall govern the admission to membership.

Regular Members. Any person eighteen (18) years of age or older, domiciled within the Boundaries (as hereinafter defined) and whose primary residence is within the Boundaries may apply for a Regular Membership.

The boundaries ("Boundaries") of the Association are the following streets in Austin, Texas:

- a) R.M. 2222 to Northland Drive;
- b) MoPac to Hancock Drive to Bull Creek Road to 45th Street to MoPac;
- c) 35th Street to Old Bull Creek Road; and
- d) Mt. Bonnell Road.

Any residence situated on a single tract, lot or other property which immediately borders any of the above-referenced boundary streets shall be deemed to be within the Boundaries.

An applicant shall become a member effective the day of receipt of payment of the required annual dues. At a minimum, evidence that consists of the prospective member's first and last name and address will be considered satisfactory.

If a membership becomes six (6) months past due, the member will be moved to an inactive list. Then if the membership is renewed, the current date will be the date of renewal. Any membership renewed after being expired for fewer than six (6) months will have the original membership date as the renewal date.

Honorary Members. Honorary Membership may be conferred upon persons who have performed services which tend to further the purposes of the Association or who otherwise are deemed by the Board to be appropriate for Honorary Membership. The election of Honorary Members shall be by a majority vote of the Board. Honorary Members shall not vote and shall pay no Association dues.

Privacy of Membership Information

The membership list is for the Corporation's internal use only. The Corporation will not release membership information outside of the Corporation.

Membership Fees and Dues

2.03. The Board may set and change the amount of the annual dues payable to the Corporation by Regular Members.

Unless and until amended by the majority of the Board or a Board-designated committee, the membership fees and dues described in this Article shall govern the admission to membership. A household in which only one adult applies for membership must, in order to be approved and for membership to be granted, be accompanied by the payment of Ten Dollars (\$10.00) for dues. A household in which two or more adults apply for membership must, in order to be approved and for membership to be granted, be accompanied by the payment of Ten Dollars (\$10.00) plus Five Dollars (\$5.00) for each additional household membership for annual dues. In the event one resident of a household applies for membership and then additional adult residents of the same household apply for membership, the additional applications for membership must be accompanied by the payment of Five Dollars (\$5.00) per member. A cancelled check is considered proof of membership.

Voting Rights

2.04. Each Regular Member is entitled to one (1) vote on each matter submitted to a vote of the members. Honorary Members are not entitled to any votes.

Resolving Disputes

2.05. In any dispute between members relating to the Corporation's activities, all parties involved will cooperate in good faith to resolve the dispute. If the parties cannot resolve a dispute among themselves, they will cooperate to select one or more mediators to help resolve it. If no timely resolution of the dispute occurs through mediation, any party may demand binding arbitration as described in Civil Practice and Remedies Code Section 171.021 only if the parties have met together with a mediator. This paragraph will not apply to a dispute involving the Corporation as a party relating to the sanctioning, suspending, or expelling a member from the Corporation. The Board has discretion to authorize using corporate funds for mediating or arbitrating a dispute described in this paragraph.

Resignation

2.06. Any member may resign from the Corporation by submitting a written resignation to the secretary. The resignation need not be accepted by the Corporation to be effective.

Reinstatement

2.07. A former member may submit a written request for reinstatement of membership. The Board or a committee designated by the Board to handle the matter may reinstate membership on any reasonable terms that the Board or committee deems appropriate.

Transferring Membership

2.08. Membership in any voting class of membership of the Corporation is transferable or assignable to any other adult person residing with the member so long as the transferee or assignee meets the same criteria for membership as in effect at the time of the transfer or assignment; provided, however, that such application for such transfer or assignment must be made by the member to the Board or the Board-designated committee and the transferee/assignee must be approved in the same fashion as specified in Article 2.02 of these Bylaws for each respective voting class of membership. Honorary Memberships are not transferable or assignable. Membership terminates when the Corporation dissolves. Membership is not a property right that may be transferred or assigned after a member dies.

Waiving Interest in Corporate Property

2.09. The Corporation owns all real and personal property, including all improvements located on the property, acquired by the Corporation. A member has no interest in specific property of the Corporation. Each member waives the right to require partition of all or part of the Corporation's property.

ARTICLE 3 MEETINGS OF MEMBERS

Annual Meeting

3.01. Each year the Board will hold an annual members' meeting between Labor Day and Thanksgiving. At the annual meeting, the members will elect directors and transact any other business that may come before the meeting. If, in any year, the election of directors is not held on the day designated for the annual meeting, or at any adjournment of the annual meeting, the Board will call a special meeting of the members, as soon as possible, to elect directors.

Special Meetings

3.02. Special meetings of the members may be called by the president, the Board, or not less than one-sixth of the voting members. Written or printed notice of any special meeting will be delivered to each member household not less than seven (7) days before the date of the meeting by mail. Additional means of communication will include the newsletter, email, and postings on the website.

Place of Meeting

3.03. The Board may designate any place, inside Austin, Texas, as the place of meeting for any annual meeting or for any special meeting called by the Board.

Notice of Meetings

3.04. Written or printed notice of any members' meeting, including the annual meeting, will be delivered to each member household not less than ten (10) nor more than sixty (60) days before the date of the meeting by mail. Additional means of communication will include the newsletter, email, and postings on the website(s).

Eligibility to Vote at Members' Meetings

3.05. A member in good standing, one who has paid dues within twelve (12) months of the meeting date and is not suspended, is entitled to vote at a meeting of the members of the corporation. The Board will prepare an alphabetical list of all members, including their addresses and the current status of their membership, entitled to notice of any meeting of members. Any member entitled to vote at the meeting is entitled to access to the list for the purpose of communicating with other members.

Quorum

3.06. Members holding one-twentieth of the votes that may be cast at a meeting who attend the meeting in person will constitute a quorum at a meeting of members. The members present at a duly called or held meeting at which a quorum is present may continue to transact business, even if enough members leave so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of members required for a quorum. If a quorum is not present at any time during a meeting, a majority of the members who are present may adjourn and reconvene the meeting once without further notice.

Actions of Membership

3.07. The membership will try to act by consensus. However, if a consensus is not available on a matter or proposal, the vote of a majority of voting members in good standing, present and entitled vote at a meeting at which a quorum is present, is enough to constitute the act of the membership unless law or the bylaws require a greater number. Voting will be by ballot or voice, except that any election of directors will be by ballot if demanded by any voting member at the meeting before the voting begins.

Proxies

3.08 A member entitled to vote at a meeting of members of the corporation may vote by proxy.

ARTICLE 4 BOARD OF DIRECTORS

Management of Corporation

4.01. The Board will manage corporate affairs.

Number, Qualifications, and Tenure of Directors

4.02. The number of directors will be nine. Directors must be voting members in good standing. Each director will serve for a term of two years. The directors' terms will be staggered so that the terms of four of the directors will begin in even-numbered years; the terms of the other five, in odd-numbered years.

Nominating Directors

4.03. At any meeting at which the election of a director is held, a voting member in good standing or director may nominate a person with the second of any other voting member in good standing or director. In addition to nominations made at meetings, a nominating committee will consider possible nominees and make nominations for each election of directors. The secretary will submit a report from the nominating committee, which includes the slate of directors and officers, at the meeting at which the election occurs.

Electing Directors

4.04. A person who meets the qualifications for director and who has been duly nominated maybe elected as a director. Directors will be elected by the vote of the membership. Each director will hold office until a successor is elected and qualifies. A director may be elected to succeed himself or herself as director.

Directors will be elected at the annual meeting of the members.

Vacancies

4.05. The Board will fill any vacancy in the Board and any director position to be filled due to an increase in the number of directors. A vacancy is filled by the affirmative vote of a majority of the remaining directors, even if it is less than a quorum of the Board, or if it is a sole remaining director. A director selected to fill a vacancy will serve for the unexpired term of his or her predecessor in office.

Annual Board Meeting

4.06. The annual meeting of the Board may be held without notice other than these Bylaws. The annual Board meeting will be immediately after, and at the same place as, the annual members' meeting.

Regular Board Meetings

4.07. The monthly meeting will be held at a time and place designated by the board and members will be notified in advance by newsletter, e-mail or posting on the website.

Special Board Meetings

4.08. Special Board meetings may be called by, or at the request of, the president or any three directors. A person or persons authorized to call special meetings of the Board may fix any place within Austin, Texas, as the place for holding a special meeting. The person or persons calling a special meeting will inform the secretary of the corporation of the information to be included in the notice of the meeting. The secretary of the Corporation will give notice to the directors, as these Bylaws require.

Notice

4.09. Written or printed notice of any special meeting of the Board will be delivered to each director not less than five (5), nor more than sixty (60) days before the date of the meeting. The notice will state the place, day, and time of the meeting; who called and the purpose or purposes for which it is called.

Quorum

4.10. A majority of the number of directors then in office constitutes a quorum for transacting business at any Board meeting. The directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if enough directors leave the meeting so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of directors required for a quorum. If a quorum is never present at any time during a meeting, a majority of the directors present may adjourn and reconvene the meeting once without further notice.

Decision Without Meeting

4.11. Any decision required or permitted to be made at a meeting of the members, Board, or any committee of the Corporation may be made without a meeting. A decision without a meeting may be made if a written consent to the decision is signed by all the persons entitled to vote on the matter.

The original signed consents will be placed in the Corporation minute book and kept with the corporate records. Furthermore, in accordance with the articles of incorporation, action may be taken without a meeting when there are signed written consents by the number of members, directors, or committee members whose votes would be necessary to take action at a meeting at which all such persons entitled to vote were present and voted. Each written consent must be signed and bear the date of signature of the person signing it. A telegram, telex, cablegram, or similar transmission by a member, director, or committee member, or a photographic, facsimile, or similar reproduction of a signed writing, will be treated as an original being signed by the member, director, or committee member.

If it is necessary to make a decision outside a monthly board meeting, then an action may be taken without a meeting through an e-mail communication. A majority of the number of directors then in office constitutes a quorum for transacting business. The Board will try to act by consensus.

However, if a consensus is not available, the vote of a majority of directors present is enough to constitute the act of the Board. A director who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the Board's decision.

Consents must be delivered to the Corporation. A consent signed by fewer than all members, directors, or committee members is not effective to take the intended action unless the required number of consents are delivered to the Corporation within sixty (60) days after the date that the earliest-dated consent was delivered to the Corporation. Delivery must be made by hand, or by certified or registered mail, return receipt requested. The delivery may be made to the Corporation's registered office, registered agent, principal place of business, transfer agent, registrar, exchange agent, or an officer or agent having custody of books in which the relevant proceedings are recorded. If the delivery is made to the Corporation's principal place of business, the consent must be addressed to the president or principal executive officer.

Any action taken will be an addendum to the previous month's Board meeting minutes.

Duties of Directors

4.12. Directors will discharge their duties, including any duties as committee members, in good faith, with ordinary care, and in a manner they reasonably believe to be in the Corporation's best interest. In this context, the term "ordinary care" means the care that ordinarily prudent persons in similar positions would exercise under similar circumstances.

Directors are not deemed to have the duties of trustees of a trust with respect to the Corporation or with respect to any property held or administered by the Corporation, including property that maybe subject to restrictions imposed by the donor or transferor of the property.

Duty To Avoid Improper Distributions

4.13. Directors are expected to be fiscally responsible with the assets of the Corporation. Fiscal responsibility includes acting in good faith and with ordinary care, and in a manner they reasonably believe to be in the Corporation's best interest. Furthermore, directors are protected from liability if, in exercising ordinary care, they acted in good faith.

Actions of Board of Directors

4.14. The Board will try to act by consensus. However, if a consensus is not available, the vote of a majority of directors present and voting at a meeting at which a quorum is present is enough to constitute the act of the Board, unless the act of a greater number is required by law or by some other provision of these Bylaws. A director who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the Board's decision.

Proxies

4.15. A director may vote by proxy.

Compensation

4.16. Directors will not receive salaries for their services as directors.

Removing Directors

4.17. The Board may vote to remove a director at any time only for good cause. Good cause for removal of a director includes the unexcused failure to attend three consecutive Board meetings. A meeting to consider removing

a director may be called and noticed following the procedures provided in these Bylaws for a special meeting of the Board of Directors of the corporation. The notice of the meeting will state that the issue of possibly removing the director will be on the agenda and the notice will state the proposed cause for removal.

At the meeting, the director may present evidence of why he or she should not be removed.

A director may be removed by a vote of the majority of the Board.

ARTICLE 5 OFFICERS

Officer Positions

5.01 The Corporation's officers will be a president, a secretary, vice president, and a treasurer. The Board may create additional officer positions, define the authority and duties of each such position, and elect or appoint persons to fill the positions. The same person may hold any two or more offices, except for president and secretary.

Election and Term of Office

5.02. The Corporation's officers will be elected annually by the Board at the annual Board meeting. Each officer will hold office until a successor is duly selected and qualifies. An officer may be elected to succeed himself or herself in the same office.

Removal

5.03. Any officer elected by the Board may be removed by the membership only with good cause.

Vacancies

5.04. The Board may select a person to fill a vacancy in any office for the unexpired portion of the officer's term.

President

5.05. The president is the Corporation's chief executive officer. He or she will supervise and control all of the Corporation's business and affairs and will preside at all meetings of the members and of the Board. The president will perform other duties prescribed by the Board and all duties incident to the office of president.

Vice President

5.06. When the president is absent, cannot act, or refuses to act, a vice president will perform the president's duties. When acting in the president's place, the vice president has all the powers of and is subject to all the restrictions on the president. The vice president will act as assistant treasurer. The vice president will perform other duties as assigned by the president or Board.

Treasurer

5.07. The treasurer will:

- (a) Have charge and custody of and be responsible for all the Corporation's funds and securities.
- (b) Receive and give receipts for moneys due and payable to the Corporation from any source.
- (c) Deposit all moneys in the Corporation's name in banks, trust companies, or other depositories as these Bylaws provide or as the Board or president directs.
- (d) Write checks and disburse funds to discharge the Corporation's obligations. However, funds may not be drawn from the Corporation or its accounts for amounts greater than One Hundred Dollars (\$100.00) without the approval of the Board.
- (e) Maintain the Corporation's financial books and records.

- (f) Prepare financial reports at least annually.
- (g) Perform other duties as assigned by the president or the Board.
- (h) If the Board requires, give a bond for faithfully discharging his or her duties in a sum and with a surety as determined by the Board.
- (i) Perform all of the duties incident to the office of treasurer.
- (j) Keep a register of the mailing address of each member, director, officer, and employee of the Corporation.

Secretary

5.08. The Secretary will:

- (a) Give or oversee notification of events, as provided in the bylaws or as required by law.
- (b) Take minutes of the meetings of the members and the Board and keep the minutes as part of the corporate records.
- (c) Maintain custody of the corporate records and seal.
- (d) Affix the corporate seal to all documents as authorized.
- (e) Perform duties as assigned by the president or the Board.
- (f) Perform all duties incident to the office of secretary.
- (g) Act as liaison between the Board and the newsletter editor.

ARTICLE 6 COMMITTEES

Establishing Committees

6.01. The Board may adopt a resolution establishing one or more committees delegating specified authority to a committee, and appointing or removing members of a committee. A committee will include one or more directors and may include persons who are not directors. The Board may establish qualifications for membership on a committee.

Establishing a committee or delegating authority to it will not relieve the Board, or any individual director, of any responsibility imposed by these Bylaws or otherwise imposed by law. No committee has the authority of the Board to:

- (a) Amend the articles of incorporation.
- (b) Adopt a plan of merger or of consolidation with another corporation.
- (c) Authorize the sale, lease, exchange, or mortgage of all or substantially all of the Corporation's property and assets.
- (d) Authorize voluntary dissolution of the Corporation.
- (e) Revoke proceedings for voluntary dissolution of the Corporation.
- (f) Adopt a plan for distributing the Corporation's assets.
- (g) Amend, alter, or repeal these Bylaws.
- (h) Elect, appoint, or remove a member of a committee or a director or officer of the Corporation.
- (i) Approve any transaction to which the Corporation is a party and that involves a potential conflict of interest as defined in paragraph 7.04, below.
- (j) Take any action outside the scope of authority delegated to it by the Board.
- (k) Take final action on a matter requiring membership approval.

Specific Committees

6.02. There will be a review of the specific committees on an annual basis, after the annual Board election. Committees such as the following will be established: Membership, Nominating, Neighborhood Plan and Zoning/Land Use, Neighborhood Safety, Traffic & Transportation, Communications, Beautification & Parks, Events, and Community Liaison .

Term of Office

6.03. Each committee member will continue to serve on the committee until the next annual members' meeting and until a successor is appointed. However, a committee member's term may terminate earlier if the committee is terminated, or if the member dies, ceases to qualify, resigns, or is removed as a member. A vacancy on a committee may be filled by an appointment made in the same manner as an original appointment. A person appointed to fill a vacancy on a committee will serve for the unexpired portion of the terminated committee member's term.

Chair and Vice-Chair

6.04. One member of each committee may be designated as the committee chair, and another member of each committee will be designated as the vice-chair. The chair and vice-chair will be appointed by the Board. The chair will call and preside at all meetings of the committee. When the chair is absent, cannot act, or refuses to act, the vice-chair will perform the chair's duties. When a vice-chair acts for the chair, the vice-chair has all the powers of and is subject to all the restrictions on the chair.

Actions of Committees

6.05. Committees will try to take action by consensus. However, if a consensus is not available, the vote of a majority of committee members present and voting at a meeting is enough to constitute the act of the committee unless the act of a greater number is required by statute or by some other provision of these Bylaws. A committee member who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the act of the committee.

Proxies

6.06. A committee member may not vote by proxy.

Compensation

6.07. Committee members may not receive salaries for their services.

ARTICLE 7 TRANSACTIONS OF CORPORATION

Contracts

7.01. The Board may authorize any officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of, and on behalf of, the Corporation. This authority may be limited to a specific contract or instrument, or it may extend to any number and type of possible contracts and instruments.

Deposits

7.02. All the Corporation's funds will be deposited to the credit of the Corporation in banks, trust companies, or other depositories that the Board selects.

Gifts

7.03. The Board may accept, on the Corporation's behalf, any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation. The Board may make gifts and give charitable contributions not prohibited by these Bylaws, the articles of incorporation, state law, and provisions set out in federal tax law that must be complied with to maintain the Corporation's federal and state tax status.

Potential Conflicts of Interest

7.04. The Corporation may not make any loan to a director or officer of the Corporation. A member, director, officer, or committee member of the Corporation may lend money to and otherwise transact business with the

Corporation except as otherwise provided by these Bylaws, the articles of incorporation, and applicable law. Such a person transacting business with the Corporation has the same rights and obligations relating to those matters as other persons transacting business with the Corporation. The Corporation may not borrow money from or otherwise transact business with a member, director, officer, or committee member of the Corporation unless the transaction is described fully in a legally binding instrument and is in the Corporation's best interests. The Corporation may not borrow money from or otherwise transact business with a member, director, officer, or committee member of the Corporation without full disclosure of all relevant facts and without the Board's or the members' approval, not including the vote of any person having a personal interest in the transaction.

Prohibited Acts

7.05. As long as the Corporation exists, and except with the Board's or the members' prior approval, no member, director, officer, or committee member of the Corporation may:

- (a) Do any act in violation of these Bylaws or a binding obligation of the Corporation.
- (b) Do any act with the intention of harming the Corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the Corporation's intended or ordinary business.
- (d) Receive an improper personal benefit from the operation of the Corporation.
- (e) Use the Corporation's assets, directly or indirectly, for any purpose other than carrying on the Corporation's business.
- (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as good will.
- (g) Use the Corporation's name (or any substantially similar name) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of its business.
- (h) Disclose any of the Corporation's business practices, trade secrets, or any other information not generally known to the business community to any person not authorized to receive it.

ARTICLE 8 BOOKS AND RECORDS

Required Books and Records

8.01. The Corporation will keep correct and complete books and records of account. The books and records include:

- (a) A file-endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including but not limited to the articles of incorporation, and any articles of amendment, restated articles, articles of merger, articles of consolidation, and statement of change of registered office or registered agent.
- (b) A copy of all bylaws, including these Bylaws, and any amended versions or amendments to them.
- (c) Minutes of the proceedings of the members, Board, and committees having any of the authority of the Board.
- (d) A list of the names and addresses of the members, directors, officers, and any committee members of the Corporation.
- (e) A financial statement showing the Corporation's assets, liabilities, and net worth at the end of the three most recent fiscal years.
- (f) A financial statement showing the Corporation's income and expenses for the three most recent fiscal years.
- (g) All rulings, letters, and other documents relating to the Corporation's federal, state, and local tax status.
- (h) The Corporation's federal, state, and local tax information or income tax returns for each of the Corporation's three most recent tax years.

Inspection and Copying

8.02. Any member, director, officer, or committee member of the Corporation may inspect and receive copies of all the corporate books and records required to be kept under the bylaws. Such a person may, by written request, inspect

or receive copies if he or she has a proper purpose related to his or her interest in the Corporation. He or she may do so through his or her attorney or other duly authorized representative. The inspection may take place at a reasonable time, no later than ten working days after the Corporation receives a proper written request. The Board may establish reasonable copying fees, which may cover the cost of materials and labor. The Corporation will provide requested copies of books or records no later than ten (10) working days after receiving a proper written request.

Audits

8.03. Any member may have an audit conducted of the Corporation's books. That member bears the expense of the audit unless the members vote to authorize payment of audit expenses. The member requesting the audit may select the accounting firm to conduct it. A member may not exercise these rights so as to subject the Corporation to an audit more than once in any fiscal year.

ARTICLE 9 FISCAL YEAR

9.01. The Corporation's fiscal year of the Corporation will begin on the first day January and end on the last day in December in each year.

ARTICLE 10 INDEMNIFICATION

When Indemnification Is Required, Permitted, and Prohibited

10.01. (a) The Corporation will indemnify a director, officer, member, committee member, employee, or agent of the Corporation who was, is, or may be named defendant or respondent in any proceeding as a result of his or her actions or omissions within the scope of his or her official capacity in the Corporation. For the purposes of this article, an agent includes one who is or was serving at the Corporation's request as a director, officer, partner, venturer, proprietor, trustee, partnership, joint venture, sole proprietorship, trust, employee-benefit plan, or other enterprise.

(b) The Corporation will indemnify a person only if he or she acted in good faith and reasonably believed that his or her conduct was in the Corporation's best interests. In case of a criminal proceeding, the person may be indemnified only if he or she had no reasonable cause to believe that the conduct was unlawful. The Corporation will not indemnify a person who is found liable to the Corporation or is found liable to another on the basis of improperly receiving a personal benefit from the Corporation. A person is conclusively considered to have been found liable in relation to any claim, issue, or matter if the person has been adjudged liable by a court of competent jurisdiction and all appeals have been exhausted. Termination of a proceeding by judgment, order, settlement, conviction, or on a plea of nolo contendere or its equivalent does not necessarily preclude indemnification by the Corporation.

(c) The Corporation will pay or reimburse expenses incurred by a director, officer, member, committee member, employee, or agent of the Corporation in connection with the person's appearance as a witness or other participation in a proceeding involving or affecting the Corporation when the person is not a named defendant or respondent in the proceeding.

(d) In addition to the situations otherwise described in this paragraph, the Corporation may indemnify a director, officer, member, committee member, employee, or agent of the Corporation to the extent permitted by law. However, the Corporation will not indemnify any person in any situation in which indemnification is prohibited by paragraph 10.01(a), above.

(e) The corporation may advance expenses incurred or to be incurred in the defense of a proceeding to a person who might be eventually be entitled to indemnification, even though there has been no final disposition of the proceeding. Advancement of expenses may occur only when the procedural conditions specified in paragraph 10.03(c), below, have been satisfied. Furthermore, the Corporation will never advance expenses to a person before final disposition of a proceeding if the person is a named defendant or respondent in an proceeding brought by the

Corporation or one or more members or if the person is alleged to have improperly received a personal benefit or committed other willful or intentional misconduct.

Extent and Nature of Indemnity

10.02. The indemnity permitted under these Bylaws includes indemnity against judgments, penalties, (including excise and similar taxes), fines, settlements, and reasonable expenses (including attorney's fees) actually incurred in connection with the proceeding. If the proceeding was brought by or on behalf of the Corporation, the indemnification is limited to reasonable expenses actually incurred by the person in connection with the proceeding.

Procedures Relating to Indemnification Payments

10.03. (a) Before the Corporation may pay any indemnification expenses (including attorney's fees), the Corporation must specifically determine that indemnification is permissible, authorize indemnification, and determine that expenses to be reimbursed are reasonable, except as provided in subparagraph (c), below. The Corporation may make these determinations and decisions by anyone of the following procedures:

- (i) Majority vote of a quorum consisting of directors who, at the time of the vote, are not named defendants or respondents in the proceeding.
- (ii) If such a quorum cannot be obtained, by a majority vote of a committee of the Board, designated to act in the matter by a majority vote of all directors, consisting solely of two or more directors who at the time of the vote are not named defendants or respondents in the proceeding.
- (iii) Determination by special legal counsel selected by the Board by the same vote as provided in subparagraphs (i) or (ii), above, or if such a quorum cannot be obtained and such a committee cannot be established, by a majority vote of all directors.
- (iv) Majority vote of members, excluding directors or other members who are named defendants or respondents in the proceeding.

(b) The Corporation will authorize indemnification and determine that expenses to be reimbursed are reasonable in the same manner that it determines whether indemnification is permissible. If special legal counsel determines that indemnification is permissible, authorization of indemnification and determination of reasonableness of expenses will be made as specified by subparagraph (a)(iii), above, governing selection of special legal counsel. A provision contained in the articles of incorporation, or a resolution of members or the Board that requires the indemnification permitted by paragraph 10.01, above, constitutes sufficient authorization of indemnification even though the provision may not have been adopted or authorized in the same manner as the determination that indemnification is permissible.

(c) The Corporation will advance expenses before final disposition of a proceeding only after it determines that the facts then known would not preclude indemnification. The determination that the facts then known to those making the determination would not preclude indemnification and authorization of payment will be made in the same manner as a determination that indemnification is permissible under subparagraph (a), above.

In addition to this determination, the Corporation may advance expenses only after it receives a written affirmation and undertaking from the person to receive the advance. The person's written affirmation will state that he or she has met the standard of conduct necessary for indemnification under these Bylaws. The written undertaking will provide for repayment of the amounts advanced by the Corporation if it is ultimately determined that the person has not met the requirements for indemnification. The undertaking will be an unlimited general obligation of the person, but it need not be secured and may be accepted without reference to financial ability to repay.

(d) Any indemnification or advance of expenses will be reported in writing to the Corporation's members. The report will be made with or before the notice or waiver of notice of the next membership meeting, or with or before the next submission to members of a consent to action without a meeting. In any case, the report will be sent within the 12-month period immediately following the date of the indemnification or advance.

ARTICLE 11 AMENDING BYLAWS

These Bylaws may be altered, amended, or repealed, and new bylaws may be adopted by the Board of Directors. Proposed changes to the bylaws will be posted on the website for member comment. A deadline for comments will be set and feedback will be given to the bylaws committee, who will present the proposed changes to the Board, at a monthly meeting, for approval.

**Highland Park West Balcones Area Neighborhood Association
Meeting Agenda**

Monday, November 17, 2014, 7:00-8:30 p.m.
Yarborough Branch Library, 2200 Hancock Drive, Austin, Texas

1. Call to Order/Roll (7:00 p.m.)

2. Approval of Minutes of Annual Meeting and Board Meeting of October 20, 2014.

3. New Business

- A. Discussion and consideration of an appointment to a vacant position on the HPWBANA Board of Directors.
- B. Written Consent by Board Members regarding electronic vote
- C. Discussion and consideration of HPWBANA opting into the provisions of City of Austin Code of Ordinances; Chapter 12. Traffic Regulations; Chapter 12-5. Stopping, Standing, and Parking; Article 2, Parking Restricted in Certain Areas; Section 12-5-29, Front or Side Yard Parking.
- D. Confirmation that HPWBANA Membership Dues paid during October, November, and December 2014 will apply to membership for Calendar Year 2015.
- E. 2015 Budget Considerations
- F. Discussion and consideration of Request for Funds for Perry Art Park Project

4. Officer Reports

- A. Treasurer, Donna Edgar
- B. Secretary, Dawn Lewis
- C. Vice President, Pieter Sybesma
- D. President, Carolyn Robinson

5. Standing Committee Reports

- A. Communications: Laura Jones
- B. Membership: Jason Lindenschmidt, Brandon McBride, Mike Ditson
- C. Events: Chereen Fisher
- D. Traffic and Safety: Pieter Sybesma.
- E. Preservation and Zoning: Donna Edgar
- F. Beautification:
- G. Community Liaison:

6. Guests/Presentations/Neighbor Communications (Please limit time to 5:00 minutes)

- A. Mr. Sam Haddad to speak about West Highland Terrace issues.
- B. Open

7. Special Committee Reports

- A. Bull Creek Road Coalition, Donna Edgar
- B. Land Development Code and Austin Neighborhoods Council, Dawn Lewis

8. Old Business (None)

9. Adjourn (8:30 p.m.)

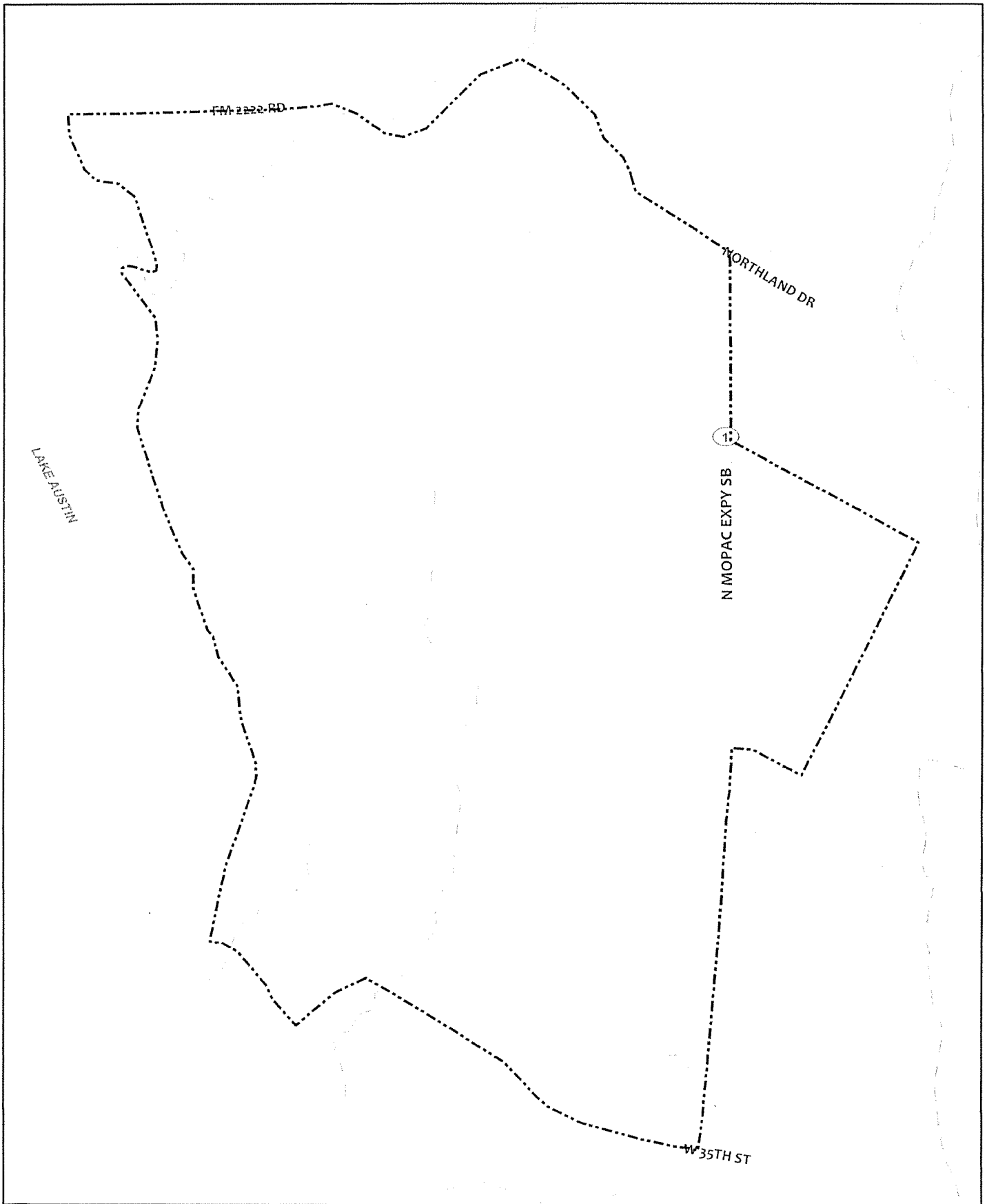
**Statement of the Process by which Notice of the Restricted Front/Side Yard Parking
Discussion and Vote was taken by the Highland Park West Balcones Area Neighborhood
Association**

First discussion of the Restricted Front/Side Yard Parking effort was at the August 18, 2014 HPWBANA Board Meeting and is reflected in the agenda and minutes. The agenda and minutes are posted on the HPWBANA.org website.

An article was written and published in the October 2014 issue of the HPWBANA News, mailed to 1,800 addresses. The article described the situation in the neighborhood, the option available to the neighborhood, and that the Board would discuss and consider opting in to the city Ordinance at its November 2014 meeting. A link to the monthly HPWBANA News Newsletters is on the HPWBANA.org website and a copy of the newsletter is attached.

E-mails were sent to the 472 members of the HPWBANA Yahoo Group on November 14, 2014 with a copy of the meeting agenda and to the 238 members (as of 2/23/15) of the Nextdoor Group on November 14, 2014 with a copy of the meeting agenda. The meeting agenda was also posted on the HPWBANA.org website. Copies of the e-mails are attached.

A public discussion, with documentation and a question/answer session, was conducted at the November 17, 2014 HPWBANA Board meeting with the Board then voting to opt in to inclusion in the Restricted Front/Side Yard Parking Ordinance and to file an Application with the City of Austin. Fifteen to 20 residents attended the Board meeting. The agenda and minutes are posted on the HPWBANA.org website and copies are attached.



105 - Highland Park West Balcones Area Neighborhood Assn

Source: Public Information Office of the City of Austin
Date Created: Tuesday, August 27, 2013

1" = 1,343'

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.
This product has been produced by CTM - EGS for the sole purpose of geographic reference. No warranty is made by the City of Austin regarding specific accuracy or completeness.

Highland Park West Balcones Area

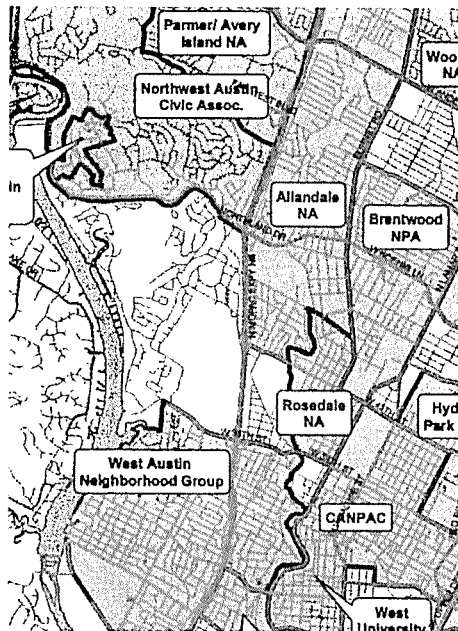
Keeping the Neighborhood Attractive FRONT YARD PARKING

By Pieter Sybesma

Keeping the neighborhood attractive. That is a primary goal of the Highland Park West Balcones Area Neighborhood Association. One eyesore that the neighborhood has been fortunate to avoid is the parking of vehicles on lawns in front of houses and in side yards.

However, earlier in August a red pickup was spotted parked on the front lawn of a house that also appears to be a stealth dorm on West Highland Terrace (stealth dorm is a term used to describe a single-family home rented to six or more unrelated people, usually students). A call to APD revealed the fact that the HPWBANA has not taken advantage of a City Ordinance which prohibits the parking of vehicles in front yards or lawns and side yards. With the pressure of redevelopment and increased density, we are seeing more neighbors concerned about the emergence of stealth dorms and the increased traffic and pressure on parking.

In order to keep our neighborhood from declining in attractiveness and value, the HPWBANA Board will consider at its November meeting whether or not the Association should join with surrounding neighborhood associations to prohibit the parking of vehicles in front and side yards. Section 12-5-29 of the Austin City Code, FRONT OR SIDE YARD PARKING, provides that "This section applies to residential property within the areas depicted on the restricted parking area map." Further, "A person



Detail of the Restricted Parking Area Map.

may not park a motor vehicle in the front yard or side yard of a residential property, except in a driveway or a paved parking space depicted on an approved site plan." (emphasis added) This ordinance does not prohibit parking on a public street.

As part of the Neighborhood Planning process, the parking of vehicles in the front and side yards can be prohibited in all or part of the planning area. If a neighborhood is not located within in an adopted planning area and not in the neighborhood planning process (the case for HPWBANA), a neighborhood association registered with the City of Austin may submit an application to prohibit parking in the front and side yard for their entire neighborhood in February of a given year.

As a matter of information, the neighborhood associations abutting HPWBANA opted in to the Ordinance a few years ago. Parking of vehicles in front yards and side yards is prohibited in the areas of the Northwest Austin Civic Association, Cat Mountain HOA, Courtyard HOA, Allandale NA, Rosedale NA, West Austin Neighborhood Group, Old Enfield HOA, and West University NPA. A map of the Neighborhood Associations how have opted in is available for viewing at [ftp://ftp.ci.austin.tx.us/npzd/Austingo/fyp_map.pdf](http://ftp.ci.austin.tx.us/npzd/Austingo/fyp_map.pdf).

Annual Highland Park HOOT Halloween Carnival Coming Soon

Mark your calendars for the annual Highland Park Elementary HOOT Carnival on Friday, October 24, from 5:00 – 8:30pm. Friends and neighbors are welcome to this family fun event! Each class at the school runs a booth, including such fun as a dunking booth, huge slide, laser tag, bounce house, and this year, a fun tea cup ride that inspired our theme: Scotties in Wonderland, based on Alice in Wonderland.



Wristbands include all rides and are \$50. Individual tickets are also available. Tickets are good for the booths as well as delicious food from local vendors Craig's Pizza, La Mancha, Cedar Door and many others. Wristbands and tickets can be purchased in advance from the Highland Park PTA (www.hppta.org) or from ticket sellers at the event.

The HOOT is the biggest fundraiser of the year for the PTA. The PTA pays for many additional programs that support the school such as technology, health and wellness initiatives, reading and math specialists, professional development and additional supplies for our teachers.

Please come out and support the school while having a great time as well! Sponsorship opportunities are still available. For more information, please contact Jon Plum

at [REDACTED]



HIGHLAND PARK WEST BALCONES
AREA NEIGHBORHOOD ASSOCIATION

THE HPWBANA NEWS

Volume 10, Number 10

October 2014

www.hpwbana.org

GET TO KNOW THE NEW HIGHLAND PARK PRINCIPAL,

KATIE PEÑA

By Laura Jones

Highland Park welcomed a new principal this school year, Katie Peña. Though born in Fort Lauderdale, Florida, Peña got herself to Texas as fast as she could! She grew up in the Dallas area and earned her undergraduate degree from UT and a graduate degree from Concordia University.

"Education is my passion," she says. "My third grade teacher, Mrs. Howard, changed my attitude about school and showed me how to have fun while learning. I have been an enthusiastic professional educator with ten years of successful experience in Austin ISD. I spent the first eight years at Zilker as a fourth and fifth grade teacher, and the last three at Doss as the Assistant Principal. As an administrator, I actively create a school culture focused on excellence, collaboration, and personalization. Meaningful relationships between students, staff, and the community is the key to educational success.

Sports, family, and friends keep me busy while I am away from



*New Highland Park Elementary
Principal Katie Peña.*

school. My husband, Marc, and I enjoy cheering on the Longhorns at football and baseball games. I also enjoy great food, running, reading, and our Boston Terrier, Baylee.

Highland Park already feels like home and I am thankful to be a part of this amazing community."

Questions for Principal Peña

Q: What is your educational philosophy, in general and for Highland Park Elementary specifically?

A: As principal of Highland Park, I will develop strong and meaningful relationships with my staff, students, and community to create a shared campus culture that is motivated to strive for greatness every day and focused on excellence, collaboration, and personalization. We are successful

(Continued on Page 2)

HPWBANA ANNUAL MEETING

Monday, October 20, 2014

6:30 p.m. • La Mancha

- Appetizer Buffett and Beverages provided
- Join us for a brief review of 2014, and give the board members your ideas and input for the coming year.
- Election of 2015 HPWBANA Board Members

Highland Park West Balcones Area

IMPORTANT NUMBERS

Austin Citywide Information Center: 974-2000 or 311
Emergency Police 911
Non-emergency Police (coyote sighting, etc.) 311
Social Services (during work hours) 211
Wildlife Rescue 24 Hour Hot Line 210-698-1709
APD REP - Officer Darrell Grayson 512-974-5242

'14 BOARD OF DIRECTORS

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Laura Jones [REDACTED]

BOARD MEMBER

Brandon McBride [REDACTED]

Mike Ditson [REDACTED]

Chereen Fisher [REDACTED]

Pieter Sysbesma [REDACTED]

Jason Lindenschmidt [REDACTED]

The HPWBANA Board meets on the third Monday of each month except December. Please go to HPWBANA.org for our current meeting location or contact [REDACTED]

HPWBANA is bordered on the north by 2222, on the south by 35th St., on the west by Mt. Bonnell Rd., and on the east by MoPac and by Bull Creek Rd. between Hancock Dr. and 45th St. Mail your membership dues to HPWBANA, P.O. Box 26101, Austin, Texas 78755

ADVERTISING INFO

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Katie Peña (Continued on Page 2)

when all our students, staff, and community are achieving at the highest level.

I have an uncompromising view that all students can learn, given a positive and motivating learning atmosphere that is centered on building relationships with students and enhancing student confidence. An educator's mission is to connect to and know his or her students so that school is meaningful and enjoyable. A school and students are unstoppable once they have the will and motivation to learn.

Q: What are you most excited about at HP?

A: I am excited about so many wonderful things at HP! I am excited about ...

- Collaborating with our dedicated, passionate, and professional faculty.
- Building meaningful relationships with ALL our students, staff, and families.
- Positively impacting an already amazing community.
- Creating a shared campus culture focused on excellence, collaboration, and personalization.
- Continuing to cultivate an arts-rich campus with the integration of drama-based instructional practices and arts residencies.
- Observing the very best teachers who put students first every day.
- Being an active participant in all our big HP events and performances.
- Having fun while doing all of it!

Q: What do you consider your biggest challenge at HP?

A: Our biggest challenge at HP is to continue our historical success in all academic and social areas. We must maintain our academic achievement distinctions in reading/ELA and science, and now add this distinction in math. We are also focused on closing our achievement gaps between our student groups and increasing our student progress from year to year. We will continue to have success by developing the whole child by utilizing our social emotional learning curriculum and integrating drama-based instructional strategies into our core content.

Q: How can the HPWBANA community support HP? Are there volunteer programs or ways to donate various resources to the school?

I am so thankful for our supportive Highland Park community. In collaboration with our PTA, we have various volunteer opportunities. Most volunteer opportunities are communicated in our Scottie Informer weekly email blast and on hppta.org. I encourage all community members to sign up to receive the Scottie Informer on the hppta.org website (you do not have to join the PTA to receive the newsletter). Our amazing HPPTA has over 60 committees that require volunteers and resources to be successful. Businesses can also support HP by becoming a Partner in Education. Contact our PIE committee chairs, Elise and Elizabeth at [REDACTED] for more information.

October 2014

THE SMITH TEAM

Smart. Service. Sold.



FALL FOOD DRIVE

Once again, The Smith Team partnered with Keller Williams in city-wide food drive for the Capital Area Food Bank of Texas.

Here's how it works:

- Grocery bags delivered to your house the week of October 13th
- Fill the bag with tuna fish, peanut butter, baby food, soups, dry milk, cereal, fruit and vegetable juices
- Saturday, October 18 place your grocery bag curbside
- Saturday, October 18, 9:00-12:00, The Smith Team picks up donations



Thank you in advance for helping keep the shelves full at the Capital Area Food Bank of Texas!

FOLLOW MY BI-WEEKLY VIDEO BLOG AT SMARTSERVICESOLD.BLOGSPOT.COM



OCTOBER FESTIVITIES

October is the perfect month to get out and enjoy some of Austin's many festivals. Here are just a few:

Austin City Limits | 10/3-10/5 & 10/10-10/12

Austin Celtic Festival | 10/18-10/19

Austin Film Festival | 10/23-10/30

Texas Book Festival | 10/25-10/26

Formula 1 U.S. Grand Prix | 10/31-11/02



Want to know what's going on with real estate in our neighborhood? Check it out here.



JENNIFER SMITH, REALTOR, GRI, CLHMS
(512) 532-5550

www.SmartServiceSold.com



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Newsletter Name: HPWBANA

News

The official newsletter of Highland Park West Balcones Area

Region: Austin

Zip Code: 78731

Frequency: monthly

Circulation: 1800

Article Deadline: 12th of the month prior to the issue

Ad Deadline: 8th of the month prior to the issue

Community URL:

www.HPWBANA.org

Facebook: 

www.facebook.com/PeelInc

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






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Articles

To submit an article to this newsletter, see the Submit Article

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☐ 2014

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-  September
-  August
-  July
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-  May
-  April
-  March
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-  January

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⊕ 2006

⊕ 2005

page.

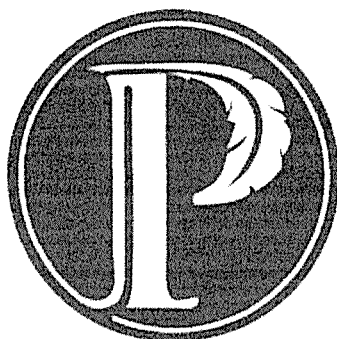
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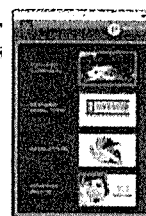
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Newsletter

CLICK HERE TO SEE THIS MONTH'S NEWSLETTER

The monthly newsletter is put together by the neighborhood's newsletter editor and distributed by Peel, Inc. to all businesses and residences of HPWBANA. You should receive your newsletter around the first of each month.

Submissions

We rely on neighbors like you for interesting and relevant content and encourage you to submit anything you think the neighborhood could benefit from.

Content must be received by the 5th of each month to be considered for the next newsletter. Newsletter submissions can be sent to 

***If your content is time-sensitive, note that the newsletter is submitted to the publisher **over one month** before it will be distributed. An upcoming event may have already passed by the time the newsletter reaches our mailboxes.*

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- [Sheri Gallo on Get Ready for the Annual HPWBANA 4th of July Parade!](#)
- [Becca Cody on Get Ready for the Annual HPWBANA 4th of July Parade!](#)
- [Ruth Buss on Get Ready for the Annual HPWBANA 4th of July Parade!](#)

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Join HPWBANA!

We need your support! Your membership helps to preserve and improve our neighborhood through beautification, awareness and communication.

[Click here](#) if you're not yet a member or if you need to renew your yearly membership.

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Website designed and maintained by Lauren Cunningham, [The Creative Parasol](#)

u

Pieter Sybesma

From: HPWBANA [redacted] of Carolyn Robinson [redacted]
[HPWBANA] [redacted]
Sent: Friday, November 14, 2014 8:47 AM
To: [redacted]
Subject: [HPWBANA] HPWBANA Meeting Agenda [1 Attachment]

[Attachment(s) from Carolyn Robinson included below]

Hello, neighbors! Just a reminder that the HPWBANA board meeting is Monday, November 17 at the Yarborough Library. Meeting begins at 7:00! Please join us.

See you there!

Carolyn Robinson
(512) 750-4072

Attachment(s) from Carolyn Robinson | View attachments on the web

1 of 1 File(s)

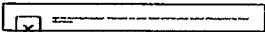


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Posted by: Carolyn Robinson [redacted]

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HPWBANA

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1 member, 57 messages added in the last 7 days

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Crestview Neighbors

Restricted Group, 1471 members

News and information about the Crestview neighborhood in Austin, Texas. Crestview lies within the ...more

Group Description

For members of the Highland Park West Balcones Area Neighborhood Association (HPWBANA) and residents of this neighborhood.

HPWBANA is a Texas nonprofit organization dedicated to the preservation and improvement of the geographic area bordered on the north by R.R. 2222, on the south by 35th Street, on the west by Mt. Bonnell Road, and on the east by MoPac and by Bull Creek Road between Hancock Drive and 45th Streets. This area contains about 1,800 homes.

Group Website

<http://hpwbana.org>

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
2015	88									
2014	78	112	66	104	151	91	62	65	111	97
2013	56	52	47	100	105	72	48	74	130	94
2012	69	95	106	66	57	78	50	78	52	10
2011	48	88	42	28	48	17	28	47	36	55
2010	15	47	41	22	31	54	64	31	40	45
2009	24	15	26	27	22	18	29	18	28	45
2008	8	10	17	4	3	10	1	10	26	35
2007	4	6	15	8	8	4	5	5		1
2006	3	3	8	6	2	2	2	2	3	3
2005	6	7	2	7	5	6	4	5	8	4
2004	3	6	5	6	3	8	11	4	11	6
2003	4	3	3	7	9	2	3	3	6	8
2002				3	3	6	2	2	2	15

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Print

Date: Friday, November 14, 2014 2:54 PM
From: Nextdoor Highland Park West Balcones, [REDACTED]
To: [REDACTED]
Subject: HPWBANA Monthly Board Meeting Monday, November 17



Carolyn Robinson, Highland Park West Balcones

Neighbors, please join us for the monthly neighborhood association board meeting Monday evening at 7:00. We meet at the Yarborough library on Hancock. Hope to see you there!

November Agenda.pdf

Nov 14 in General to your neighborhood

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Allandale Neighborhood Association
P.O. Box 10886
Austin, TX 78766



February 1, 2015

Pieter Sybesma
HPWBANA
Traffic and Safety, Preservation

Dear Piet,

This is to confirm that Allandale Neighborhood Association and Highland Park West Balcones Area Neighborhood Association share overlapping boundaries in the area bounded by MoPac Expressway, Hancock Drive, Bull Creek Road, and 45th Street. Allandale was added to the Restricted Parking Area Map in 2008.

Sincerely,

A handwritten signature in black ink, appearing to read "Kata Carbone".

Kata Carbone
President,
Allandale Neighborhood Association