

Annual Internal Review

This report covers the time period of 1/1/2014 to 12/31/2014

Library Commission

The Board/Commission mission statement (per the City Code) is:

The Library Commission shall make recommendations to the city council on matters relating to the establishment, maintenance, and operation of the public libraries. Source: Ord. 20071129-011; Ord. 20101909-003.

Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

The 2014 Commission Goals adopted were:

- 1. Learn which libraries will be in each of the new city council districts starting in Jan. 2015.*
- 2. Make liaison visits to the assigned libraries each quarter. The visits can be with library staff, observational, or include participation in library activities.*
- 3. Attend forums where city council candidates will be present, so as to learn what candidate priorities for the public libraries will be if they are elected.*
- 4. Be prepared to answer questions about or give informational talks about the New Central Library opening Fall, 2016.*

All goals carried out.

Establishment

- The Library Commission received monthly progress reports on the New Central Library. Reports were provided by the Library Facilities Process Manager.*

Maintenance

- *Learned which branch libraries are in each of the new city council districts.
(District 1: Carver, University Hills, Windsor Park; District 2: Southeast, Pleasant Hill; District 3: Ruiz, Terrazas, Cepeda, Willie Mae Kirk; District 4: St. John, Little Walnut; District 5: Manchaca Road; District 6: Spicewood Springs; District 7: Milwood, North Village, Yarborough; District 8: Hampton Branch at Oak Hill; District 9: Twin Oaks, Faulk Central Library, Austin History Center; District 10: Howson, Old Quarry*
- *Attended forums where city council candidates were present. Learned their priorities for libraries.*
- *Received monthly communications from library staff about major changes in library operations, staffing and expenditures.*

Operations

- *Members visited assigned libraries, attended library events, and visited with city council members.*
- *Commission chair served as liaison to Austin Public Library Friends Foundation.*
- *Selected winners for the Austin Public Library Employee Awards and attended the awards event in May 2014.*
- *Members communicated with city council members regarding library priorities.*
- *Members drafted a Recommendation (20140324-5b) to city council asking for funding to increase library hours. Council appropriated \$500,000 to extend library hours.*
- *Members drafted a Recommendation (20141027-5c) to city council supporting an alternative service point for the Milwood Branch during its renovation.*
- *Members received presentations on library operations and programs from library staff at Commission meetings.*

Determine if the board's actions throughout the year comply with the mission statement.

As outlined in the previous question, all actions comply with the mission statement.

List the board's goals and objectives for the new calendar year.

1. *Continue library liaison visits.*
2. *Work with council to see that hours are fully restored in 2015.*
3. *Remain informed about library operations.*
4. *Keep abreast of progress toward completion of the New Central Library.*
5. *Communicate with city council members.*
6. *Current commission members will serve until June 2015 or until new members are selected by the Mayor and city council members.*