



## **Annual Internal Review**

**This report covers the time period of 1/1/2014 to 12/31/2014**

(This report is due in the first quarter of each fiscal year for the previous year.)

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### **Building and Fire Code Board of Appeals**

**(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

City Code § 2-1-121 Building and Fire Code Board of Appeals.

(C) The board shall:

- (1) review any appeals filed in accordance with Title 25 (*Land Development*); and
- (2) hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretations of the Building Code, the Residential Code, and Fire Code.

**1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

- During 2014 this Board met 3 times.
  - 2/26/14, 7/30/14, 10/29/14
- The Board Elected Officers.
- The Board adopted the following:
  1. Annual Board Schedule.
  2. Annual Board Report

- The Board reviewed the following draft code amendments and made the following recommendations to City Council:
  - Code correcting typographical errors to the IBC, IRC, UMC and UPC.
  - Approve the SOP for staff related to a Code Amendment to the Residential Code to reduce or eliminate building permit requirements for accessible ramps less than 30 inches high.
  - Discussed the Council Task Force recommendation for the consolidation of the three technical boards.

**2. Determine if the board's actions throughout the year comply with the mission statement.**

This board does comply with the mission statement and reviews appeals and determinations related to the Building Code, the Fire Code, and other technical codes, which is what helps make Austin one of the most livable cities. The Board understands the importance of the appeals filed and the importance of their recommendations to council and has been successful in fulfilling this obligation.

**3. List the board's goals and objectives for the new calendar year.**

- This Board will continue to hear any appeals presented to the board.
- This Board is expected to make recommendations for the adoption of the following codes:

2015 International Building Code  
2015 International Existing Building Code  
2015 International Residential Code  
2015 International Fire Code