



**MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee  
Tuesday, August 4, 2015, 5:30 PM  
City Hall, Board & Commission Room 1101  
301 W. 2<sup>ND</sup> Street, Austin Texas**

## **AGENDA**

### **CALL TO ORDER**

#### **1. APPROVAL OF MINUTES**

#### **2. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

#### **3. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Introduction of Members
- b. Introduction of City of Austin Staff
- c. Overview of Advisory Committee Structure and Procedures
  - i. Briefing from staff on the Agenda Setting Process and Procedures
  - ii. Overview of Bylaws
- d. Overview of the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) Procurement Program
- e. Overview of Annual Internal Review
- f. Election of Officers (Chair, Vice-Chair)

#### **4. FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Kristi Samilpa at SMBR, at (512) 974-7650 for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Kristi Samilpa at (512) 974-7650.