

A G E N D A



Recommendation for Council Action

Austin City Council	Item ID	47610	Agenda Number	26.
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Meeting Date:	8/6/2015	Department:	Austin Police Department
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Subject

Authorize negotiation and execution of a 36-month interlocal agreement with UNIVERSITY OF TEXAS AT AUSTIN to conduct two workshops per year on business writing and meeting facilitation for continuing education credit for the Austin Police Department in an amount not to exceed \$27,982.50, with two 12-month extension options in an amount not to exceed \$9,327.50 each, for a total amount not to exceed \$46,637.50.

Amount and Source of Funding

Funding in the amount of \$9,327.50 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Police Department. Funding for the remaining 24 months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	
Prior Council Action:	
For More Information:	Brian Manley, Chief of Staff, 974-5030
Council Committee, Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

This action will authorize the execution of an interlocal agreement with the University of Texas at Austin to conduct the teaching of two full-day workshops per year, one in Effective Facilitation Skills and the other in Technical Writing. Each course accommodates 25 students.

These courses are a component of the Austin Police Department's (APD's) Leadership Command College. To conduct the training, APD calls upon expertise within the department and subject matter experts from outside the organization. All commanders, lieutenants and non-sworn managers must attend these courses. The foundation for this training is rooted in the West Point leadership curriculum and adapted for law enforcement by the Los Angeles Police Department and the International Association of Chiefs of Police.

Certificates of Continuing Education Units (CEUs) are awarded for the Leadership Command College. To be eligible for CEU credit, participants must attend a minimum of 90% of the scheduled training. Also, they must demonstrate understanding of the intended learning outcomes. The trainer of record has sole authority to authorize the award of CEUs.