

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

47631

Agenda Number

29.

Meeting Date:

August 6, 2015

Department:

Purchasing

Subject

Authorize negotiation and execution of a 36-month contract with US SECURITY ASSOCIATES, INC., or another qualified offeror to Request For Proposal No. PAX0123, to provide security guard services for various City departments in an amount not to exceed \$4,725,000, with three 12-month extension options in an amount not to exceed \$1,600,000 per option, for a total contract amount not to exceed \$9,525,000.

Amount and Source of Funding

Funding in the amount of \$262,500 is available in the Fiscal Year 2014-2015 Operating Budget of various City departments. Funding for the remaining 34-months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing
Language:

Best-evaluated proposal received.

Prior Council
Action:For More
Information:

Sai Xoomsai, Senior Buyer Specialist, 512-974-3058

Boards and
Commission
Action:

July 14, 2015 – Approved by the Austin Airport Advisory Commission on a 6-0 vote with Commissioners McDaniel and Sepulveda absent.

Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Additional Backup Information

The contract will provide unarmed security guard services for numerous City facilities within the Austin Convention Center Department (ACCD), Austin Resource Recovery Department (ARR), Aviation, Building Services Department (BSD), Municipal Court, Downtown Community Court, Library Department, Watershed Protection Department (WPD) and the Health and Human Services Department. This contract includes routine security guard services, special-event services, crowd control, and other security-related services. The contract will also include physical inspections and vehicle patrols, documenting and reporting activities and incidents, and maintaining facility logs. For the duration of the contract, the contractor will own the vehicles to be used under this contract and will hold the title and registration for each vehicle. As such, the contractor is solely responsible for the maintenance of the vehicles and keeping the vehicles in good operating condition, and for ensuring all insurance and liability coverages are current for each vehicle.

The proposals were evaluated by a team comprised of individuals from ACCD, ARR, Library, and BSD with expertise in security guard services. The panel members recommended US Security Associates, Inc. as the best proposer based on: program plan, concept and solutions, background, qualifications, prior experience, retention plan, cost and interview results.

This contract will replace the current contract for security guard services which will expire October 23, 2015, with no contract extension options remaining. Therefore, the timely execution of this contract is critical to ensure a continuation of guard services provided at the various City facilities. Adequate time is needed to transition to a new contractor.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unable to negotiate a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing contract negotiations with this provider.

MBE/WBE solicited 4/1

MBE/WBE proposal 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. 661 notices were sent, including four MBEs and one WBE. Nine proposals were received, with no response from the MBEs/WBE.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office recommends contract award consistent with the evaluation committee.
- c. Advertised in the Austin American Statesman and on the internet.