



# Rotation List Contracting

# CIP Project Overview

- ▶ Need/issue Identification

- ▶ Planning

- Scope
- Budget/Funding
- Schedule
- Risks

- ▶ **Design**

- Internal City Design Teams
- Project Specific Solicitation
- *Rotation List Assignment*

- ▶ Bid (procurement)

- ▶ Construction



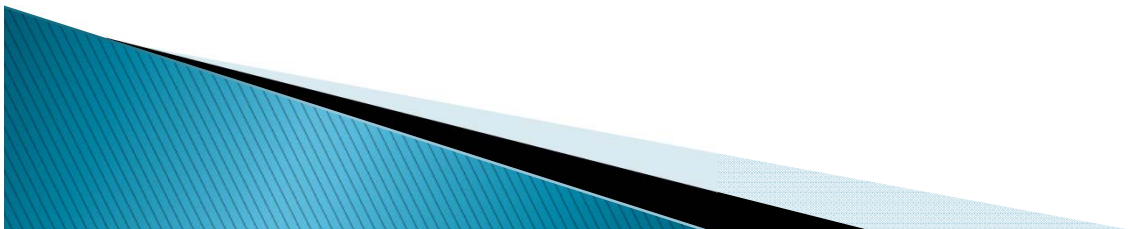
# Rotation List Overview

- ▶ What is a Rotation List?
  - A contracting mechanism for Construction Related Professional Services (engineering/architecture) where the City hires multiple firms based on demonstrated competence and qualifications to perform a general scope of services and makes individual assignments on a rotating basis.
- ▶ What value do they bring?
- ▶ What is the basic process for solicitation and selection?



# Rotation Lists by the Numbers

- ▶ **63** Rotation Lists
  - **34** accepting new assignments
  - **29** waiting for work to finish up
- ▶ Total authority on active lists of approximately **\$130M**
  - Approximately **\$63M** has been contracted
  - Approximately **\$45M** has been paid
- ▶ **209** Prime firms in the **34** active lists
  - **40** firms are on more than one list
  - **49 (23%)** are MBE/WBE certified



# Submittal Information

- ▶ Since 2010, 40 Rotation List Procurements have been issued.
  - Average response rate over time is 29% Certified, 71% Non-certified
    - Compared to an average of 14% certified, 86% non-certified for project specific solicitations over 73 solicitations



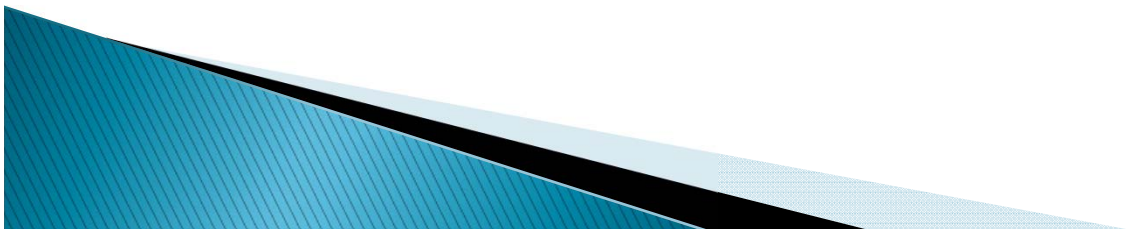
# Contract Execution

- ▶ Since 2010, we have executed 262 individual contracts within our Rotation List Program
  - 26% (69 of 262) were with certified firms as primes
    - Compared to 13% (24 of 179) of scope specific contracts executed were with certified primes



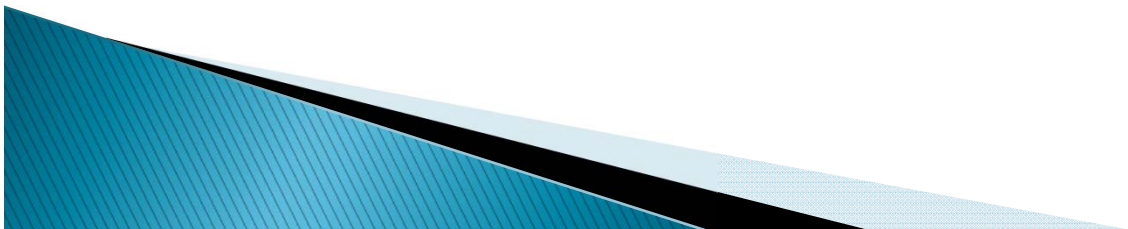
# 2015 Watershed Engineering Flood Hazard Mitigation Rotation List

- ▶ Scope Reviewed: November 14, 2014
- ▶ Issued: December 3, 2014
- ▶ Responses received: January 16, 2015
  - Received 18 Statements of Qualifications
  - 3 from Certified MBE/WBE Prime firms
- ▶ Proposed award: August 6, 2015 – Now August 13, 2015
  - 5 highest ranking firms – maintain award as initially drafted and as consistent with solicitation documents.



# Request of Council

- ▶ Ramifications of increasing the number of primes?
  - Increasing the number of firms without increasing the overall contract amount would limit Watershed Protection Department's ability to successfully utilize this list for the projects that were originally anticipated
  - If the desire of Council is to increase to 10 firms, increase to 10 firms at \$1.5M each, for an overall not to exceed of \$15M





# Request of Council

- ▶ Ways to increase leadership for additional certified companies in rotation list contracting
  - Continue to look to “right-size” the rotation list opportunities prior to issuance
    - Break up work when appropriate (ex. General Civil)
  - Continue to review rotation list scopes
  - Continue education of firms on requirements for prime contracting and preparation of successful Statements of Qualifications



# Questions

