

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

48108

Agenda Number

43.

Meeting Date:

August 20, 2015

Department:

Purchasing

## Subject

Authorize negotiation and execution of a contract with BRANDSTETTER CARROLL, INC., or one of the other qualified offerors to Request For Proposal No. TVN0054, to provide aquatics master planning consulting services in an amount not to exceed \$165,000.

## Amount and Source of Funding

Funding is available in the Fiscal Year 2014-2015 Operating Budget of the Parks and Recreation Department.

## Fiscal Note

There is no unanticipated impact. A fiscal note is not required.

Purchasing  
Language:

Best evaluated proposal received.

Prior Council  
Action:For More  
Information:

Sandy Brandt, Contract Administrator, 512-974-1783; Terry Nicholson, Sr. Buyer Specialist, 512-974-2995

Boards and  
Commission  
Action:

Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program by exceeding goals with 7.33% MBE and 14.80% WBE subcontractor participation.

## Additional Backup Information

The contract will provide the Parks and Recreation Department (PARC) with a consultant to assist in the development of a master plan for the City to guide the current usage and future development of public swimming pools and related facilities.

The construction of aquatic facilities in Austin began in the early 1930's were intended to operate for approximately 50 years. Today, most facilities are either approaching, or have exceeded their forecasted operating life span. A strategic assessment of the aquatic facilities was completed recently. The assessment focuses on inspection, evaluation and made recommendations for renovation, redevelopment and/or replacement with new facilities on existing or alternative sites. Based on the results of the assessment, it is necessary to expand on the findings by developing a master plan for the aquatic facilities citywide.

The master plan will focus on approximately 40 aquatic facilities. The consultant will be tasked to recognize facility management opportunities and develop recommendations on the current, expanded or reduced aquatic facility system. The recommendations will be based on national best practices, environmental sustainability, aquatic health codes, program fiscal efficiencies, and regional characteristics.

This request allows for the development of a contract with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provider.

A team of PARC personnel with aquatic facility expertise evaluated and scored the proposals and recommended Brandstetter Carroll to carry out this project. Evaluation criteria included proposed approach and program, demonstrated applicable experience, personnel qualifications, local business presence, and evaluated cost.

Developing a master plan is a priority for PARC, with the historical and cultural qualities of the existing facilities providing an opportunity to enhance the City's aquatic program from a geographical, environmental, and recreational perspective. Completion of the master plan is contingent on Council approval this fiscal year.

MBE/WBE solicited: 26/37

MBE/WBE bid: 0/0

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. 308 notices were sent including 26 MBEs and 37 WBEs. Three proposals were received with no response from the MBEs/WBEs.

#### **APPROVAL JUSTIFICATION**

- a. Best evaluated proposal.
- b. The Purchasing Office recommends contract award consistent with the evaluation committee.
- c. Advertised in the Austin American Statesman and on the internet.