



Sustainable Food Policy Board

MEETING MINUTES Monday, May 11th, 2015

Board Members in Attendance:

Dominique Bowman, Kathy Green, Erin Lentz, Felipe Camacho, Dustin Fedako, Ronda Rutledge, Sharon Mays, Adrienne Haschke, Sandra Evans,

Absent Board Members:

Erin Flynn, Carla Jenkins, Jake Carter

Staff in Attendance:

Edwin Marty, Lydia Jarjoura, Meredith Gray, Juanita Jackson, Amanda Rohlich

CALL TO ORDER

Board chair Kathy Green called the meeting to order at 6:04pm.

1. CITIZEN COMMUNICATION

- a) None

2. STAFF BRIEFING

- a) Healthy Food Finance, American Heart Association – Postponed
- b) Neighborhood Food System Planning Pilot- Edwin Marty
 - An interdepartmental team looking at increasing mobility and access to healthy food in the Rundberg community.
 - Similar to Go Austin, Vamos Austin project. UT has evaluation tools developed and it's an incredible opportunity to use lessons learned from GAVA.
 - Why Rundberg? There are 3 neighborhood associations in Rundberg but the Health Department looked at the area as a whole and it was desirable, from their standpoint, to receive a grant. They hope to have more intentional community outreach on the front end, in the next project.
- c) Local and Healthy Food Procurement- Rose Jennings
 - Question: At what point would you bring in a stakeholder coalition?
 - i. Will be presenting to different community members as well as coordinating agencies to get their feedback for what standards could possibly be used.
 - Seems like case studies have lack of impact tracking. Can you speak to why this is? And how to design it into a process for Austin?
 - i. Happens with many interventions at a City level. Working w/ universities would be key to guide how evaluation happens. Los Angeles would come to Austin and help us implement here in Austin; they are required to share since it's Grant funded.

1. APPROVAL OF MINUTES OF April 27th, 2015 MEETING

- a) Board member Ronda Rutledge motioned to approve minutes with edits including grammatical and punctuation.
- b) Board member Alexandra Evans seconded
- c) All in favor; none opposed

2. DISCUSS AND TAKE APPROPRIATE ACTION

a) Board Infrastructure and Protocol

1) Boards and Commissions Task Force Information Update

- a) Staff Liaison Edwin Marty follow up from last meeting about number of board members that can be in any outside meeting discussing board topics is three total.

2) Review SFPB Membership –Skillset Matrix, Attendance Reports

- a) Edwin will get out matrix sheet and get updates from all board members and skills sets, what district board members live in, etc.

3) Review Board Members' meetings with City and County Officials

- a) Board Member Dominique Bowman met with Judge Eckhardt but only spoke very briefly and was more introductions. She also met briefly with Ora Houston

- a. Board Member Ronda Rutledge will be meeting with Ora Houston and Mayor Adler in May.
- b. Travis County staff member, Juanita Jackson urges County appointees to bring forth any pertinent information (City or County) to their County appointer.

b) Board Recommendations Follow-up

I. Urban Farm Ordinance update

Edwin: Working on a memo and will bring it to the June meeting

II. Supplemental Nutrition Assistance Program Outreach/Incentives

Kathy that the Travis County outreach employee will need to connect with Sherri Fleming at the County on the wording of the contract and how to connect it to SNAP outreach.

III. Healthy Corner Store Initiative Update

No update

c) Working Group Briefings and Recommendations

- a) Working Group Break-outs – Met for 30 minutes
 - i. Codes and Ordinances Working Group- 5/18 is next meeting
 - ii. Farmland Preservation and Access Working Group – meeting is 5/13
 - iii. Retail Capacity Working Group- 5/28 is the next meeting

5. REVIEW OF BOARD MEMBER ASSIGNMENTS

- Staff liaison Edwin Marty will send document (Best Practices for Neighborhood Food Planning) and will also post his presentation to the Google Drive.
- Staff liaison Edwin Marty will invite Sharon Mays, Dustin Fedako, and Felipe Camacho to the Google Drive
- Board Member Adrienne Haschke will reach out to the Mayor's staff to set up a meeting
- Staff liaison Edwin Marty will bring the Urban Farm Ordinance Precheck Protocol document to the June meeting
- Staff liaisons Edwin Marty and Lydia Jarjoura will research if citizens are allowed to participate in breakout sessions for working groups during SFPB meetings.
- Edwin Marty will meet with Alexandra Evans.
- Board Member Ronda Rutledge will update the Google Drive after her meetings with Mayor Adler and Council Member Ora Houston.

6. FUTURE AGENDA ITEMS

- Edwin Marty and Rose Jennings will present again the UT research on local and healthy food procurement policies in more detail including timelines and how the SFPB can be involved. This will go under Board Recommendations section of June meeting Agenda.
- HHSD will present information about support for a budget request
- The American Heart Association will present
- Kathy Green, Judith McGreary and Ronda Rutledge will update the board on the State Legislative sessions.
- Board member Dominique Bowman motioned to cancel the July Board meeting
 - Member Erin Lentz seconded
 - All in favor; none opposed

7. MEETING ADJOURNED AT 8:03PM