

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	50193	Agenda Number	22.
Meeting Date:	October 1, 2015			
Department:	Purchasing			
Subject				
<p>Authorize execution of an 18-month contract through the US Communities Government Purchasing Alliance with CINTAS CORPORATION, to provide uniform and shop towel and cleaning services in an amount not to exceed \$111,611, with one 24-month extension option in an amount not to exceed \$163,446, for a total contract amount not to exceed \$275,057.</p>				
Amount and Source of Funding				
<p>Funding in the amount of \$64,407 is available in the Fiscal Year 2015-2016 Operating Budget of the Fleet Services Department. Funding in the amount of \$10,000 is available in the Fiscal Year 2015-2016 Operating Budget of the Transportation Department. Funding for the remaining six months of the original contract period and extension options are contingent upon available funding in future budgets.</p>				
Fiscal Note				
<p>There is no unanticipated fiscal impact. A fiscal note is not required.</p>				
Purchasing Language:	Cooperative Purchase			
Prior Council Action:				
For More Information:	Sandy Wirtanen, Buyer II, 512-974-7711			
Boards and Commission Action:				
Related Items:				
MBE / WBE:	<p>This contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this contract.</p>			
Additional Backup Information				

The contract will provide rental and cleaning services of uniforms and shop towels for Fleet Services and Transportation Department employees ensuring they maintain a reliable source to clean their uniforms, which may be soiled with grease, oils, lubricants and other fluids, in a safe and environmentally appropriate manner. Approximately 170 employees are provided with 11 sets of uniforms each for use during work periods. Uniforms include pants and shirts and are used by technicians, welders and other operational staff to repair and maintain City-owned vehicles and equipment. The shop towels are 100% cotton and are used by Fleet employees to clean their hands and vehicle parts that become contaminated with grease, oils, lubricants and other fluids.

The contractor is an approved commercial laundry service provider that manages their wastewater by filtering or recycling it and utilizes proper documentation when disposing of the wastewater. This is the U.S. Environmental Protection Agency (EPA) recommended and approved way to handle this type of waste stream. Cintas captures and reuses waste heat from their wastewater and boiler as well as utilizes nonylphenol ethoxylates (NPE)-Free detergents in their wash process.

The Purchasing Office conducted an analysis and determined that the Cintas contract provides the best value to the City. The contract offers services that fully meet the needs of the user department. Cintas Corporation is contracted through U.S. Communities, a government-purchasing cooperative that reduces the cost of goods and services by aggregating the purchasing power of public agencies nationwide. This contract is the result of a competitive bid awarded by the U.S. Communities Government Purchasing Alliance. The cooperative purchasing program was established as a state structure for local government agencies to make use of their collective purchasing power and is authorized under the provisions of the Interlocal Cooperation Act, Chapter 791, and Texas Government Code.

Without this contract, employees would have to clean their uniforms using local commercial laundry facilities or their home washers and dryers. This practice would create an environmental hazard because grease, oils, lubricants and other fluids washed out of the clothes would drain into and contaminate the waste water system. It also creates a safety hazard because grease, oils and lubricants remaining in the uniforms could ignite from the dryer's heat and cause a fire.