

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	47808	<b>Agenda Number</b>	24.
<b>Meeting Date:</b>	September 17, 2015			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
Authorize execution of a 36-month contract with MCEACHERN ENTERPRISES, INC. DBA SUPERIOR SEPTIC to provide portable toilet rental in an amount not to exceed \$477,957, with three 12-month extension options in an amount not to exceed \$159,319 per extension option, for a total contract amount not to exceed \$955,914.				
<b>Amount and Source of Funding</b>				
Funding in the amount of \$1,250 is available in the Fiscal Year 2014-2015 Operating Budget of Austin Police Department. Funding in the amount of \$1,167 is available in the Fiscal Year 2014-2015 Operating Budget of Austin Water. Funding in the amount of \$167 is available in the Fiscal Year 2014-2015 Operating Budget of the Austin Convention Center Department. Funding in the amount of \$14,167 is available in the Fiscal Year 2014-2015 Operating Budget of Parks and Recreation Department. Funding in the amount of \$400 is available in the Fiscal Year 2014-2015 Operating Budget of Public Works Department. Funding in the amount of \$417 is available in the Fiscal Year 2014-2015 Operating Budget of Watershed Protection Department. Funding in the amount of \$8,987 is available in the Fiscal Year 2014-2015 Operating Budget of various departments. Funding for the remaining 34-months of the original contract period and extension options are contingent upon available funding in future budgets.				
<b>Fiscal Note</b>				
There is no unanticipated fiscal impact. A fiscal note is not required.				
<b>Purchasing Language:</b>	Lowest bid received.			
<b>Prior Council Action:</b>				
<b>For More Information:</b>	Sandy Wirtanen, Buyer II, 512-974-7711			
<b>Boards and Commission Action:</b>	August 12, 2015 – Recommended by Water and Wastewater Commission on a 9-0 vote.			
<b>Related Items:</b>				
<b>MBE / WBE:</b>	This contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			

**Additional Backup Information**

The contract will provide an avenue for rental, delivery, maintenance, and service of portable toilets for various City departments. The portable toilets will be rented on an annual, monthly, weekly, or daily basis to include holidays, weekends and special events. Accessibility and use of the portable toilets will be available to handicapped and non-handicapped citizens for special events where permanent restroom facilities are unavailable.

The current contract expires August 13, 2015. Without a contract in place, City departments will be unable to provide temporary restroom facilities on their sites.

MBE/WBE solicited: 3/2

MBE/WBE bid: 0/0

**BID TABULATION:**  
**IFB SLW0108**  
Rental of Portable Toilets  
(26 line items)

<b><u>Vendor</u></b>	<b><u>Total Bid Sample Items</u></b>
McEachern Enterprises, Inc. dba Superior Septic Round Rock, TX	\$159,319
Texas Disposal Systems Creedmoor, TX	\$286,381

A complete bid tabulation is on file in the Purchasing Office and is on the City's Financial Services Austin Finance Online website at: [https://www.austintexas.gov/financeonline/vendor\\_connection/solicitation/search.cfm](https://www.austintexas.gov/financeonline/vendor_connection/solicitation/search.cfm)

**PRICE ANALYSIS**

- a. Adequate competition.
- b. 30 notices were sent including three MBEs and two WBEs. Two bids were received, with no response from the MBEs/WBEs. Multiple notices may be sent to the same vendor, e.g. one company may have multiple email addresses/fax numbers listed.
- c. The pricing offered represents a 14% increase to the last purchase made March 2009. This is due to an increase in the index for gasoline of 36% since the previous contract award.

**APPROVAL JUSTIFICATION**

- a. Lowest bid. McEachern Enterprises, Inc. dba Superior Septic is the current provider.
- b. The Purchasing Office concurs with the Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American Statesman and on the internet.