



To: Zero Waste Advisory Commission

From: Bob Gedert, Department Director, Austin Resource Recovery

Date: October 14, 2015

Subject: **BFY 2015-16 Heavy/Light-Duty Vehicle and Equipment Purchase**

Austin Resource Recovery (ARR) is requesting a favorable ZWAC recommendation for the City Council to authorize award and execution of contracts through: the **Texas Local Government Purchasing Cooperative (Buy Board)**; the **Houston-Galveston Area Council (H-GAC)**; and, the **Texas Multiple Award Schedule (TXMAS)** in a total not-to-exceed amount of **\$4,556,302**.

Purpose: The contracts will provide for the acquisition of light, medium and heavy duty vehicles and equipment to be used by ARR in the course of normal business operations. A detailed list of equipment/vendors/contracts is attached for your review.

Funding: Funding for this vehicle and equipment purchases was provided in the adopted BFY2015-16 City of Austin, ARR budget as well as CIP budget.

Policy : The use of the Buy Board, H-GAC and TXMAS for these procurements is compliant with City of Austin Purchasing Policies.

Contract Values: The proposed acquisitions by contract source are as follows:

Buy Board	\$3,573,607
H-GAC	\$ 624,087
TXMAS	\$ 358,608

Meetings: October 14th – ZWAC November 19th – City Council Consideration/Action

Background: Fleet Services and the Office of Sustainability have worked together to develop a vehicle/equipment purchasing process to progress towards our City-wide objective of obtaining carbon neutrality by 2020. The purchasing criteria incorporate criteria pollutant and greenhouse gas emissions impact, available technologies on the market, physical demands on the vehicle/equipment, service application, and life-cycle cost. These criteria are applied to all vehicle/equipment purchase requests submitted to Fleet Services and the vehicles to be purchased in this request use alternative fuels.

The vehicle and equipment vendors are contracted through the Buy Board, H-GAC and/or TXMAS to supply these types of vehicles and equipment to public entities statewide as a result of a competitive bidding process. Utilizing these cooperative contracts provides for volume discount pricing as well as the earliest opportunity to place the City's vehicle/equipment orders. Assistant City Manager approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office.

Staff Recommendation: Staff recommends City Council authorization for the award and execution of contracts as provided on the attachment.

Attachment: 2016 ARR Vehicle & Equipment Purchases