

MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, Director

Planning and Zoning Department

DATE: November 2, 2015

RE: C14-2015-0047 – 2303 & 2309 Thornton Road (District 5)

Postponement Request

Staff is requesting a postponement for the above referenced zoning case from November 12, 2015 to December 10, 2015 to address transportation concerns.

If you need additional information, please contact Division Manager, Jerry Rusthoven, at 512-974-3207.

Greg Guernsey, Director Planning and Zoning Department

x: Marc A. Ott, City Manager

Sue Edwards, Assistant City Manager