



**Firefighters', Police Officers' and Emergency Medical Personnel Civil Service Commission
REGULAR MEETING
MINUTES**

Monday, October 5, 2015

The Firefighters', Police Officers', and Emergency Medical Services Personnel Civil Service Commission convened in a Regular Meeting on Monday, October 5, 2015 at City Hall, Council Chambers in Austin, Texas.

Civil Service Administrator Barry Cook called the Board Meeting to order at 9:06 a.m.

Board Members in Attendance:

**Commission Chair Eyna Canales-Zarate
Commission Vice Chair Craig Moore
Commission Member Andrew Harris**

Staff in Attendance:

**Barry Cook, Civil Service Administrator
Patricia Bourenane, Civil Service Coordinator
Guillermo Mireles, Civil Service Coordinator
Assistant Chief James Shamard, EMS
Monika Arvelo, Assistant City Attorney
Michael Cronig, Assistant City Attorney**

1. APPROVAL OF MINUTES

The minutes from the meeting of 9/14/2015 were approved on Commission Chair Canales-Zarate motion, Commission Vice Chair Moore second on a 3-0 vote.

2. NEW BUSINESS

- a. Administer the oath of office to Andrew Harris and Craig Moore.
 - **Commissioner Vice Chair Moore and Commission Member Harris took the oath of office to execute the duties of the Commissioner for the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission.**
- b. Selection of a chair and vice chair. Per Chapter 143.006, Section (e) of the Texas Local Government Code.
 - **Commission Vice Chair Moore made the motion to appoint Commission Chair Canales-Zarate to Commission Chair, Commission member Harris seconded the motion, and the motion passed 3-0 to appoint Commission Chair Canales-Zarate to Commission Chair.**
 - **Commission member Harris made the motion to appoint Commission Vice Chair Moore to Commission Vice Chair, Commission Chair Canales-Zarate seconded the**

motion, and the motion passed 3-0 to appoint Commission Vice Chair Moore to Commission Vice Chair.

- c. Civil Service Administrator Barry Cook and Assistant City Attorney Monika Arvelo administered a Commission Orientation for Andrew Harris and Craig Moore.

3. STAFF BRIEFINGS

The presentation was made by Barry Cook, Civil Service Administrator.

4. ADJOURN

Commission Chair Canales-Zarate adjourned the meeting at 9:52 a.m. without objection.

