

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	52177	Agenda Number	58.
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Meeting Date:	November 19, 2015
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Department:	Purchasing
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### Subject

Authorize negotiation and execution of a 36-month contract with FDM SOFTWARE LTD. for maintenance and support of the FDM Records Management System software and interface systems in an amount not to exceed \$331,092, with two 12-month extension options in an amount not to exceed \$115,927 for the first extension option and \$118,826 for the second extension option, for a total contract amount not to exceed \$565,845.

### Amount and Source of Funding

Funding in the amount of \$91,970 is available in the Fiscal Year 2015-2016 Operating Budget of Communications and Technology Management, Combined Transportation, Emergency & Communications Center. Funding for the remaining 26-months of the initial contract period and extension options is contingent upon available funding in future budgets.

### Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole Source
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Prior Council Action:	
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For More Information:	Terry V. Nicholson, Senior Buyer Specialist, 512-974-1771
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program.
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### Additional Backup Information

The contract will provide maintenance, support, updates, and enhancement capabilities for the Records Management System (RMS), utilized by the Austin Fire Department (AFD) and Austin Travis County Emergency Medical Services. The RMS has been in operation at AFD since 2000 and performs many functions including, but not limited to the following:

- Eliminates duplicate entry of data by capturing it at the source
- Provides access to critical information in emergency situations, such as building structural plans and locations of fire hydrants
- Tracks and manages key personnel data, including employee performance, training activities, resource and facility records, work orders, vehicle maintenance tasks, etc.
- Maintains shift schedules, training goals and certification requirements, lists of inventories, hazardous materials data, fire inspections data, code violations noted, etc.
- Produces reports to management, State Agencies (Texas Department of Health, Texas Fire Incident Reporting System, and Texas Emergency Management), federal agencies (Federal Emergency Management), and medical institutions, including statistics and trend data
- Allows automatic input of incident data from Computer Aided Dispatch Systems without operator intervention
- Maps areas affected by different type of fires and emergency medical incidents

The Contractor will provide annual maintenance services, specialized technical support, software upgrades and modifications as required by changes in law or policy, and includes additional software licenses to allow for growth and changing business needs.

FDM Software LTD owns all intellectual property related to this proprietary software and doesn't have any distributors or resellers or allow others to provide associated services to users. It is critical that the new contract is in place to avoid a lapse in services prior to December 31, 2015 when the current contract expires.