



## **MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Greg Guernsey, Director  
Planning and Zoning Department

**DATE:** November 24, 2015

**SUBJECT:** C14-2015-0136 (6914 McNeil Dr.) – District Area 6 –  
Postponement Request

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Staff would like to request a postponement of the above mentioned case to February 11, 2015. The staff is requesting the postponement because this case was postponed to the December 15, 2015 Zoning and Platting Commission meeting at the applicant's request.

The postponement request was made in a timely manner and meets the City Council's policy. If you need additional information, please contact Sherri Sirwaitis at 512-974-3057.

**Greg Guernsey, Director**  
**Planning and Zoning Department**

xc: Marc Ott, City Manager  
Sue Edwards Assistant City Manager