

## A G E N D A



## Recommendation for Council Action (CCO)

Austin City Council		Item ID:	52669	Agenda Number	9.
Meeting Date:	12/17/2015				
Department:	Capital Contracting Office				
Subject					
Authorize negotiation and execution of a professional services agreement with the following five staff recommended firms (or other qualified responders) to Request for Qualifications Solicitation No. CLMP188: O'CONNELL ROBERTSON & ASSOCIATES, INC., ENERGY ENGINEERING ASSOCIATES INC., dba EEA CONSULTING ENGINEERS, ENCOTECH ENGINEERING CONSULTANTS, INC., JOSE I. GUERRA, INC., and TEXAS ENERGY ENGINEERING SERVICES, INC., for engineering services for the 2016 Mechanical, Electrical and Plumbing Engineering Services Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$1,500,000 divided among the five firms.					
Amount and Source of Funding					
Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Staff recommendation is the selection of the five most qualified firms out of ten firms evaluated through the City's qualifications-based selection process.				
Prior Council Action:					
For More Information:	Scott Hilton 512-974-7054; Rolando Fernandez, 512-974-7749; Sarah Torchin, 512-974-7141.				
Boards and Commission Action:					
Related Items:					
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9B Minority Owned and Women Owned Business Enterprise Procurement Program by meeting the goals with 8.00% MBE and 2.00% WBE participation.				
Additional Backup Information					

The City maintains a rotation list of professional engineering firms to provide mechanical, electrical, and plumbing engineering services for projects of various scope and size for multiple City departments. Rotation list contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of the City. Prior to issuing this solicitation, it was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, and Public Works Department. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee.

The City's 2016 Mechanical, Electrical, and Plumbing Engineering Rotation List of five firms provide specialized engineering services for various departments. The following projects were designed by firms on the 2014 Mechanical, Electrical, and Plumbing Rotation List:

- IH-35 Underpass Lighting Project;
- Zaragosa Warehouse Fire Sprinkler Upgrade;
- Sabine Street Promenade;
- Domain District Plant Chiller Replacements;
- Waller Creek Center Improvements Program.

The consultants selected for the 2016 Mechanical, Electrical, and Plumbing Rotation List will provide services including, but not limited to, the following:

- Design modifications to existing mechanical, electrical, and plumbing systems, including preparation of bid documents, preparation of construction budgets, and construction phase services;
- Troubleshoot existing problems with mechanical, electrical, and plumbing systems and providing engineering services to determine solution, cost and engineering supervision of repair;
- Serve as lead consultant on projects that consist primarily of mechanical, electrical, and plumbing work; and
- Provide energy modeling and energy simulation services to determine maximum plant and system capacity and document LEED™ points for energy efficiency.

The total funding authority for the 2016 Mechanical, Electrical, and Plumbing Engineering Services Rotation List is \$1,500,000 with the authority for each of five firms to be approximately \$300,000. The 2014 Mechanical, Electrical, and Plumbing Engineering Services Rotation List included the same number of firms and total funding authority.

The remaining authority for the current 2014 Mechanical, Electrical, and Plumbing Engineering Services Rotation List is low. A delay in establishing the 2016 Mechanical, Electrical, and Plumbing Engineering Services Rotation List contract would negatively impact capital project delivery schedules.

This request allows for the development of a professional services agreement with each of the five recommended firms for an estimated period of three years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased through the life of the contract based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Work will occur in various locations and districts throughout the City, as needed.

**RECOMMENDED FIRMS:**

O'CONNELL ROBERTSON & ASSOCIATES, INC., is located in Austin, TX

ENERGY ENGINEERING ASSOCIATES INC. dba EEA CONSULTING ENGINEERS, is located in Austin, TX

ENCOTECH ENGINEERING CONSULTANTS, INC., is located in Austin, TX (MBE /MA)

JOSE I. GUERRA, INC., is located in Austin, TX (MBE /MH)

TEXAS ENERGY ENGINEERING SERVICES, INC., is located in Austin, TX (MBE /MA)