

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

52828

Agenda Number

41.

Meeting Date:

December 17, 2015

Department:

Purchasing

## Subject

Authorize award and execution of a 36-month contract with SHADES OF GREEN (WBE), JAMES LOVEGREN DBA L&L GROWERS, MILLER NURSERY & TREE COMPANY, and NATIVE TEXAS NURSERY, for Invitation for Bid Best Value GLB0105, to provide trees and tree seedlings in an amount not to exceed \$814,803, with three 12 month extension options in an amount not to exceed \$271,601 per extension option, for a total contract amount not to exceed \$1,629,606 each and combined.

## Amount and Source of Funding

Funding in the amount of \$203,701 is available in the Fiscal Year 2015-2016 Operating Budget of the Development Services Department. Funding for the remaining 27-months of the original contract period and extension options are contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing  
Language:

Best evaluated bids received.

Prior Council  
Action:For More  
Information:

Georgia Billela, Buyer II, 512-974-2939

Boards and  
Commission  
Action:

Related Items:

MBE / WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

## Additional Backup Information

The contract will provide trees and tree seedlings to be used by multiple City departments engaged in tree planting activities, primarily on public property. The Development Services Department's Community Forestry Division is responsible for implementing the Austin Urban Forest Plan, adopted by City Council in 2014. The Plan stipulates that high quality tree planting stock adaptable to the climate and growing conditions of Central Texas be utilized in City projects. These projects include reforestation efforts on parkland, riparian restoration activities along water ways, replacement of trees that have been removed or damaged along the City streets, in the public right of ways, and capital improvement projects.

An evaluation team with expertise in this area evaluated the bids and scored Shades of Green, James Lovegen, Miller Nursey and Tree Company, and Native Texas Nursery as the best to provide this commodity based on availability and source, qualifications and experience, total evaluated cost, and local business presence.

If the City is unable to enter into a contract, the ability to effectively and efficiently purchase trees for restoration and reforestation projects will be impacted.

MBE/WBE solicited: 1/5

MBE/WBE bid: 0/1

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. 73 notices were sent including one MBE and five WBEs. Four bids were received with one response from WBE and none from MBEs. Multiple notices may be sent to the same vendor; e.g. one vendor may have multiple email addresses/fax numbers.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

#### **APPROVAL JUSTIFICATION**

- a. Best evaluated proposal
- b. The Purchasing Office recommends contract award consistent with the evaluation committee.
- c. Advertised in the Austin American Statesman and on the internet.