

**AUDIT AND FINANCE COMMITTEE MEETING MINUTES – THURSDAY, APRIL 30, 2015**



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON THURSDAY, APRIL 30, 2015 AT 9:00 AM, AUSTIN CITY HALL, 301 W. 2<sup>nd</sup> STREET, AUSTIN, TEXAS.

**Mayor Pro Tem Kathie Tovo called meeting to order at 9:08 AM. In attendance were Council Member Ellen Troxclair, Council Member Sabino Renteria, and Council Member Leslie Pool.**

**Agenda Item #1:** Approve the minutes of the Audit and Finance Committee meeting of March 25, 2015

***The minutes of the Audit and Finance Committee meetings of March 25, 2015 meeting was approved on Council Member Pool's motion, Council Member Troxclair's second, on a 4-0 vote.***

**Agenda Item #2:** Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda. Speakers may also sign up for specific items that the committee may take action on

***Will McKinney, Amy Taka, Ms Valles, and Sasha Edwards spoke about their observations related to the Animal Services Department's operations.***

**Agenda Item #4:** Presentation and discussion of the comprehensive Annual Financial Report by Deloitte & Touche LLP, the City's External Auditor (Financial Services Department)

***Diana Thomas, City Controller, and Tracey Cooley, Deloitte & Touche LLP, presented on the Comprehensive Annual Financial Report. Thomas and Cooley answered questions from Committee Members. No action was taken.***

**Agenda Item #3:** Personnel Matters: Deliberate regarding candidates for commissioners of the Municipal Civil Service Commission under Article IX Section 2 of the City Charter (Human Resources Department/City Clerk)

***The Committee went into Executive Session at 9:38 AM., pursuant to Chapter 551 of the Texas Government Code, to discuss the candidates for the Municipal Service Commission. Executive Session ended and Mayor Pro Tem Tovo called the Audit and Finance Committee Meeting back to order at 10:20 AM.***

**Agenda Item #6:** Presentation of Hazardous Materials Storage and Handling Audits of the Parks and Recreation Department and the Public Works Department (City Auditor)

***Katie Houston, Assistant City Auditor, presented the results of the audits, which were led by Karl Stephenson. Sara Hansley, Director Parks and Recreation Department (PARC), and Kimberly McNeeley, Assistant Director at PARC, answered questions from Committee Members. The audits were accepted on the motion from Council Member Troxclair, seconded by Council Member Renteria, with a 4-0 vote.***

**Agenda Item #5:** Presentation of the Animal Services Program Effectiveness Audit (City Auditor) *Walt Persons, Assistant City Auditor, presented the results of the audit, which was led by Henry Katumwa. Chris Noble, Acting Chief Animal Services Officer, and Aaron Caldwell, answered questions from Committee Members. The audit was accepted on the motion from Council Member Troxclair, seconded by Council Member Renteria, with a 4-0 vote. The Committee requested that the Animal Services staff presents detailed plan for implementing the recommendation from the audit at the June Audit and Finance Committee meeting.*

**Agenda Item #7:** Discussion and possible action regarding process/criteria for Audit and Finance Committee review of purchasing items prior to placement on the Council meeting agenda

*Committee Members discusses ways to handle purchasing items, including the question and answer processes. No action was taken.*

**Agenda Item #8:** Discussion of future agenda items

*Committee Members requested a meeting to be scheduled to discuss the appointment of the permanent City Auditor in the executive session.*

**Agenda Item #9:** Campaign contributions and expenditures – resolutions regarding e-filing of reports

*Committee Members will have the discussion about the campaign contributions and expenditures at an upcoming Committee meeting.*

**Adjourn – Mayor Pro Tem Tovo adjourned the meeting without objections at 11:57 AM.**

*The minutes were approved on this the 27 day of May 2015 on Council Member Troxclair's motion, Council Member Renteria's second on a 3-0 vote. Council Member Pool off the dais.*