



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, April 21, 2015**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, April 21, 2015
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 13th Floor.**

Current Members

☐ P ☐ Martin A. Prisant – Chair
☐ P ☐ Suzanne Litz
☐ P ☐ Howard Lazarus – Ex-Officio Member
☐ P ☐ Karla Vargas

☐ A ☐ Calvin Williams – Vice Chair
☐ P ☐ Carson Fisk
☐ P ☐ Thomas Dodd
☐ P ☐ Michael Murphy

City Staff in Attendance:

Jennifer Pierce, Staff Liaison- Public Works Department
Robert Hinojosa, Assistant Director- Public Works Department
Rolando Fernandez, Assistant Director – Contract Management Department
Matthew Noriega, Senior Inspector- Austin CODE Department
Todd Wilcox, Division Manager - Austin CODE Department

Chair Prisant called the meeting to order at 10:03 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 03/10/2015 were approved on a 6-0 vote.

3. DIRECTOR'S REPORT

Howard Lazarus, Public Works Director shared with the Committee two awards that the Public Works Department has recently received. He also discussed with the Committee the possibility of changing the meeting time or date for future meetings due to schedule conflicts. The Committee agreed to review their schedules and discuss this at the next meeting. The Committee also reviewed a pending memo to Council regarding their role as the Construction Advisory Committee.

4. NEW BUSINESS

a. Introduction of New CAC Members

New member Karla Vargas was present and introduced herself to the committee.

b. OSHA 10 Update

Jennifer Pierce, Staff Liaison, informed the Committee Keri Juarez, Assistant Director would be present at the May meeting to provide this update.

c. Board Updates

Jennifer Pierce, Staff Liaison, reminded the Committee to please complete their member applications if they are interested in being considered to continue serving on the board when we transition to an eleven member board.

d. Annual Internal Review-

The Committee completed the 2014 Annual Internal Review and approved the final version for distribution.

5. OLD BUSINESS

- a. Matthew Noriega, Senior Inspector, Austin CODE, provided the Committee with an update on the latest Rest Break Ordinance numbers. He reviewed the number of warnings issued and reported they had no citations issued. They are also focusing on educating the construction crews on the Rest Break Ordinance. He also stated they are currently in the process of hiring a new inspector.*

6. FUTURE AGENDA ITEMS

- a. Evaluation Program Update- CMD (June)*
- b. Workplan Updates – Committee – (June)*
- c. Bond Program Update – PWD – (June)*

7. NEXT MEETING (June 16, 2015)

8. ADJOURN

Meeting was motioned to adjourn at 11:23 a.m. by Chair Prisant.