



## **Building and Fire Code Board of Appeals Approved MINUTES**

**Board Meeting  
November 18, 2015**

The Building and Fire Code Board of Appeals convened in a Board meeting on November 18, 2015 at the Learning Research Center, 2800 Spirit of Texas Drive, Airport, Austin, Texas.

Board Liaison Julie Kirby called the meeting to order at 1:40 p.m.

**Board Members in Attendance:** Ben Abzug, Matt Hart, Frank Haught, Mary Ingle, Alicia Jones, John Kiracofe, Danny McNabb and Darryl Pruett. **Board Members Not in Attendance:** Michael Cannatti. **Staff in Attendance:** Tony Hernandez, Julie Kirby, Adam Smith, and Joe White.

1. **Citizen Communications:** None.
2. **Introductions:** Julie Kirby introduced City staff. The Board introduced themselves including a short bio.
3. **Election Of Officers:** Board Member McNabb made a motion to nominate Frank Haught as Chair, second by Kiracofe for an 8-0 vote. Board Member Haught made a motion to nominate Danny McNabb as Vice-Chair, second by Kiracofe for an 8-0 vote.
4. **Discussion and Possible Action:**
  - d) **Insufficient Fire Flow in along Balcones Drive:** This agenda item was discussed first.
    - Chair Haught would like AWU staff to report back on AWU's long range plan on infrastructure upgrades, including public hydrants in the Balcones area. Adam Smith will coordinate with AJ Hamilton on the inspection of the valves, lines and flow tests in the area and report back.
    - The Vice Chair McNabb would like the Board to review the administrative process or flowchart to see why a plan was approved for construction.
  - a) **Board Mission:** The Board would like to discuss the Board mission and review the code section.
  - b) **New Board Bylaws:** Board Member Pruett made a motion to adopt the Bylaws as written, second by Jones for an 8-0 vote.
  - c) **Adopt Board Schedule 2016:** Board Member Kiracofe made a motion to adopt the schedule as written, second by Pruett for an 8-0 vote.
5. **Approval of Minutes:**
  - a. **Draft Minutes:** The October 29, 2014 minutes were approved on Board Member Abzug motion second by Haught for a 7-0-1 vote. The February 25, 2015 minutes were approved on Board Member Abzug motion second by Haught for a 7-0-1 vote. Board Member Ingle abstained on both votes.
6. **Future Agenda Items:**
  - Staff to report back to the Board on the low water flows along Balcones Drive.
  - Board mission and code requirements.
  - Provide update on significant changes to the technical codes.
  - Provide list of stakeholders associated with code adoptions.
  - Local code amendments for 2015 IECC (Energy Conservation), IBC(Commercial Building) and IRC (Residential structures).
7. **ADJOURN** – Board Chair Haught adjourned the meeting at 3:02 p.m.