



## COMMUNITY TECHNOLOGY & TELECOMMUNICATIONS COMMISSION

<http://www.austintexas.gov/cttc>

### MINUTES

#### Regular Meeting

February 10, 2016

City Hall - Austin, TX

Please go to [http://www.austintexas.gov/cityclerk/boards\\_commissions/meetings/10\\_1.htm](http://www.austintexas.gov/cityclerk/boards_commissions/meetings/10_1.htm) for backup material associated with this agenda.

All ATXN (Channel 6) programming is cablecast on Time Warner and Grande cable channel 6, AT&T U-Verse Channel 99 and webcast online. Over 20 meetings per month, including this commission meeting, are available on demand online, typically within a few hours of cablecast. Schedules and video at: <http://www.austintexas.gov/department/channel-6>

#### CURRENT COMMISSION MEMBERS:

**VACANT** - Mayor Steve Adler

Pinaki Ghosh - Council Member Ora Houston, District 1

Narissa Johnson - Council Member Delia Garza, District 2

Malcolm Yeatts - Council Member Sabino "Pio" Renteria, District 3

Benjamin Graham - Council Member Gregorio Casar, District 4

Dave Floyd - Council Member Ann Kitchen, District 5

Lemuel Williams - Council Member Don Zimmerman, District 6

Mateo Clarke - Council Member Leslie Pool, District 7

Tanner Vaughan - Council Member Ellen Troxclair, District 8

Angela Newell - Mayor Pro Tem Kathie Tovo, District 9

Sumit DasGupta - Council Member Sheri Gallo, District 10

#### Commission Members Present:

Pinaki Ghosh

Narissa Johnson

Malcolm Yeatts

Dave Floyd

Lemuel Williams

Mateo Clarke

Tanner Vaughan

Angela Newell

Sumit DasGupta

#### Commission Members Absent:

Benjamin Graham

#### Staff in Attendance:

Rondella Hawkins

Paul Lewis  
John Speirs  
Jane Reina

## **CALL TO ORDER**

The meeting was called to order at 6:44 pm

### **1. CITIZEN COMMUNICATION: GENERAL**

The first ten speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general citizen communications.

### **2. APPROVAL OF MINUTES – December 9, 2015 and January 13, 2016**

**Minutes from the Commissions regular meeting/work plan retreat of December 9, 2015 and regular meeting of January 13, 2016 were approved on Commissioner Das Gupta's motion; Commissioner Yeatts' second, on a vote of 9-0. (Commissioner Graham absent)**

### **3. PRESENTATIONS**

#### **a. SXSW 2016 activities (Hugh Forrest)**

Hugh Forrest gave an overview of SXSW 2016 interactive. Visit this link for the PowerPoint  
<http://www.austintexas.gov/edims/document.cfm?id=248230>

### **4. STAFF BRIEFINGS (Discussion and Possible Action)**

#### **a. Austin Energy Update on Distribution Pole Issues.**

Susan Groce with Austin Energy gave a detailed overview of the distribution pole issues in the City of Austin. View the PowerPoint at:  
<http://www.austintexas.gov/edims/document.cfm?id=248231>

#### **b. Google Fiber Community connections update. (Rondella Hawkins, TARA)**

Rondella Hawkins, Officer of Telecommunications & Regulatory Affairs gave an overview of the Google Fiber Community connections. Visit this link for the PowerPoint:  
<http://www.austintexas.gov/edims/document.cfm?id=248039>

Visit this link for History of the connections:  
<http://www.austintexas.gov/edims/document.cfm?id=248040>

Visit this link for the connection site selection process from 2013.  
<http://www.austintexas.gov/edims/document.cfm?id=248041>

Visit this site for Community Connections Program Sites by Category and Council District:  
<http://www.austintexas.gov/edims/document.cfm?id=248038>

**c. Legislative & Regulatory Overview and Public, Educational and Government (PEG) Access Update. (Paul Lewis, TARA)**

Paul Lewis, Assistant Manager, Telecommunications & Regulatory Affairs' update included Cable/Video Public, Educational, Government (PEG) issues; City Regulations; and Federal activity. Visit the full report at:

<http://www.austintexas.gov/edims/document.cfm?id=248229>

**5. NEW BUSINESS (Discussion and Possible Action)**

**a. Study of Mobile/Cellular reception in the City of Austin. (Chair Williams)**

**Motion to approve the appointment of Commissioner Ghosh as Chair of the Study of Mobile/Cellular and Broadband Reception in the City of Austin Working Group with Working Group members Commissioners Floyd, Newell and DasGupta was made on Commissioner Yeatts' motion; Commissioner Das Gupta's second, on a vote of 9-0. (Commissioner Graham absent)**

Working Group would work with various City Departments, (TARA, CTM, Public Works, Austin Energy, etc.), the community, and providers to extract data and how it impacts the districts. Give monthly updates to the Commission so the Commission can be advocates for what changes and updates need to be done within the city to strengthen the reception in underserved areas. Make a recommendation to City Council to recommend to providers to provide more service in underserved areas.

Commissioner DasGupta stated there will need to be a net benefit for providers to provide the service. What is the demand?

Commissioner Williams stated the Digital inclusion study will be a useful document to help see the demand.

**6. OLD BUSINESS (Discussion and Possible Action)**

**a. 2015 Work Plan accomplishments. (Chair Williams)**

**Motion to adopt the Community Technology and Telecommunications Commissions 2015 Work Plan accomplishments was made on Commissions Das Gupta's motion; Commissioner Floyd's second on a vote of 9-0. (Commissioner Graham absent.)**

View the accomplishment at:

<http://www.austintexas.gov/edims/document.cfm?id=249239>

**b. 2016 Work Plan. (Chair Williams)**

Timeline needed to adhere to in order to get a Work Plan Draft for approval at March Meeting.

1. First round of proposed strategies to solve for the Challenge Statements will be due to Staff, on February 14, 2016 by close of business. So that Staff has it by Monday, Feb 15th morning.

2. Staff will distribute a rough draft (framework) of the 2016 Work plan by February 26, 2016
3. Commissioners will review and send any red flags, adjustments, additional ideas for Staff to incorporate into the draft by March 3, 2016 COB.
4. Staff will generate the close to final draft work plan based on Commission's submissions and have available for the March 8 meeting for approval at March 9<sup>th</sup> regular meeting.

## **7. ANNOUNCEMENTS**

### **a. Chair Announcements**

Chair Williams reminded the Commission to check their city emails regularly and not use their personal emails for City communication.

Staff will get clarification from the Clerk's Office regarding the Commission using online collaboration tools.

### **b. Items from Commission Members**

Commissioner Ghosh stated the Amanda system used by the City is 20 years old and out dated.

Commissioner Clarks stated Open Austin was invited to give recommendations to the Task Force for Community Engagement which is important when it comes to Community technology, and open date. He hopes this Commission can come forward with recommendations in the future.

Open Austin was invited to give input into the procurement of the City of Austin's new agenda management system. They recommended a system to serve citizens better. He hopes a recommendation can also come from this Commission.

### **c. Items from City Staff**

Staff had no items to report.

## **8. FUTURE AGENDA ITEMS**

**Next Regular Meeting: March 9, 2016**

### **Items proposed for the March 9, 2016 regular meeting:**

- Discussion and possible action on 2016 work plan
- Discussion and possible action on GTOPs 2016 grant recommendations

### **Items for future meeting:**

- Presentation from City end users on City of Austin Amanda system. (Item sponsored by: Commissioners Ghosh, Clarke, DasGupta)
- Discussion on the technology aspects of Transportation Network Companies (TNC) and Home Rentals in the City of Austin. (Item sponsored by: Commissioners Vaughan, Ghosh, Floyd)

## 9. ADJOURNMENT

**Motion to continue with the meeting after 10:00 pm was made on Commissioner DasGupta's motion; Commissioner Floyd's second, on a vote of 8-0. (Commissioner Graham absent. Commissioner Newell off the dais.)**

The meeting adjourned at 10:43 pm

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For more information on the Community Technology & Telecommunications Commission, please visit their website at <http://www.austintexas.gov/cttc> or contact Jane Reina at [jane.reina@austintexas.gov](mailto:jane.reina@austintexas.gov).

Posting Submitted by: Jane Reina, Administrative Specialist, Friday, February 5, 2016