

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	55873	Agenda Number	32.
Meeting Date:	March 31, 2016			
Department:	Purchasing			

Subject

Authorize award and execution of a 36-month contract with BRANDY P MILLER, PH.D., P.C. to provide psychological examinations for public safety cadets in an amount not to exceed \$279,750, with three 12-month extension options in an amount not to exceed \$93,250 per extension option, for a total contract amount not to exceed \$559,500.

Amount and Source of Funding

Funding in the amount of \$13,125 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Police Department. Funding in the amount of \$12,500 is available in the Fiscal Year 2015-2016 Operating Budget of the Austin Fire Department. Funding in the amount of \$21,000 is available in the Fiscal Year 2015-2016 Operating Budget of the Emergency Medical Services Department. Funding for the remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Professional Service
Prior Council Action:	
For More Information:	Erin D'Vincent, Senior Buyer Specialist, 512-974-3070
Boards and Commission Action:	
Related Items:	

MBE / WBE:	This contract was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this contract, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.
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Additional Backup Information

The contract will provide psychological services for the Police, Fire, and Emergency Medical Services departments. Dr. Miller will provide a psychological evaluation of cadets or cadet candidates. The evaluations provide a professional objective exam to determine whether or not cadets meet the psychological standards.

Dr. Miller has provided these services to the City since 2011 and has over 10 years of experience conducting these exams. In her time serving the City, Dr. Miller has completed over 2,000 exams of public safety personnel. Dr. Miller works with other municipalities and counties in addition to the City including the Williamson County Sheriff's Office, the City of Kyle Police Department, the City of Lakeway Police Department, the City of Waco Police Department,

and the Capital Area Council of Governments.

The current contract expires on April 16, 2016. Delay in approving this contract will result in a delay of hiring cadets since psychological exams are required by Local Government Code Chapter 143 Municipal Civil Service for Firefighters and Police Officers and the City of Austin Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.