



**MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee
Amended Meeting Minutes**

**Regular Meeting
Tuesday, December 1, 2015**

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, December 1, 2015 at 301 W. 2nd Street, Boards & Commissions Room 1101, in Austin, Texas.

Chair Eliza May called the Board Meeting to order at 5:35 p.m.

Board Members in Attendance:

Eliza May, Barbra Boeta, Marjorie Burciaga, Jerry Jackson, Schiller Liao, Mark Madrid, Regina Adams, Reginald Worlds

1. APPROVAL OF MINUTES

The minutes for the regular meeting of Tuesday, November 3, 2015 were approved on Committee Member Liao's motion, seconded by Member Worlds, on an 8-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

General citizen communication information unavailable due to recording issues.

3. NEW BUSINESS

- a. Staff presentation on Third Party Projects

The Committee moved to item 3b before item 3a.

Presentation from staff. Request was made of the Economic Development Department to provide a presentation at the next meeting.

- b. Discussion regarding the budget need to complete the Commodity Code Crosswalk Initiative from Public Works Department

Presentation from staff. The committee discussed the possibility of drafting a recommendation supporting the authorization of additional funding for the project.

- c. Discussion regarding Technology Needs and Functions for MBE/WBE program and participants

Committee discussion; no action taken.

4. OLD BUSINESS

- a. Briefing on Local Preference in Local Government Procurement

This item was postponed; a presentation will be made at the January meeting.

- b.** Update on the process to set agenda items on Council Committee agendas
Update from staff; no action taken.

5. STAFF BRIEFINGS

- a.** Monthly report and update from SMBR regarding the **1)** Request for Change (RFC); **2)** Council Awards; and **3)** Third Party Project reports.
Update provided; no action taken.

- b.** Disparity Study update
Update provided; no action taken.

6. ADJOURN

Chair Eliza May adjourned the meeting at 8:40 p.m. without objection.