

**NOTICE OF PROPOSED RULE      POSTING DATE April 22, 2016**

The Director of Development Services Department proposed to adopt the following rule after May 24, 2016.

Comments on the proposed rule are requested from the public. Comments should be submitted to Donna Galati, 505 Barton Springs Road, 4<sup>th</sup> floor, Austin Texas, 78704, (512)974-2733, or via email at donna.galati@austintexas.gov. To be considered, comments must be submitted before May 23, 2016, the 31<sup>st</sup> day after the date this notice is posted. A summary of the written comments received will be included in the notice of rule adoption that must be posted for the rule to become effective.

An affordability impact statement regarding the proposed rule has been obtained and is available for inspection or copying at the address noted in the preceding paragraph.

**EFFECTIVE DATE OF PROPOSED RULE**

A rule proposed in this notice may not become effective before the effective date established by a separate notice of rule adoption. A notice of rule adoption may not be posted before May 24, 2016 (the 32<sup>nd</sup> day after the date of this notice) or not after July 21, 2016 (the 90<sup>th</sup> day after the date of this notice). If a proposed rule is not adopted on or before July 21, 2016 it is automatically withdrawn and cannot be adopted without first posting a new notice of a proposed rule.

**TEXT OF PROPOSED RULE**

A copy of the complete text of the proposed rule is available for public inspection and copying at the following locations. Copies may be purchased at the locations at a cost of ten cents per page:

Development Services Department, located at 505 Barton Springs Rd., 4<sup>th</sup> Floor, Austin, TX 78704

Office of the City Clerk, City Hall, located at 301 West 2<sup>nd</sup> Street, Austin, Texas 78701

**BRIEF EXPLANATION OF PROPOSED RULE**

Section 15 of the Building Criteria Manual

15.1 Timeliness of Update Submittal for Site Development and Subdivision Applications.

Establish deadlines for Update Submittals and establish processes for Inactive Status and Reactivation.

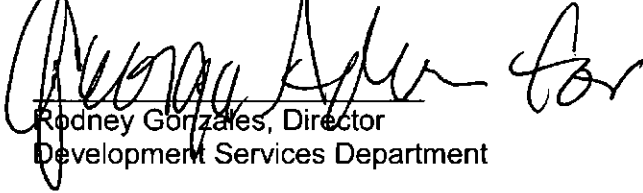
**AUTHORITY FOR ADOPTION OF PROPOSED RULE**

The authority and procedure for the adoption of a rule to assist in the implementation, administration, or enforcement of a provision of the City Code is established in Chapter 1-2 of

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the City Code. The authority to regulate site plans and subdivisions is established in Chapter 25-1-1 and 25-1-2 of City Code.

**REVIEWED AND APPROVED**



Rodney Gonzales, Director  
Development Services Department

### **15.1 Timeliness of Update Submittal for Site Plan and Subdivision Applications**

- (A) An applicant shall file a formal update with the City of Austin in compliance with the timelines set forth below or the application shall be considered inactive:
1. Update one shall be filed no later than the 30th business day after the final case comment report is issued by the City.
  2. Update two shall be filed no later than the 20th business day after the final case comment report is issued by the City in response to update one.
  3. Update three shall be filed no later than the 15th business day after the final case comment report is issued by the City in response to update two.
  4. All subsequent updates shall be filed no later than the 15th business day after the final case comment report is issued by the City in response to the previous update (Update fee applies)
- (B) The director may alter the deadlines in (A) based on good cause such as an update filed to address conditions imposed by boards, commissions, or Council, delays related to a partner department review that is not part of the integrated process, or other documented extenuating circumstances.
- (C) Projects deemed inactive shall pay a reactivation fee prior to continuing the processing of the application.