

NOTICE OF PROPOSED RULEPOSTING DATE April 22, 2016

The Director of Development Services Department proposed to adopt the following rule after May 24, 2016

Comments on the proposed rule are requested from the public. Comments should be submitted to Donna Galati, 505 Barton Springs Road, 4th floor, Austin Texas, 78704, (512)974-2733, or via email at donna.galati@austintexas.gov. To be considered, comments must be submitted before May 23, 2016, the 31st day after the date this notice is posted. A summary of the written comments received will be included in the notice of rule adoption that must be posted for the rule to become effective.

An affordability impact statement regarding the proposed rule has been obtained and is available for inspection or copying at the address noted in the preceding paragraph.

EFFECTIVE DATE OF PROPOSED RULES

A rule proposed in this notice may not become effective before the effective date established by a separate notice of rule adoption. A notice of rule adoption may not be posted before May 24, 2016 (the 32nd day after the date of this notice) or not after July 21, 2016 (the 90th day after the date of this notice). If a proposed rule is not adopted on or before July 21, 2016 it is automatically withdrawn and cannot be adopted without first posting a new notice of a proposed rule.

TEXT OF PROPOSED RULES

A copy of the complete text of the proposed rule is available for public inspection and copying at the following locations. Copies may be purchased at the locations at a cost of ten cents per page:

Development Services Department, located at 505 Barton Springs Rd., 4th Floor, Austin, TX 78704

Office of the City Clerk, City Hall, located at 301 West 2nd Street, Austin, Texas 78701

BRIEF EXPLANATION OF PROPOSED RULES

Section 15 of the Building Criteria Manual

15.4 Austin Water Tap Plan Applications

Establish process for Austin Water Tap Plan applications.


AUTHORITY FOR ADOPTION OF PROPOSED RULE

AUSTIN CITY CLERK
RECEIVED

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The authority and procedure for the adoption of a rule to assist in the implementation, administration, or enforcement of a provision of the City Code is established in Chapter 1-2 of the City Code. The authority to require and regulate tap permits is established in 25-9-91.

REVIEWED AND APPROVED



Rodney Gonzales, Director
Development Services Department

15.4 Austin Water Tap Plan Applications

(A) An applicant may file a Tap Plan application for the installation of water, reclaimed water, or wastewater services for review and approval. A standalone Tap Plan application without an accompanying Site Development Permit shall be limited to the scope of work allowed under the requirements of Site Plan Exemption as provided under Section 25-5-2 of the Land Development Code. Austin Water shall review the Tap Plan application in accordance with the following general guidelines:

1. Initial Tap Plan submittals shall be reviewed for completeness within 10 business days.
 - (a) If an application is deemed incomplete, deficiencies will be identified and must be corrected by the applicant within 45 calendar days of the initial submittal or the application shall expire.
 - (b) Applications deemed complete shall file for formal review within 45 calendar days of the initial application or the application shall expire.
2. Staff will complete initial technical review of submittals within 20 business days of formal submittal.
3. An applicant may file an update to a Tap Plan not later than one year after the date the application is filed.
4. Staff will complete review of updates filed to address staff comments in 10 business days
5. Once all plan deficiencies have been addressed, staff may approve and release the tap plan.
6. Construction of the Tap Plan improvements shall commence within one year of approval or the application shall be considered expired.
7. An application that has expired must be resubmitted as a new permit application.