

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	59196	Agenda Number	18.
Meeting Date:		June 16, 2016			
Department:		Purchasing			
Subject					
Authorize negotiation and execution of a 24-month contract with SMITH PROTECTIVE SERVICES, INC., or one of the other qualified offerors to Request For Proposals LAG0106, to provide uniformed security guard services in an amount not to exceed \$3,541,242, with three 12-month extension options in an amount not to exceed \$1,770,621 per extension option, for a total contract amount not to exceed \$8,853,105.					
Amount and Source of Funding					
Funding in the amount of \$442,655 is available in the Fiscal Year 2015-2016 Operating Budget of Austin Energy. Funding for the remaining 21 months of the original contract period and extension options are contingent upon available funding in future budgets.					
Fiscal Note					
A fiscal note is not required.					
Purchasing Language:	The Purchasing Office issued a Request for Proposals (RFP) LAG0106 for these goods and services on December 14, 2015 and it closed on February 11, 2016 with 11 offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is not the current provider for these goods and services.				
Prior Council Action:					
For More Information:	Leslie Giannattasio, Senior Buyer, 512-322-6583				
Boards and Commission Action:	May 16, 2016 - Recommended by the Electric Utility Commission on an 11-0 vote.				
Related Items:					
MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-C Minority Owned and Women Owned Business Enterprise Procurement Program.				

For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

#### Additional Backup Information

The contract will provide uniformed security guard services for Austin Energy. The facilities covered by these services include power plants, substations, service yards, material storage facilities, construction areas, payment centers, corporate offices, and other electric utility operations sites as needed. Services to be provided include direct support by field and corporate uniformed security guards, as well as indirect support through contractor management.

Uniformed security officers will conduct physical inspections and vehicle patrols, document and report activities and incidents, and maintain daily facility logs. Security services are required to support the safety of Austin Energy facilities and employees, and to protect City assets and critical infrastructure against intentional harm and in response to natural disasters.

An evaluation team with expertise in this area evaluated the offers and scored Smith Protective Services, Inc. as the best to provide these services based on evaluation criteria including the solution to accomplish the work, demonstrated applicable experience and personnel qualifications, employee retention plan, price, and local business presence.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider and staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

SMITH PROTECTIVE SERVICES, INC.				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	24	\$ 3,541,242	n/a	n/a
Extension Option 1	12	\$ 1,770,621	n/a	n/a
Extension Option 2	12	\$ 1,770,621	n/a	n/a
Extension Option 3	12	\$ 1,770,621	n/a	n/a
<b>TOTAL</b>	<b>60</b>	<b>\$ 8,853,105</b>	<b>\$ -</b>	<b>\$ -</b>

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)