

# TDHCA Monitoring Report and Response

June 14, 2016

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# Community Development Commission

- Deficiency #1 – Noncompliance with Open Government Training Requirements
  - TDHCA found that the City of Austin was not in compliance with the requirement to provide completion certificates documenting that the CDC members have completed the required Texas Open Government Trainings.
- Response by the City of Austin –
  - TDHCA was provided with copies of the training links demonstrating that members of the CDC had taken the required Texas Open Government Trainings, along with certificate numbers demonstrating the completion of the Attorney General's training.
  - New members of the CDC will be asked to provide a copy of their certificate when they complete this training.

# Community Development Commission (continued)

- Deficiency #2 – Tri-Partite Board Structure
  - TDHCA found that the current membership of the CDC at sixteen (16) members is not in compliance with the tripartite requirement as the total number of board members is not divisible by three.
- Response by the City of Austin –
  - HHSD has requested that City Legal review the current structure of the CDC, to determine if the membership can be decreased by 1 (bringing the total membership back to 15) or increased by 2 (bringing the total membership to 18) to ensure the total number is divisible by three.

# Community Development Commission (continued)

- Concern #1 – Board Structure – Election Selection Process –
  - TDHCA cited a concern that the Mayor of the City of Austin appoints all members other than those representing the low income sector.
- Response by the City of Austin –
  - HHSD has requested that City Legal review the current structure of the CDC to determine whether the by-laws can be amended to include a process by which the CDC membership approves nominees made to the CDC by the Mayor and Council to address this concern.

# Community Development Commission (continued)

- Observation # 2 – TDHCA noted that the membership of the CDC is comprised of residents from the City of Austin.
- Response from the City of Austin –
  - HHSD has requested that City Legal review the current structure of the CDC to determine whether the by-laws can be amended to allow representation from residents who live not only in the City of Austin, but also in the surrounding areas of Travis County within the designated CSBG service area.