



Weatherization Committee of the
MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes

Regular Meeting
Tuesday, April 15, 2014

The Weatherization Committee of the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, April 15, 2014 at 301 W. 2nd Street, Executive Session Room 1027, in Austin, Texas.

Committee Chair Barbra Boeta called the Board Meeting to order at 3:26 p.m.

Board Members in Attendance:

Anne Harutunian, Barbra Boeta

1. APPROVAL OF MINUTES

The minutes for the regular meeting of February 18, 2014 and March 18, 2014 were approved on Committee Member Anne Harutunian's motion, seconded by Chair Barbra Boeta, on a 2-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

There were no speakers signed for Citizen Communication.

3. NEW BUSINESS

- a. Update from Austin Energy (AE) regarding the Free Home Energy Improvements (Free Weatherization), Customer Assistance (CAP), and the Low-Income Weatherization Rehabilitation Assistance (LWRAP) programs

Joe Guerrero, Austin Energy Program Coordinator, prepared a presentation to update the Committee on the program and responded to questions from the Committee.

- b. Discuss schedule of future meetings and location for July, August, September meetings

At the request of Austin Energy staff, the Committee agreed to revise the 2014 Weatherization Committee meeting schedule and will now meet quarterly; next meeting will be July 15, 2014. The Committee did request staff continue to provide monthly report updates, due the 3rd Tuesday of each month. The Committee also agreed to set the meeting location for the July 15, 2014 meeting at SMBR, 4201 Ed Bluestein Blvd, Austin TX 78721. The changes were approved on Committee Member Harutunian's motion, seconded by Chair Boeta, on a 2-0 vote.

4. STAFF BRIEFINGS

- a.** Weatherization Assistance Participation Report from Small & Minority Business Resources (SMBR)

Tamela Saldana, SMBR Compliance Division Manager, provided an update on the report.

5. FUTURE AGENDA ITEMS

- a.** Update from Austin Energy staff regarding the Weatherization Assistance program
- b.** Weatherization Assistance Participation Report from Small & Minority Business Resources (SMBR)

6. ADJOURN

Chair Barbra Boeta adjourned the meeting at 3:47 p.m. without objection.