



Weatherization Committee of the
MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes

Regular Meeting
Tuesday, October 21, 2014

The Weatherization Committee of the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, October 21, 2014 at 301 W. 2nd Street, Room 3102, in Austin, Texas.

Chair Barbra Boeta called the Board Meeting to order at 3:17 p.m.

Board Members in Attendance:

Anne Harutunian, Barbra Boeta, Sheri Marshall

1. APPROVAL OF MINUTES

The minutes for the regular meeting of July 15, 2014 were approved on Committee Member Sheri Marshall's motion, seconded by Committee Member Anne Harutunian, on a 3-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

There were no speakers signed for Citizen Communication.

3. NEW BUSINESS

- a. Update from Austin Energy (AE) regarding the Free Home Energy Improvements (Free Weatherization), Customer Assistance (CAP), and the Low-Income Weatherization Rehabilitation Assistance (LWRAP) programs

Joe Guerrero, Austin Energy Program Coordinator, prepared a presentation to update the Committee on the program's activities for the year and responded to questions from the Committee.

The Committee expressed interest in scheduling a meeting in November to invite the public and trade association representatives to discuss weatherization training opportunities.

4. STAFF BRIEFINGS

- a. Weatherization Assistance Participation Report from Small & Minority Business Resources (SMBR)

Debra Dibble, SMBR Assistant Director, provided an update on the report.

5. FUTURE AGENDA ITEMS

**Weatherization Committee of the
MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes**

Tuesday, October 21, 2014

- a. Update from Austin Energy staff regarding the Weatherization Assistance program
 - b. Weatherization Assistance Participation Report from Small & Minority Business Resources (SMBR)
 - c. Schedule November 18 open meeting regarding training.
- 6. ADJOURN**
Chair Boeta adjourned the meeting at 4:30 p.m. without objection.