



**Weatherization Committee of the  
MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee Meeting Minutes** **Regular Meeting  
Tuesday, November 18, 2014**

**The Weatherization Committee of the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, November 18, 2014 at 4201 Ed Bluestein Blvd, Hook & Ladder Room, in Austin, Texas.**

Chair Barbra Boeta called the Board Meeting to order at 3:00 p.m.

**Board Members in Attendance:**

Anne Harutunian, Barbra Boeta, Sheri Marshall

**1. STAFF BRIEFINGS**

- a. Update from Austin Energy (AE) regarding the Free Home Energy Improvements (Free Weatherization), Customer Assistance (CAP), and the Low-Income Weatherization Rehabilitation Assistance (LWRAP) programs.

Denise Kuehn, Austin Energy Director of Energy Efficiency Services, Joe Guerrero, Austin Energy Program Coordinator, prepared a presentation to update the Committee on the program's activities including the preparation of a Recommendation for Council Action (RCA) requesting additional funds allocated to TIER 2 contract, removing HVAC, and providing an additional pricing list for measures; and the development of a new Request for Proposals (RFP).

The Committee unanimously approved a recommendation move forward presenting an RCA to Council requesting additional funding in an amount not to exceed \$1,300,000 for the Austin Energy Home Efficiency Assistance Program using the simplified list of measures rather than existing measures and Tier approach, on Committee Member Sheri Marshall's motion, seconded by Committee Member Anne Harutunian, on a 3-0 vote.

**2. FUTURE AGENDA ITEMS**

**3. ADJOURN**

Chair Boeta adjourned the meeting at 4:20 p.m. without objection.