

<p align="center"> Austin Area Comprehensive HIV Planning Council Comprehensive Planning Committee Meeting Minutes June 14, 2016 </p>
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<p>Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.</p>

MEMBERS PRESENT	
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Justin Smith
Mark Erwin
Aubrey Bragila
Nicole Evans

AACHPC STAFF PRESENT	
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Crystal Flores, Program Manager
Dwight Scales, Administrative Assistant

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Brenda Mendiola	Quality Management Coordinator Administrative Agent
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OTHERS PRESENT	
NAME	
RELATIONSHIP	
ADDRESS	
CITY	
STATE	
ZIP	
TELEPHONE	
DATE	
SIGNATURE	
PRINTED NAME	

Emma Sinnott
Glenn Hutchins

- I. Call to Order:** AACHPC Vice-Chair, Justin Irving at 6:10pm

- II. Certification of Quorum:** Quorum was established and certified by Chair, Justin Smith

III. Introductions/Announcements:

Program Manager, Crystal Flores announced Justin Irving finished his sixth year term. Chair Dr. Martinez has appointed council member Justin Smith as the interim chair of the Comprehensive Planning Committee.

IV. Approval of March 8th, 2016 Meeting Minutes:

Justin Smith motioned the minutes be approved as submitted, AACHP committee member Mark Erwin seconded, Motion Carried

The committee also reviewed meeting minutes from:

- March 29th, 2016
- April 12th, 2016
- April 19th, 2016
- May 5th, 2016

V. Integrated HIV Prevention & Care Plan Draft review:

Program Manager, Crystal Flores discussed and made edits with the council to the Draft Integrated HIV Prevention & Care Plan Draft. The committee

- The content was appropriate for readers
- Word choices are effective and proper transitions are used
- Proper usage of grammar
- Document is formatted properly.
- Consideration of consumers needs and concerns are addressed

I. Meeting Adjourned at 8:17pm

Draft Submitted by:

Dwight Scales, AACHPC Admin

Date

Draft Certified by:

Crystal Flores, AACHPC Program Manager

Date

Final Approval by:

Dr. Victor Martinez, AACHPC Chair
Justin Smith, AACHPC Vice-Chair

Date

NEXT SCHEDULED MEETING
Austin Energy Green Building
721 Barton Springs Road
Austin, TX 78704
Conference Room 130
Tuesday, August 9th, 2016
6:00 P.M.

