

DRAFT

Required elements of special events with expected attendance of 500 attendees or more that use either gasoline- or diesel-powered generators, vehicles including carts for loading/unloading and/or other engines such as hand-held equipment including leaf blowers used directly by the event or by a contractor in support of the event permit holder.

1) A vehicle and equipment inventory to be submitted to the COA Office of Special Events after the completion of the set up to include the following:

A) A list of the generators by model year/horsepower, vehicles by model year/horsepower and other equipment model year/horsepower or engine size in cc's that are on-site during the special event. A list of chemicals kept on site to include but not limited to ones that contain bleach, ammonia, turpentine or other toxic compounds.

2) A final or amended inventory of vehicles and equipment after the special event occurs, if different from the original list to include the following:

A) A list of the generators by model year/horsepower, vehicles by make, model, year & engine displacement V-4, V-6 or V-8 and other equipment that are on-site during the special event. If electric generators and carts are used please note them in the final equipment inventory.

B) The estimated amount of hours that these vehicles or equipment are idling or in operation each day on site or going back and forth from the site and how many days they were used.

3) The development of an environmental awareness message by COA staff, special event staff and, if requested, interested stakeholders to encourage special event attendees to take action to reduce their impact while at the festival by reducing, reusing or recycling items that often go into the waste stream and/or a message related to improving air quality by changing their commute to the special event. Where possible the environmental awareness message can be shared by microphone with the attendees multiple times each day. Some form of incentivizing these actions while at the festival should be utilized.

As an example, this is done successfully at Blues on the Green.