



MEMORANDUM

To:

Parks and Recreation Board

From:

Jesus M. Olivares, Director

Parks and Recreation Department

Date:

December 9, 2003

Subject:

Site Plan Correction at 1906 Scenic Drive

File No. SP-02-0412DS

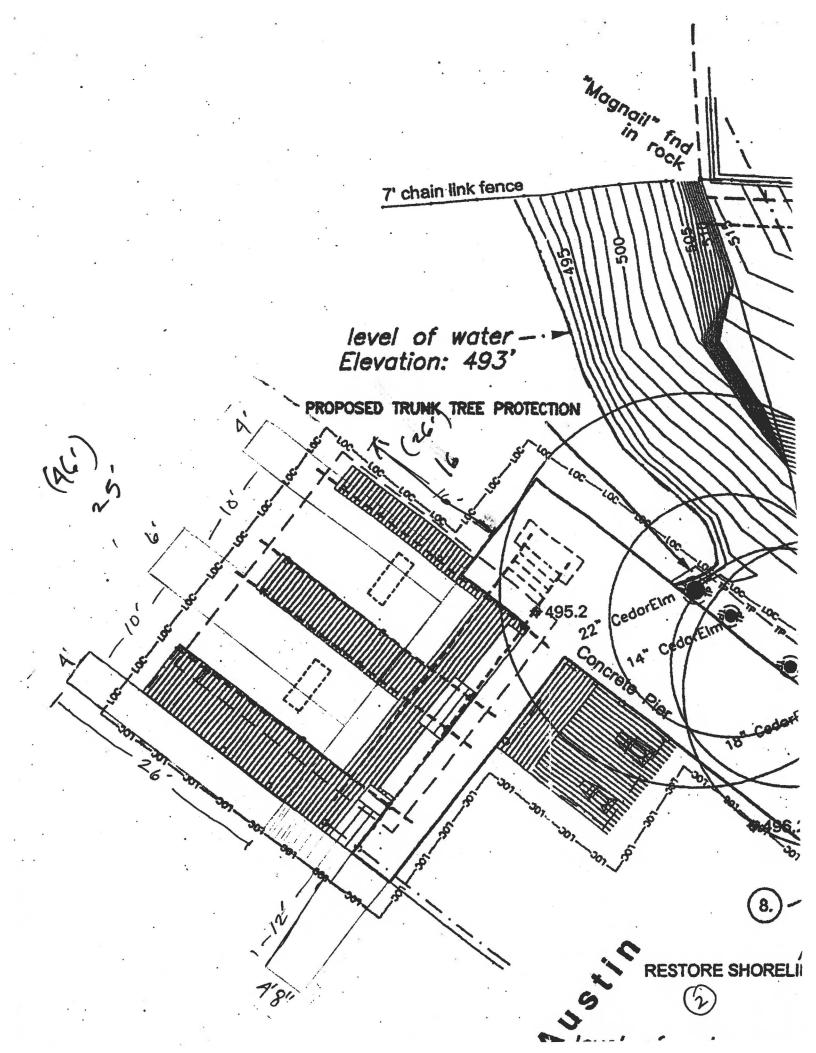
A site plan correction has been received from LOC Consultants on the behalf of Pedro E. Landa to change the dimensions and position of a boat dock that has been constructed and red tagged at 1906 Scenic Drive. The dock was built not in accordance to the approved site plan.

The Parks and Recreation Department (PARD) staff has reviewed the site plan correction and finds they do not meet the requirements of Article XIII, Section 25-2-1176, Parts B and D, (Requirements for the Construction of Boat Docks) of the Land Development Code. Parks and Recreation Board approved a boat dock at this location on January 14, 2003. Parks and Recreation Board gave two variances for this dock to be constructed. Both of which, have been exceeded.

The Parks and Recreation Board shall make a recommendation on the distance a dock may extend from shore and approval by the Parks and Recreation Board is required for a structure to be greater than 20% of the shoreline width.

Jesus M. Olivares, Director

Parks and Recreation Department







MEMORANDUM

To:

Parks and Recreation Board

From:

Jesus M. Olivares, Director

Parks and Recreation Department

Date:

December 9, 2003

Subject:

St. Tropez Marina

Case Number C814-74-007 (81) Revision #5

A request has been received from Vincent Gerard and Associates to construct a 51-slip marina on a common area in the St. Tropez PUD of Lake Austin.

Approval of the Parks and Recreation Board is required for more than two docks to be constructed on a single lot.

The relevant section of the Land Development Code is:

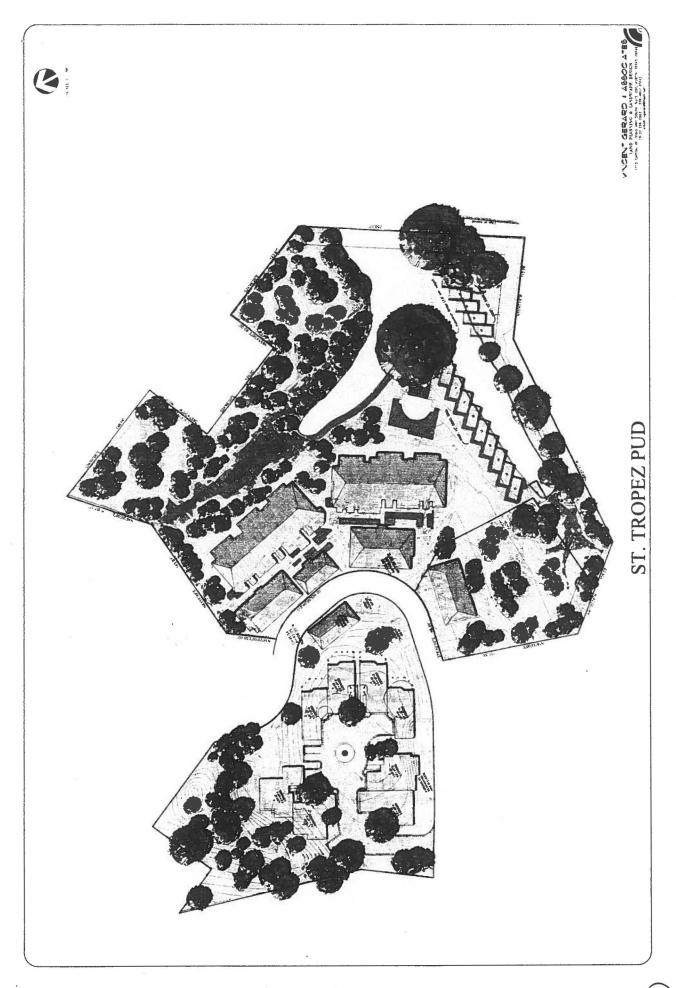
25-2-1173 (D) – The building official may not approve an application for a permit for the construction of more than two residential docks on a single lot, unless:

25-2-1173 (D2) – The Parks and Recreation Board has approved a site plan that clusters the boat docks on one or more lots in the subdivision.

The Parks and Recreation Board as the authority to approve or deny this request.

esus M. Olivares, Director

Parks and Recreation Department



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December 4, 2003

Navigation Board-Parks and Recreation Department City of Austin 200 S. Lamar Austin, Texas 78704

RE: River City Fiesta

Dear Board Members:

We are formally requesting to be put on your agenda for the December 9th meeting. We understand that this is the first step to take in order to use Town Lake and Auditorium Shores for an event. We are also aware that this Board cannot grant us the permit and therefore will not give us the permission, but will be concerned with the logistics of the event. We will need to satisfy the Navigation Board and the Parks Board that this event will be organized in a professional manner, including the safety aspect of the Boat Racers as well as the spectators. In addition we will need to ensure that there will be no risk to the environment or the park land.

Location: Auditorium Shores on Town Lake

Track Length:

1,320 LF

Stopping Distance:

660 LF

Total Distance:

1,980 LF

The temporary location for 2004 event would be Auditorium Shores. The distance between the First Street Bridge and the Railroad Bridge is approximately 2,148 LF. There are rocks that are approximately 2-3 feet below the surface of the water that we have located and consideration has been given for them. The lake is an average depth of 17 feet down the middle of the lake. I have a map of depths at different locations that I will bring to my presentation. In addition if approval is given we will have a visual survey performed by professional divers to ensure that all obstructions have been accounted for and located.

The use of the parkland adjacent to this body of water is very suitable for large gatherings as it has been host to numerous events and continues to be utilized. The use of the parking facility across the

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street and the close proximity of the State Parking Garages will be an asset as well. In addition there are hotels that are in walking distance for the expected 6,000 out of town visitors.

The parkland has different levels of grass that are separated by short rock walls. We would place a barrier with a fence at the first short wall to keep spectators away from the waters edge. The decomposed granite trail would be open during the setting up of the event but would be closed during the event. Access in this area would be limited to security and safety personnel. The expected number of spectators would be 20,000 – 25,000 per day. We would want to fence the north side of the lake off from traffic for safety. The trail would be open along Cesar Chavez but closed at the waters edge.

Safety

The International Hot Boat Association is the organization that we would contract with to actually set up the Race Track, Organize the Boat Race Teams, Ensure the Drivers have the proper physicals, insurance and certified training for their type of water craft. The IHBA has trained rescue divers with two safety boats at all times during a race. This organization follows the guidelines of the American Prop Boat Association and maintains and implements an Emergency Response Program. Safety is number one with nothing being more important.

Environmental

The boats carry a minimum amount of fuel, on average 3 gallons. The steel fuel tanks are lined with a bladder to preventing the fuel to be released into the water or air. The race boats are not started until they are in the start position; this minimizes the noise and the amount of fuel needed. This same organization (IHBA) races in the Mendocino National Forest in Red Bluff, Tehama County, California during the spawning season of the endangered Chinook salmon. I will provide a copy of this report which will give you names, dates, phone numbers and other facts for your review.



Security

River City Boat Racing LP will hire a bonded security company to provide crowd control. Uniformed Austin Police will also be hired for additional security and for traffic control.

Staff

River City Boat Racing LP will hire professionals to ensure the event is a complete success. There will be some of the same contractors that put the Austin City Limits Festival on at Zilker Park this past September. A list of our staff is not limited to the following but will include:

Executive Team

Producer: River City Boat Racing LP

Board of Directors:
Site Director:
Sponsorship Director:
Graphics Team:

Business Leaders
Hired Professional
Hired Professional

Promotion Director: Hired Professional
Stage Producer: Hired Professional
Food Coordinator: Hired Professional

Transportation P.E. Hired Professional Engineer Bar Manager: Hired Licensed Professional

Races

The races would start around 9:30 am and be completed before dark. The average duration of a race is approximately 8 seconds. We would expect 175-200 participants. The maximum duration of the noise would be approximately 30 minutes each day. The boats do not start their engines prior to the starting position.

Music

An Austin Musician will be evening entertainment. The stage would face north away from the Bouldin Creek Neighborhood. We have been told that the Music could be played until 11:00pm but consideration

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will be given to shorten this and stop earlier if this would have positive impact on the community.

I am available to meet with you prior to the actual meeting if it would be helpful. Thanks in advance.

William C. Archer 413-3556 P.O. Box 5564 Austin, Texas 78763

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BYLAWS THE AUSTIN PARKS AND RECREATION BOARD AUSTIN, TEXAS

ARTICLE I. Name

The name of this Board shall be the Austin Parks and Recreation Board of the City of Austin, Texas.

ARTICLE II.
Purpose

The purpose of this Board shall be to advise the Austin City Council and City Manager on matters pertaining to the acquisition, development, sound management, maintenance and use of parks, recreational facilities and leisure services owned or controlled by the City of Austin. The Board shall establish guidelines to govern its activities.

ARTICLE III. Members

- Section 1 The Board shall be composed of nine members, appointed by the Austin City Council, two with Navigation expertise.
- Section 2 Any resident of the City of Austin known to be interested in public parks and public recreation and the proper use of the leisure time of the people of the City, shall be eligible for appointment to the Board.
- Section 3 Appointments shall be made in June of each year for a two-year period, with the Board members to assume their duties at the first regular meeting in June of each year. A term will expire June 1 of the second year thereafter. If the City Council does not make appointments in June for any reason, the Board Member may continue to fulfill that slot on the Board until the new appointment is made. Four members will be appointed in odd numbered years and five members in even numbered years.
- Section 4 Any member desiring to resign from the Board shall submit a letter of resignation to the Chairperson of the Board and to the Mayor and Council members. Vacancies on the Board will be filled by the City Council, with the appointee to serve for the remainder of the term for which the member was originally appointed.
- Section 5 The City Council may appoint members emeriti who, by their expertise in parks and recreation matters, shall serve to advise the Board. A member emeritus may participate in debate, but shall not have the right to vote or make or second motions.

Section 6 A member who, except in the case of illness, misses three consecutive regular meetings or one-third of all regular meetings in a twelve-month period shall, by ordinance, be removed from the Board.

ARTICLE IV. Officers

- Section 1 The officers of the Board shall be a Chairperson, Vice Chairperson and Secretary/Parliamentarian.
- Section 2 The officers shall be elected by the Board at the first regular meeting two months after the annual appointment of members by the City Council to serve for a one-year period, or until their successors are elected. The term of office shall begin at the first regular meeting following election.
- Section 3 No member shall hold more than one office at a time.
- Section 4 The Chairperson shall serve to preside at meetings of the Board, and to represent the Board at ceremonial functions.

 For all other actions, the Chairperson must have the approval of a majority of the entire Board in order to act.
- Section 5 The Vice Chairperson shall serve to preside at meetings of the Board, when the Chairperson is absent, and to represent the Board at ceremonial functions when asked by the Chairperson. For all other actions, the Vice Chairperson must have the approval of a majority of the entire Board in order to act.
- Section 6 The Secretary/Parliamentarian shall serve to preside at meetings of the Board, when both the Chairperson and Vice Chairperson are absent, and to maintain the order of meetings as described in Robert's Rules of Order.
- Section 7 The Chairperson may cast a vote on any issue that comes before the Board.

ARTICLE V Meetings

- Section 1 The regular meeting of the Board shall be held on the fourth Tuesday night of each month, unless otherwise determined by the Board. Additional information meetings for Board Members may be scheduled by the Chairperson, but these meetings are not considered regular meetings for attendance purposes and no business will be conducted. The evening meetings shall have a time limit of 11 p.m.
- Section 2 The first regular meeting before the annual report is due to City Council shall be known as the annual meeting, and shall be for the purpose of reviewing the annual report and for any other business that may arise.

- Section 3 Special meetings may be called by the Chairperson, and shall be called upon a written request from three members of the Board delivered to the Chairperson and the Staff Liaison. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least three days notice shall be given for a special meeting.
- Section 4 A majority of the current voting membership of the Board shall constitute a quorum.
- Section 5 The deadline for submission of proposed agenda items is 5 days prior to the meeting.
- Section 6 Citizen Communication is limited to the first 10 speakers who sign up. This does not pertain to items under Items for Action.

ARTICLE VI Committees

- Section 1 The Board shall establish and maintain the following three standing committees: 1) Navigation; 2) Programming; and 3)
 Land and Facilities.
- Section 2 Each standing committee shall consist of at least three members of the Board appointed by the Chairperson, and a Parks and Recreation Department staff member appointed by the Director. This staff member is an ex officio and non-voting member of the committee.
- Section 3 The Chairperson of the entire Board shall appoint the Chairperson of each committee from among the members of that committee with the member's consent.
- Section 4 Each standing committee will meet on a regularly scheduled basis at least once a month.
- Section 5 Each standing committee shall be required to make a formal annual report to the Board at an annual Board retreat to be held in August. The committee's annual report will include but not be limited to short and long-term planning, progress under CIP funding and the effects of programming on the operating budget.
- Section 6 Each committee may review proposals made by members of the Board, Parks and Recreation Department staff and private citizens regarding the respective areas of responsibility, prior to their presentation to the Board.
- Section 7 Recommendations may include the following components before submission to the Board for its consideration and approval:
 - A. Develop short and long range plans for major areas within Board jurisdiction.

- B. Document relevant citizen input, from inception through each developmental stage of the proposal.
- C. Presentation should be organized in such a manner that related materials are clearly defined. Historical precedents, when applicable, should be explained carefully. It is possible for some items to be presented by the Board as a consent package, or as separate items for the Board agenda.
- D. Review by Parks and Recreation Department staff.
- E. Minority reports may be submitted by any Board member.
- Section 8 In addition to the standing committees, special committees shall be appointed by the Chairperson on approval of the Board, from time-to-time, as necessary to carry out the work of the Board.

Prior notice of intent to make such appointment shall be provided to all board members.

Section 9 The Chairperson shall be an ex-officio, non-voting member of all committees.

ARTICLE VII Parliamentary Authority

The rules contained in the current addition of Robert's Rules of Order, Newly Revised, shall govern the Board in all cases to which they are applicable, except when inconsistent with these bylaws or with special rules of order which the Board or City Council may adopt.

ARTICLE VIII Amendment of Bylaws

These bylaws can be amended at any regular meeting of the Board by a two-thirds vote of the members present, if a quorum is present, provided that the amendment has been submitted in writing at the previous regular meeting.

Revised and Adopted by Parks and Recreation Board on	
	Date
Revised by Dina Haines, Administrative Support to Parks Board,	October 2003.

Parks and Recreation Department - Events

	December 200	3			
Start Date	End Date	Event Name	Start Time End Time	Park or Facility Address	Contact Number
12/5/2003	12/5/2003	Kids' Night Out	5:30 PM 10:00 PM	Austin Recreation Center 1301 Shoal Creek	476-5662
12/6/2003	12/6/2003	Holiday Barzar	10:00 AM 5:00 PM	Montopolis Recreation Center 1200 Montopolis Drive	385-5931
12/6/2003	12/6/2003	"Breakfast with Santa"	9:30 AM 11:00 AM	Dittmar Recreation Center 1009 W Dittmar	441-4777
12/7/2003	10/7/2003	Tree Lighting - Zilker Park	6:30 PM	Zilker Park 1200 Barton Springs Rd.	
12/11/2003	12/11/2003	"A Christmas Party"	7:00 PM 9:00 PM	St. John's Recreation Center 7500 Blessing Road	974-7865
12/11/2003	12/11/2003	Holiday Jamboree	6:30 PM 8:00 PM	Alamo Recreation Center 2100 Alamo St	474-2806
12/12/2003	12/13/2003	Hancock Holiday Candle Trail	6:00 PM 9:00 PM	Hancock Recreation Center 811 E 41st St	453-7765
12/12/2003	12/12/2003	Teen Night	7:00 PM 10:00 PM	Northwest Recreation Center 2913 Northland Dr	458-4107
12/13/2003	12/13/2003	5K Run Trail of Lights	6:30 PM	Zilker Park 1200 Barton Springs Rd.	
12/13/2003	12/14/2003	Wheelchair Basketball Tournament	10:00 AM 4:00 PM	South Austin Recreation Center 1100 Cumberland	444-6601
12/13/2003	12/13/2003	Parent's Night Out	6:00 PM 10:00 PM	Northwest Recreation Center 2913 Northland Dr	458-4107
12/13/2003	12/13/2003	Trail of Lights - Media Preview	9:00 PM	Zilker Park 1200 Barton Springs Rd.	
12/14/2003	12/14/2003	Opening Reception - Garden Center Trail of Lights	5:00 AM	Zilker Garden Center 2200 Barton Sprgs Rd	477-8672
12/14/2003	12/23/2003	Trail of Lights (Pedestrian Nights)	7:00 PM 10:00 PM	Zilker Park 1200 Barton Springs Rd.	
12/14/2003	12/14/2003	Trail of Lights - Opening Parad & Balloon Glow	7:00 PM	Zilker Park 1200 Barton Springs Rd.	
12/16/2003		A Child's Christmas	6:00 PM 8:00 PM	South Austin Recreation Center 1100 Cumberland	444-6601
12/18/2003	12/18/2003	Youth Christmas Party	5:00 PM 6:30 PM	Parque Zaragoza Recreation Center 714 Pedernales St.	472-7142
12/18/2003	12/18/2003	Youth Christmas Party	5:00 PM 7:00 PM	Alamo Recreation Center 2100 Alamo St	474-2806

	December 2003				
Start Date	End Date	Event Name	Start Time End Time	Park or Facility Address	Control Novel
	12/18/2003	Community Holiday Party	6:00 PM 8:00 PM	Dove Springs Recreation Center 5801 Ainez Drive	Contact Number 447-5875
12/19/2003	12/21/2003	Trail of Lights (Garden Center - Open House0	7:00 PM 10:00 PM	Zilker Garden Center 2200 Barton Sprgs Rd	477-8672
12/19/2003	12/19/2003	Breakfast with Santa	8:00 AM 10:30 AM	Metz Recreation Center 2411 Canterbury	478-8716
12/19/2003	1/5/2004	Holiday Camp	7:30 AM 6:00 PM	Northwest Recreation Center 2913 Northland Dr	458-4107
12/19/2003	1/5/2004	Holiday Camp	7:00 AM 6:00 PM	South Austin Recreation Center 1100 Cumberland	444-6601
12/20/2003	12/20/2003	Breakfast with Santa	10:00 AM 11:00 AM	Montopolis Recreation Center 1200 Montopolis Drive	385-5931
12/20/2003	12/20/2003	Shopper's Delight	12:30 PM 6:00 PM	Northwest Recreation Center 2913 Northland Dr	458-4107
12/20/2003	12/20/2003	Holiday Teen Dance	7:00 PM 12:00 AM	Rosewood Recreation Center 1182 N. Pleasant Valley	472-6838
12/20/2003	12/20/2003	SANTA-TIME!	2:00 PM 4:00 PM	Rosewood Recreation Center 1182 N. Pleasant Valley	472-6838
12/21/2003	12/21/2003	Rosewood Christmas Bazaar	10:00 AM 4:00 PM	Rosewood Recreation Center 1182 N. Pleasant Valley	472-6838
12/22/2003	11/24/2003	Holiday Camp - Session 1 (6-13 yrs.) Fee \$40	7:30 AM 5:30 PM	Metz Recreation Center 2411 Canterbury	478-8716
12/22/2003	12/22/2003	Trail of Lights - Austin Ridge Riders	6:30 PM	Zilker Park 1200 Barton Springs Rd.	
12/29/2003	12/31/2003	Holiday Camp - Session II (6-13 yrs.) Fee \$40	7:30 AM 5:30 PM	Metz Recreation Center 2411 Canterbury	478-8716

2003 YEAR PLANNER

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2004 YEAR PLANNER

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USA UNITED STATES NATIONALISTATE HOLIDAYS

CAN CANADIAN NATIONALIPROVINCIAL HOLIDAYS

JEWISH HOLIDAYS The Jewish day begins and ends at sundown, thus, all holidays begin at sundown of the day preceding the date shown





MEMORANDUM

To:

Parks and Recreation Board

From:

Jesus M. Olivares

Parks and Recreation Department

Date:

December 9, 2003

Subject:

Austin Marriott Downtown Request for Variance from

Downtown Parks Overlay

The Austin Marriott Downtown plans to build a hotel facing East 4th Street on the block west of Brush Square. The City's Land Development Code (25-2-643) includes regulations governing development adjacent to the three downtown parks. The regulations stipulate: glass used on the first floor of a structure must be clear or lightly tinted; reflective surface building materials must not produce glare; the structure must not exceed a height of 120 feet; and surface parking lots, curb cuts, and unscreened garage openings are prohibited.

The proposed building complies with the first three items but a request has been received for a variance from the prohibition of unscreened garage openings. The design calls for a garage opening and a loading bay on Trinity Street, facing Brush Square. The applicant has stated the loading bay will have a door that will be closed except when it is in use. A variance is requested to allow an unscreened garage opening although it also will have a roll down door.

The Land and Facilities Committee considered the variance request on November 12, 2003 and recommended approval.

Jesus M. Olivares, Director

Parks and Recreation Department



December 5, 2003

Rosemary Castleberry, Chair Austin Parks and Recreation Board c/o Stuart Strong, Division Manager Parks and Recreation Department City of Austin 200 S. Lamar Austin, Texas 78703

Re: Austin Marriott Downtown

> 300 E. Fourth Street Variance Request

Dear Ms. Castleberry:

At the December 16, 2003, meeting of the Zoning and Platting Commission White Lodging is requesting a variance from the Downtown Parks Overlay and a variance from the Loading Facility Provisions for the Central Business District (CBD). White Lodging proposes a curb cut across from Brush Square for a driveway into an underground parking garage and loading space, and to use Trinity Street to gain access to and maneuver into the loading space. By this letter we are requesting that your board review these requests, and, if possible, support them.

White Lodging, is planning to build a 450-room, twin tower hotel project on Fourth Street which will carry the flags of two Marriott hotel brands. The hotel will have a 246-space, fully underground parking garage with an entry and exit off of Trinity Street. The developer has attempted to comply with all of the regulations, codes, and policies of the City of Austin for its Central Business District. These items include:

- Participation in the Great Streets project, including construction of 18-foot-wide, tree-lined sidewalks as requested by the City.
- Construction of fully handicapped-accessible sidewalks along all sides of the hotel, which the City had not been able to achieve in this block to date.
- Retail and pedestrian-oriented uses along the street level.
- Building within the 120-foot height limitation for projects adjacent to Brush Square.
- Participation in the Austin Energy Chilled Water Program.
- On the street level on Trinity Street, the use of architecture which recognizes Brush Square. This will include stone construction, clear or lightly tinted windows, sidewalk seating, and a restaurant opening to the park and convention center.

Besides the Austin Parks Board, we have made presentations regarding the project and the required variances to: Downtown Austin Neighborhood Association, Downtown Austin Alliance, Downtown Commission, Landmark Historic Commission, and others with nearby or downtown interests.

Consort, Inc.

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The project has an eleven-foot grade rise from the southeast to the northwest. The change in elevation makes it very difficult to build a garage entrance/exit and a loading dock other than on Trinity Street, without a significant loss of ground-level floor space and significant expense.

The 40-foot-wide proposed driveway approach to Trinity Street is adjacent to an existing alley at the northeast corner of the site. The location of the proposed driveway corresponds with an existing driveway on Trinity Street that accesses an existing loading dock. The proposed driveway will provide access to the hotel's underground parking garage as well as an adjacent small loading space. All garage openings will have a 'roll down' door that will remain closed at all times except for the times that building service vehicles may need to have access to this portion of the hotel building. The pedestrian zone in front of the garage entry/exit and loading space will have pavers mimicking existing brick pavers in the Trinity Street sidewalk to signal the pedestrian use to drivers. Warning devices mounted near the garage exit will clearly indicate to pedestrians when a vehicle is leaving the garage.

The steepness of the alley adjacent to the loading space off Trinity Street and a four foot difference in elevation between the alley and the west end of the loading space make it impossible for a truck to maneuver into the loading area from the alley.

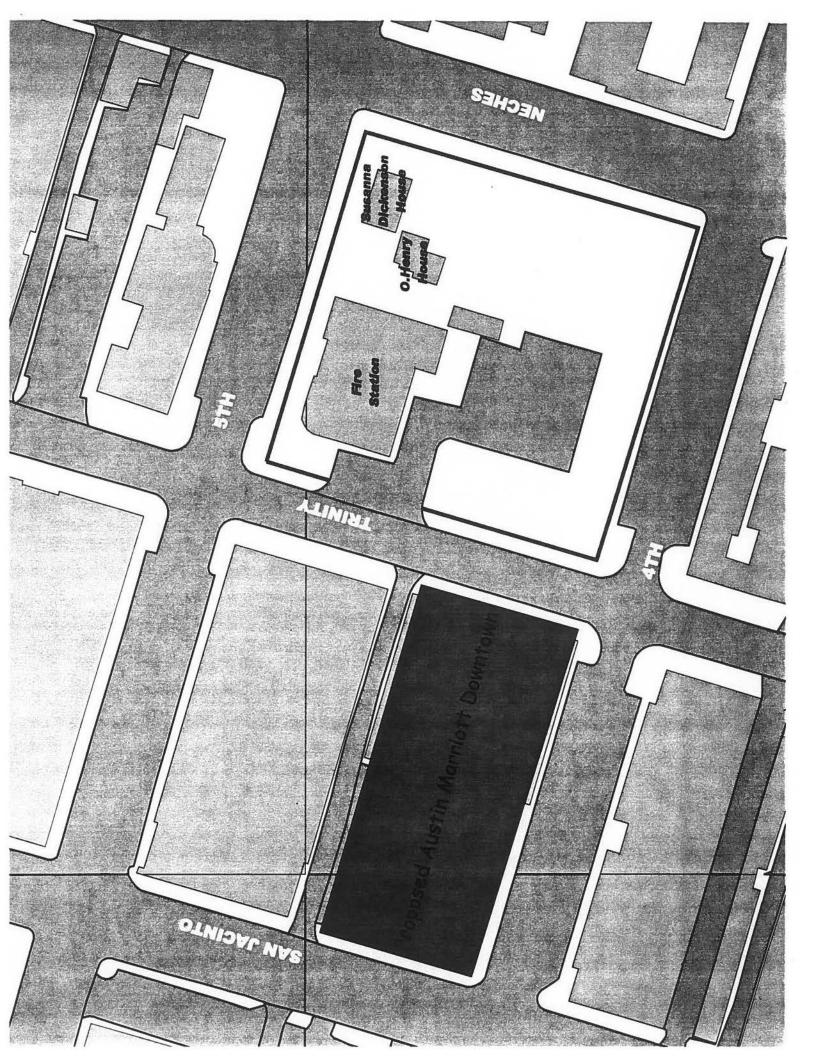
At this downtown location with convenient pedestrian access to the adjacent convention center and surrounding restaurants and businesses, the hotel will generate significantly fewer vehicle trips than normally estimated for a hotel of this size. For the anticipated operational characteristics, no adverse impacts to public health or safety are expected to result from the proposed driveway access location or geometry.

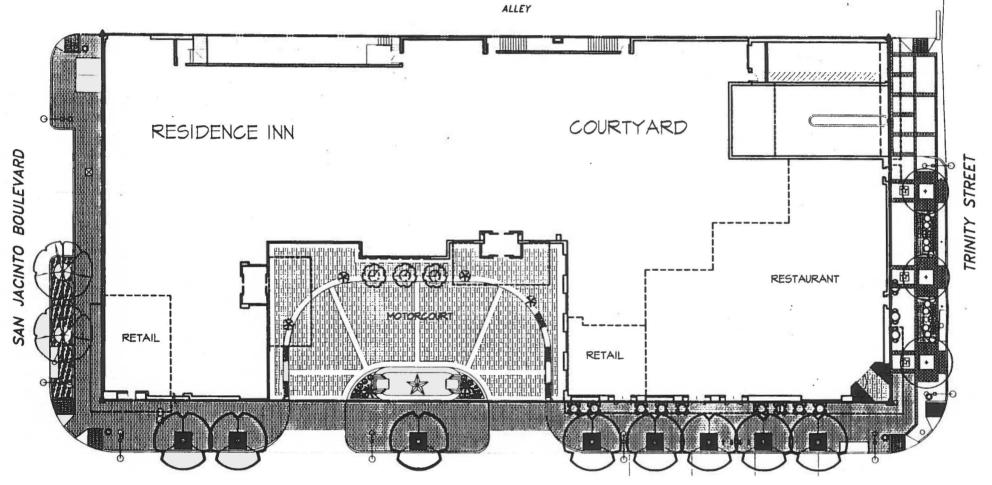
Thank you for reviewing our variance requests and considering to support them. If you have any questions or would like any additional information, please call me at 469-0500.

Sincerely,

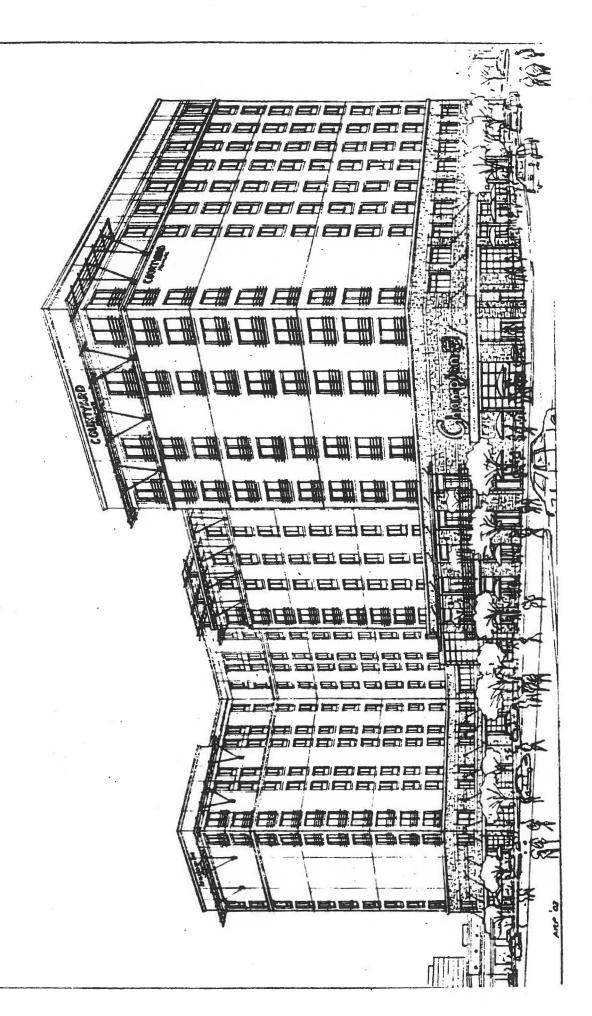
CONSORT, INC.

Susan Kenzle, RLA, ASLA





EAST 4TH STREET



Please forward the following information to Parks Board regarding the request to have Boat Races on Auditorium Shores in 2004.

The following resolution was forwarded to Austin City Council Members.

Robin McKeever President Barton Hills Neighborhood Association

#4

Resolution Opposing Speedboat Races on Town Lake

WHEREAS, the residents of Barton Hills have a special interest in preserving the natural resources of Town Lake due to their near proximity to the Colorado River, and

WHEREAS, Barton Hills residents may be negatively affected by major events on Town Lake,

WHEREAS, a recent initial proposal to re-establish speedboat racing on Town Lake failed to receive adequate support from the neighborhood adjacent to Fiesta Beach, which was to be the plan's focus site;

WHEREAS, certain business supporters of the proposal continue to believe in the economic viability of Town Lake as the perfect location for speedboat racing as a national event;

WHEREAS, the City terminated speedboat racing following years of disruption resulting from noise and water pollution, and negative impacts on river wildlife and neighborhood pets,

BE IT RESOLVED, that the Barton Hills Neighborhood Association opposes any return of speedboat racing on Town Lake.

Resolution approved October 14, 2003 by the Barton Hills Neighborhood Association in the Quarterly General Meeting.

Robin McKeever, Ph.D.
President
Barton Hills Neighborhood Association